



MARLBOROUGH COLLEGE MALAYSIA

Preparatory School

HEAD OF SCIENCE

For August 2019

THE HISTORY OF MARLBOROUGH COLLEGE MALAYSIA



Marlborough College Malaysia is unique.

It continues the pioneering spirit of its mother School, Marlborough College in Wiltshire, by being a close, values-led and enormously successful and happy community. It was established in 2012 as a genuine extension of Marlborough College in the UK and not a franchise. It therefore shares values, philosophy and personnel with the UK and draws upon the very best traditions of one of the finest British boarding schools, while adding an exciting and real international dimension in our spectacular setting just eight miles from Singapore on the tip of the Iskandar peninsula.



THE COLLEGE



There is something genuinely special about Marlborough College in Malaysia. Those fortunate enough to work here all agree that our greatest joy, attribute, advert and reward are the girls and boys who form the College. They provide daily inspiration, a model of what wider society could be like and genuine optimism for the future.

We live and work in a safe and spacious 90 acre campus in southern Malaysia, reminiscent of the generous grounds and playing fields of Marlborough College in the UK. Guided by our principles of compassion, companionship and conversation, Marlborough College Malaysia gives its boys and girls the space, inspiration and courage to explore their own potential, the wonders of our world and their responsibilities to it and to each other.

With our shared DNA and close links with Marlborough UK, we value and instil breadth of experience, intellectual rigour, creative joy and sporting excellence. Many of our children take the opportunity to develop independence and inter-reliance within the security and care of our outstanding boarding community.

Our motto is Deus Dat Incrementum – “God gives the increase” – a reminder that we achieve with pride, but humility. At Marlborough College Malaysia our young people learn that theirs is a duty to continue to make the world a better place; we give them the skills to lead that mission and the life-long support and friendship of our world-wide Old Marlburian network.

The College is arranged in a Prep School (3-13) and a Senior School (14-18) and it currently has 935 pupils, around 530 of whom are in the Prep and 140

of whom are in the Sixth Form. Pupils from the age of nine may choose to board and approximately a third of those who are eligible do so, with almost half of the Senior School and most of the Sixth Form boarding.

While very British in ethos and with a Common Room largely drawn from some of the UK's leading schools, the College is also truly international, celebrating diversity and a global outlook with children representing over 45 nationalities. Around half of our pupils are from expatriate families.

While academic achievement lies at the heart of what we do, we believe that all of our children have something to offer and much to gain in addition to intellectual development, so we are driven by a desire to find areas where each of them can learn and grow beyond the classroom. Every week we offer an extensive range of co-curricular activities, which are all part of a rich, broad and balanced programme to develop not just the mind, but also confidence, empathy, leadership and a sense of altruism.

The College is very well-resourced and enjoys an enviable reputation for its pupils' achievements on a broad variety of fronts. It is one of the few school in Asia to achieve membership of HMC, an association of the world's leading independent schools and it is the Boarding Schools' Association's Asian training hub.

Further details about the College may be found on its website at www.marlboroughcollege.my





MARLBOROUGH COLLEGE MALAYSIA



THE MAP

North



0 50 100
YARDS

2017

THE PREPARATORY SCHOOL

Marlborough College's Prep School is distinctive, highly regarded and the only traditionally structured British prep school in south-east Asia. Above all, this is an ambitious and happy school where the child remains very much at the heart of the process. A spacious and well-resourced site, plenty of room for play and a creatively designed new building which has been nominated for architectural awards all promote a tangibly positive and engaged spirit.

With its own leadership team including the Head of Prep and Deputy Heads Academic and Pastoral, and a strong tier of talented middle management, the Prep School currently numbers over 500 children aged 3-13.

Most Prep children are day pupils, but from nine years of age two popular Prep School Boarding Houses provide full or day-boarding for a growing group boys and girls who benefit from an exceptional level of care and a varied range of weekend activities.

Teaching and learning is based on the British model of EYFS and National Curriculum. With a generous teacher—pupil ration of 1:8, almost all teachers are from the UK and specialists are deployed throughout the Prep School to add expertise.

A key feature of the school is the extended and enriched curriculum which includes an enviable commitment to co-curricular activities and to providing as many experiences as possible for all pupils through excellent provision in sport, music, drama and art as well as stimulating residential trips for all pupils from Years 3-8.

After Year 8, the transition to the Senior School is seamless and well managed while, for a small number of pupils, preparation for Common

Entrance exams for UK schools is expertly undertaken.

Our aim is to provide our children with a truly inspiring education based around a strong intellectual core and enriched by constant exposure to meaningful relationships, deeply-held values, high standards and opportunities that are both enjoyable and challenging.



THE POSITION

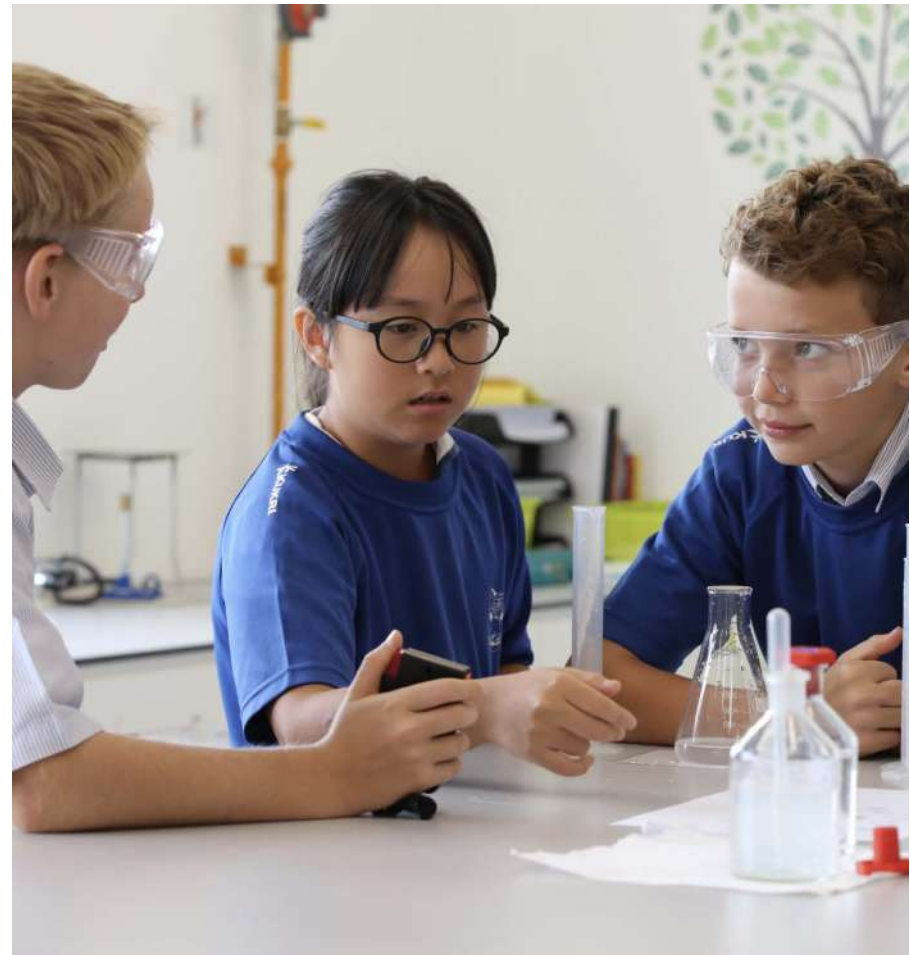
The Master is seeking an experienced, enthusiastic teacher to lead our strong Science department.

The successful candidate will set the strategic direction for the development of the department. They will be responsible for maintaining a high profile for the subject; promoting the highest standards of learning and teaching throughout the Prep and PrePrep. The teaching and support staff within the Prep Science department will be managed by this post holder. Liaison with the Senior Head of Science is critical to the development of Science across the College.



THE DEPARTMENT

Science teaching is based upon the English Curriculum with elements of the CE syllabus embedded within the Schemes of Work. The Prep School is equipped with an outstanding suite of recently built dedicated science laboratories. A number of beaks teach science as a specialist subject within this highly motivated and dynamic team.



LIFESTYLE



Staff at Marlborough College Malaysia enjoy an exceptional lifestyle.

The climate is warm, stable and constant without the extremes of heat that are common in some parts of the world. Rainfall is typically heavy and brief, providing a lush landscape.

Marlborough is at heart a community and the Common Room is very collegial and mutually supportive. Staff enjoy an impressive range of weekly Common Room sports, wellbeing and social activities.

The immediate area is developing quickly and has attracted great overseas investment in quality housing, infrastructure and education with a number of British university campuses now within minutes of the College.

Malaysia's cost of living is significantly lower than that of the UK and most teachers here enjoy regular travel during holidays and even on our 3-day Exeat long weekends to such places as Bali, Vietnam, Thailand and Western Australia.

For long-haul travel, Changi in Singapore was recently hailed as the best airport in the world. However, for regional travel, Senai Airport is close to the College and carriers offer exceptionally reasonable prices which mean, that what might be the holidays of a lifetime, can become regular trips.

Malaysia itself is full of variety from perfect tropical islands to cool, hilly tea plantations; from historic colonial architecture to towering 21st century skylines. Its national ethnic mixture of Malay, Chinese and Indian make for



a fascinating culture and superb cuisine.

The College is just eight miles from the magnificent island city-state of Singapore with its fashionable retail temptations and its many attractions which now include the world-famous Gardens by the Bay, the Marina Bay Sands complex and F1's only night time Grand Prix which becomes a weekend-long festival each September.

The official language of Malaysia is Bahasa Malaysia which is probably the simplest Asian language to understand and learn, but English is spoken almost universally and is the main language of Singapore.



JOB DESCRIPTION FOR HEAD OF SCIENCE

Reporting to: Head of Prep School

General Responsibilities

- To set the strategic direction for the development of the Department
- To promote the study of the subject among pupils
- To promote excellent teaching and learning throughout the Department
- To line-manage teaching and support staff within the department



Key Areas of Responsibility

Strategic Direction and Development

- To establish and promote departmental policies, in line with whole College policies on such areas as differentiation, independent learning, gifted and talented, assessment and homework
- To complete a departmental review annually
- To establish development plans for the subject and monitor progress in achieving them
- To establish a clear, shared understanding of the importance and role of the subject in contributing to pupils' spiritual, moral, social and cultural development
- To communicate and co-operate with other departments, including sharing good practice
- To keep abreast of academic developments in the subject area
- To attend and contribute to Board of Studies and other meetings as required

Teaching and Learning

- To establish high standards for teaching and learning within the department
- To assist in the evaluation and appraisal of members of the Department
- To coordinate mutual lesson observations within and beyond the Department
- To coordinate regular work scrutiny exercises within the Department



- To ensure at the start of each academic year that appropriate schemes of work and any supporting documentation are produced and made available for all staff in the department and to monitor application
- To keep schemes of work under review
- To analyse progress and to review teaching and learning in the light of results
- To encourage innovative and imaginative curriculum work
- To coordinate the setting and marking of internal examination papers
- To ensure that the department offers enrichment activities for those particularly able, gifted and talented and/or interested in the subject
- To maintain appropriate departmental external communication portals as appropriate and opportune

Leading and Managing

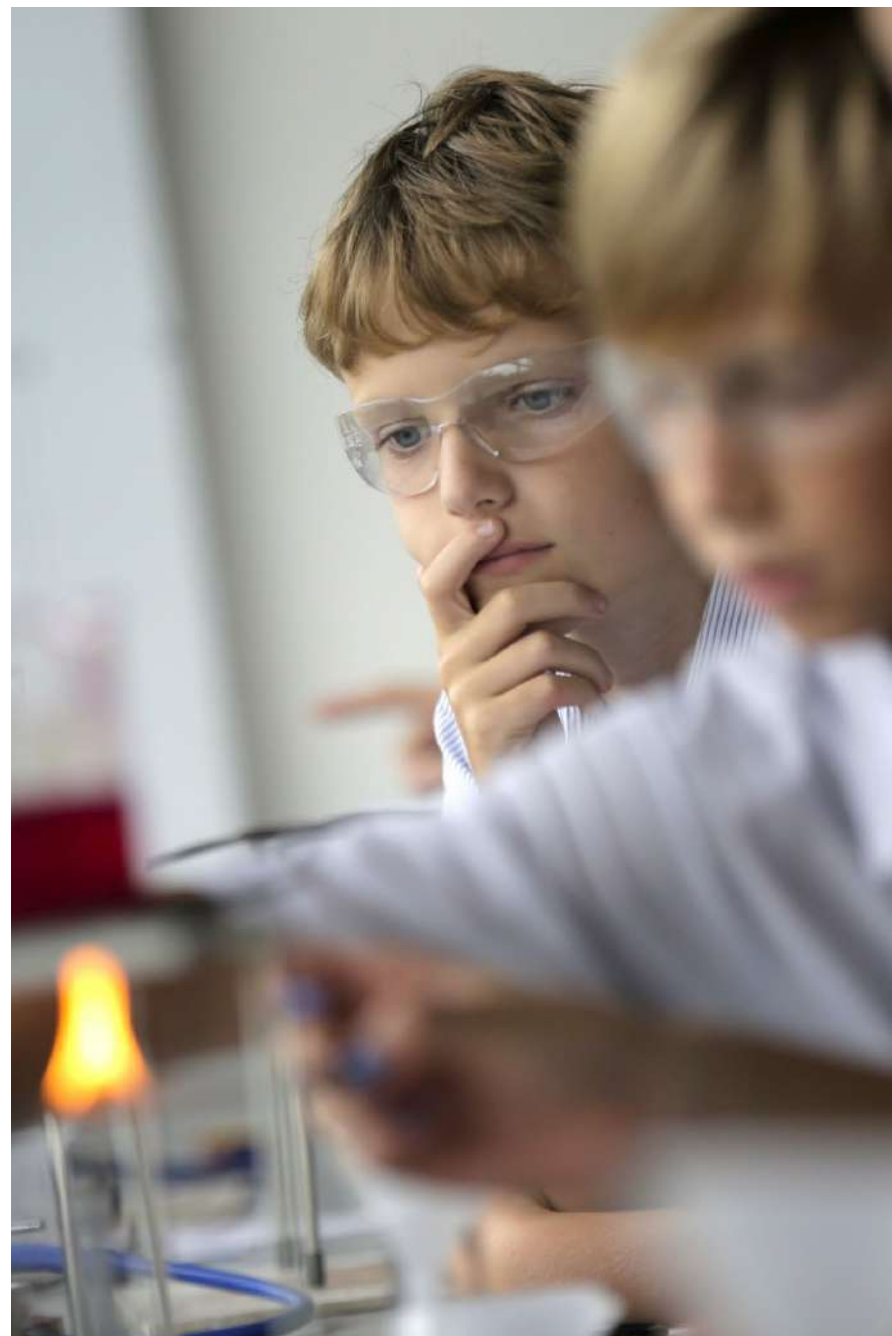
- To promote a positive atmosphere in the department which enables all staff to develop and maintain an enthusiastic attitude towards the subject and confidence in teaching it
- To support the development and induction of PGCE students, NQT candidates and new teachers
- To conduct appraisals of staff line-managed by the HoD at appropriate intervals and to maintain appropriate records
- To support departmental staff's professional development as appropriate with mutual lesson observation, guidance and, if appropriate, performance management measures in consultation with the Deputy Head Academic
- To advise the Deputy Head Academic of departmental training needs
- To help colleagues, where appropriate, in the development of class room management strategies



- To keep a record of any complaints that are received from pupils or parents and to investigate and, when appropriate, to act upon these in consultation with the Head of Prep School except in cases to which the Child Protection Policy applies
- To keep clear records of all pupils' progress
- To hold regular minuted departmental meetings
- To advise the Head of Prep on the appointment of new staff

Efficient and Effective Deployment of Resources

- To produce timetable requirements in consultation with the Deputy Head Academic
- To prepare the annual budget and run the department within its means
- To ensure that rooms, furniture, equipment, wall displays, etc. are maintained to a high standard in order to create an effective, attractive and stimulating environment
- To oversee the issue and return of books etc. to pupils, maintaining stock appropriately
- To liaise with the Librarian over book orders and Library requirements for the subject
- To liaise with the College Head of Digital Literacy to ensure subject remains technologically current

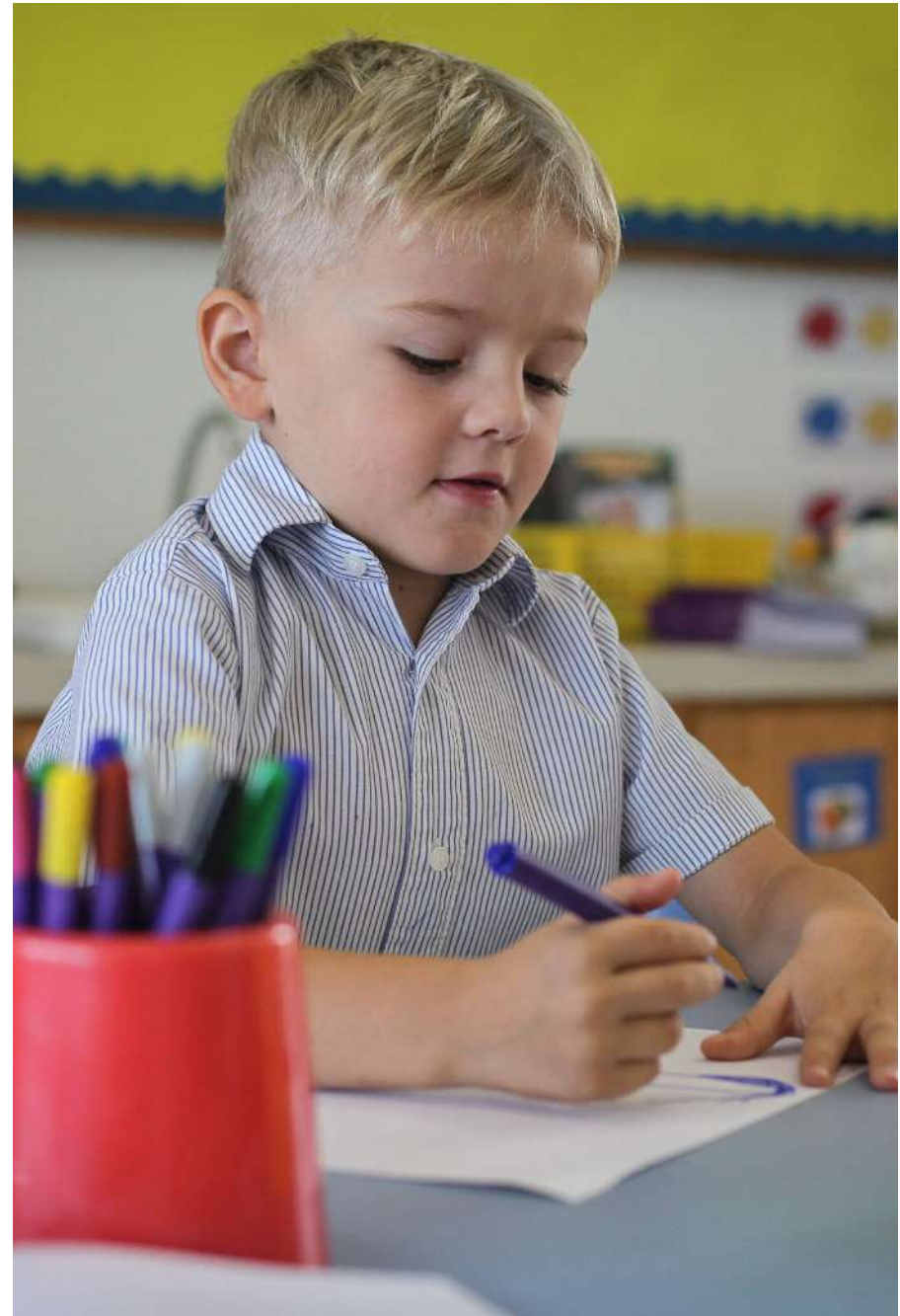


Essential Criteria

- Experience of teaching Science successfully
- An accredited teaching qualification
- Kindness, empathy and an ability to relate to and inspire children
- The ability to develop and maintain effective relationships with all members of the school community
- Experience of or commitment to working in a boarding environment
- Evidence of leadership and management of people, resources, innovation and improvement
- Evidence of good management, which incorporates detailed planning, successful implementation and effective monitoring and evaluation

Terms

As well as working in a beautiful and collegial environment, the Preparatory School Head of Science at Marlborough College Malaysia will benefit from a generous remuneration package which may include relocation assistance, a rent-free home, private medical insurance and a bonus in lieu of pension. Generous fee remission is provided for children of teaching staff.





APPLICATIONS

If you feel that you can meet these requirements, then please submit a letter of application along with the application form to the Master by 9.00 am on Friday 22nd March 2019. A CV is not required, but may be submitted at the discretion of the applicant.

The College reserves the right to interview and appoint an outstanding candidate at any stage in the recruitment process.

Applications should be sent to the address overleaf.





Applications should be addressed to the Master and sent to:

e-mail: recruitment2019@marlboroughcollege.my

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Johor
Malaysia

