



DB/gt

April 2019

Dear Applicant

**TEACHER OF FRENCH WITH GERMAN/SPANISH
PERMANENT / FULL TIME FROM SEPTEMBER 2019**

Thank you for expressing an interest in the above vacancy. An application pack is attached, as requested. Would you please return your completed signed application form by the closing date, **22nd April 2019** to:

**Mrs G Tremain
HR Manager
Okehampton College
Mill Road
Okehampton
EX20 1PW**

We will accept your application form by e-mail to recruitment@okehamptoncollege.devon.sch.uk, however, we will require the signed document to be sent to us by post. Please ensure you place the correct postage on your application. *(As a guide, at the time of writing, a large letter (A4) up to 100g will cost £1.06 first/83p second class; 101g - 250g will cost £1.50 first/£1.32 second class).*

If you would like confirmation of receipt of your application, please enclose an SAE.

If you have not heard from us within two weeks of the closing date please assume that on this occasion your application has been unsuccessful.

Yours faithfully

**Derrick Brett
Principal**



Okehampton College is "Outstanding" – Ofsted 2014