

## Job Outline and Person Specification

<b>Job Title</b>	<b>Teacher of French with German/Spanish</b>
<b>Location</b>	<b>Okehampton College</b>
<b>Reporting to</b>	<b>Director of Teaching &amp; Learning: Mathematics</b>
<b>Job Term</b>	<b>Full Time / Permanent</b>
<b>Salary</b>	<b>TPS</b>
<b>Effective date</b>	<b>September 2019</b>

There are 16 schools within The Dartmoor Multi Academy Trust. The schools in The Dartmoor Federation cluster of schools are Okehampton College, Boasley Cross, Bridestowe, Exbourne Church of England, Highampton, Lydford, Northlew and Parochial Church of England Primary Schools.

Your main place of work will be Okehampton College but you may be required to work across all the schools within The Dartmoor Multi-Academy Trust at any time as directed by the Executive Team.

The job descriptions outline the purpose and key tasks required for the time being to indicate the level of responsibility. It is NOT a comprehensive or exclusive list and duties may be varied from time to time which do not change the general character of the job or the level of responsibility entailed.

### Job Purpose:

To carry out the duties of a teacher as set out in the most recent School Teachers' Pay & Conditions Document. Your aim is to be an effective teacher who challenges and supports your students to do their best by:

- inspiring trust and confidence in your students and colleagues;
- building team commitment amongst your students and colleagues;
- engaging and motivating students;
- analytical thinking;
- taking positive action to improve the quality of your students' learning.

### Main Responsibilities:

1. Maintain a thorough and up-to-date knowledge of the teaching of your subject(s) and take account of wider curriculum developments which are relevant to your work.
2. Plan tutorials, lessons and sequences of lessons to meet pupils' individual learning needs.
3. Use a range of appropriate strategies and follow College policies for tutoring, behaviour management and classroom management.
4. Use information about prior attainment to set well-grounded expectations for students in your teaching and tutorial groups.

5. Assess, monitor and record the progress of students in your teaching and tutorial groups; give them constructive feedback, targets and advice; and, report their progress to, and discuss their progress with, their parents.
6. Ensure that, as a result of your training and teaching, your students achieve well relative to their pupils' prior attainment, making progress as good or better than similar pupils nationally. You will be expected to achieve agreed performance management objectives.
7. Within the framework of the College's performance management and CPD policies, take responsibility for your own professional development and use the outcomes to improve your tutoring and teaching and your students learning.
8. Make an active contribution to the policies, aspirations and plans of your House, of your curriculum team and of the College – a community comprehensive school, with Technology specialist status.

**Professional Aspiration:**

All teachers through professional growth and sustained and substantial performance and contribution to the College can aspire to a salary of UPS3.

UPS3 teachers play a critical role in the life of the College. They provide a role model for teaching and learning, making a distinctive contribution to the raising of student standards and contribute effectively to the work of the wider team. They take advantage of appropriate opportunities for professional development and use outcomes effectively to improve pupils' learning.

**Line Management:**

Teachers are responsible to their Head of Faculty, Assistant Faculty or Subject Leader. Assistant Faculty and Subject Leaders are responsible to their Head of Faculty. Tutors are responsible to their Student Progress Leader or Student Progress Leader – Post 16.

Heads of Faculty, Student Progress Leaders and Student Progress Leader – Post 16 are responsible to nominated members of the leadership group.

Staff with Cross Curricular responsibility will report to the member of the leadership group responsible for that function and to their HoF and SPL in respect of teaching and tutoring.

**All schools in The Dartmoor Multi Academy Trust are committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment.**

**The successful candidate will be required to undertake an Enhanced Disclosure via the Disclosure Barring Service (DBS)**

## PERSON SPECIFICATION – FRENCH WITH GERMAN/SPANISH

### FULL TIME, PERMANENT FROM SEPTEMBER 2019

	Essential	Desirable
Hold a degree and Qualified Teacher Status	✓	
Evidence of current professional development	✓	
Familiarity with current educational initiatives & developments & their impact at local level	✓	
Able to communicate fluently and effectively (Oral & Written)	✓	
Able to motivate, inspire & support students	✓	
Able to contribute to school initiatives and be part of a well-motivated team	✓	
Experience of pastoral care and tutoring	✓	
Awareness of the importance of effective strategies to manage behaviour & support high levels of attainment throughout the college	✓	
Able to develop and maintain positive relationships with colleagues, governors, parents, pupils, the Local Authority & community	✓	
Able to plan innovative and inspiring lessons to engage pupils in their study, providing appropriate feedback in lessons and on written assessments	✓	
Able to keep up to date with developments in English	✓	
Able to follow faculty objectives and contribute to faculty and whole school development	✓	
Able to work under pressure	✓	
Able to prioritise work	✓	
Able to handle difficult & sensitive issues	✓	
Able to participate in relevant extra curricular activities		✓
Able to teach French to Key Stage 5	✓	
	✓	
Able to teach German/Spanish to Key Stage 4		✓✓