

Parkside School
Person Specification – Head of Department

	Essential	Desirable
<i>Qualification / Education / Training</i>	<ul style="list-style-type: none"> • Teaching qualification • Degree • Prevent training 	<ul style="list-style-type: none"> • Child Protection Training • Experience running a department • First Aid Qualification • Evidence of further professional development (unless NQT)
<i>Communication</i>	<ul style="list-style-type: none"> • Highly effective classroom practitioner • Ability to communicate clearly to a variety of audiences: pupils, staff and parents • Produce and keep up to date the departmental handbook. 	<ul style="list-style-type: none"> • Experience of cross Departmental communication
<i>Skills</i>	<ul style="list-style-type: none"> • Effective interpersonal skills • Ability to work within and further improve a high performing staff team • Strong subject knowledge, willingness to keep up to date in subject knowledge and national developments. • Good behaviour management and classroom skills • Understanding of monitoring, evaluating and reviewing standards of teaching & learning • Ability to use ICT appropriately • Planning, preparing and presenting lessons that cater for the needs of the whole ability range within the class • Willingness to offer after school and/or Saturday morning activities • Ability to work under pressure and to meet 	<ul style="list-style-type: none"> • Ability to coach sport • Creativity with in the classroom – creation of displays to encourage a positive learning environment. • Management training

	<p>deadlines</p> <ul style="list-style-type: none"> • Produce a yearly development plan for the department. Monitor schemes of work and term planners within the department. • Manage the departmental budget effectively • Positive outlook with a sense of humour 	
<i>Expectations</i>	<ul style="list-style-type: none"> • Ability to promote a climate of high expectation • Commitment to raising levels of <i>all</i> pupil's performance • Manage the department effectively considering staff personal and professional development. 	<ul style="list-style-type: none"> • Previous experience of working within an educational environment • A vision for the future within the education system.

SAFER RECRUITMENT STATEMENT

Parkside School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check and satisfactory references will be required prior to the commencement of this post.

September 2016