



Notre Dame

CATHOLIC SIXTH FORM COLLEGE

POST	TEACHER of PRODUCT DESIGN (Part-time 0.5 full time equivalent)
RESPONSIBLE TO	HEAD of PRODUCT DESIGN
PAYMENT	<p>The appointment will be made on the Sixth Form Colleges' Employers' Association Salary spine for teaching staff – Point 1 £30,500 to point 9 £47,133.</p> <p>Actual pay based on 0.5FTE will be point 1 £15,250p.a. to point 9 £23,566p.a.</p>
START DATE	The post will commence August 2024

Applications from all faiths are welcomed

The College is seeking to appoint a well-qualified, high performing and enthusiastic individual to the part-time post of Teacher of Product Design, who will lead and inspire students. This is a post to join a team of professionals in a growing subject area.

Product Design at Notre Dame Catholic Sixth Form College

Product Design is a high performing department within our Outstanding College. We are now seeking to appoint an exceptional teacher who has the drive and enthusiasm to provide a high quality and challenging learning experience for our students whilst also ensuring a supportive and encouraging environment.

The Product Design department at Notre Dame is lively, dynamic and progressive in terms of its approach and has an excellent reputation of innovation within the college and prides itself on its close links with the exam board. The department offers two qualifications: A Level Product Design and a CTEC in Architecture and Interior Design, both have had consistently outstanding results for many years and are significantly over subscribed every year.

The department is housed in a purpose-built accommodation with excellent IT including new 3D printers and VR headsets. There are excellent CNC facilities which are used extensively. Highly professional technical support is offered by the department technician and there are many opportunities for subject specific professional development.

The department has made a major contribution to the academic standing of the College, both locally and nationally.

MAIN DUTIES

Teaching and Learning:

- To provide high quality learning, teaching and assessment in accordance with the duties of a main scale teacher and in accordance with the College's policies
- To have regard to the principles and values expressed in the College's Mission Statement.
- To monitor and track each learner's achievement according to value added criteria, assessment and attendance in order to ensure each learner is able to fulfil their potential.
- To contribute to the development of high-quality resources, including schemes of work and teaching, learning and assessment resources and strategies
- To contribute to the further development of the subject through enrichment, to maximise student's engagement.
- To contribute to the planning activities of the department, reflecting the needs of the students and the aims and objectives of the College.
- To embrace a varied range of teaching and learning styles appropriate to the post-16 learner through the development of a team culture including the appropriate integration of ILT and online platforms into programmes of study.
- To work as part of a team and to contribute to effective working relations.
- To undertake an appropriate programme of teaching in accordance with the duties of a main scale teacher.
- To undertake the assessment of students' work in accordance with the College's assessment policy.

Quality Assurance and Professional Development:

- To actively participate in staff development activities.
- To participate in the College appraisal system.
- To contribute to the process of the setting of targets within the department and to work towards their achievement.
- To develop effective teaching and learning styles.
- To contribute to and participate in the College's procedures for lesson observation.
- To maintain accurate and up to date information concerning students and their progress.
- To contribute to the College liaison and information events e.g. attendance at the Open Morning and Parents' Evenings
- To contribute to effective communication and consultation with parents of students when appropriate. This includes report writing and attendance at Parents' Evenings or other occasions designated by the College.

Other:

- Display and support the values, attitudes and behaviour consistent with the Catholic ethos of the college, having regard to the principles and values expressed in the College's Mission Statement.
- To demonstrate a commitment to promoting and safeguarding the welfare of children and young persons in line with College policy
- To have full regard for the College's Equality and Diversity and Health and Safety requirements

- To assist in liaison with partner schools, higher education, industry, examination boards, awarding bodies and other relevant external bodies where appropriate.
- To attend meetings in accordance with the College meetings' schedule.
- To contribute to the provision of a stimulating teaching environment whilst adhering to the Health and Safety policy of the College.
- To undertake any other duties that may be reasonably assigned by the Principal.

This job description may be subject to revision depending on the future needs of the post and the College. Any changes will be discussed with the post-holder prior to implementation.

PERSONAL AND PROFESSIONAL REQUIREMENTS

Referees will be asked specifically to comment on the attributes below.

The ability to meet the person specification will be verified by the application, interview, task, certificates and references as appropriate.

Method of Assessment

A = Application I = Interview T = Task C = Certificate/s R = Reference

Essential	Method of Assessment
• A good honours degree in Design or other relevant subject.	A, C
• Ability to teach Product Design to Advanced Level	A, I, R, T
• Post Graduate Certificate of Education or equivalent (Secondary or F.E.)	A, C
• Able to demonstrate outstanding results at key stage 4 and/or key stage 5	A, I, R
• Excellent classroom teacher of Product Design	A, I, R, T
• Ability to use CAD software including 2D Design, Google Sketchup and Solidworks	A, I
• Ability to use Adobe Photoshop	A, I
• Have an awareness and understanding of current developments in the subject area Product Design	A, I, R, T
• Ability to motivate students and to develop strategies to stretch the more able	A, I, R, T
• A high level of motivation with a positive 'can do' attitude and flexible approach	A, I, R, T
• Have a commitment to a student-centred approach to the learning process	A, I, R, T
• Have the ability to manage student progress and achievement and complete all relevant documentation	A, I, R, T
• Be relentlessly proactive with students, staff and all members of the College community	A, I, R, T
• Have an ability to set and achieve high standards for themselves and students	A, I, R, T
• Have an ability to enthuse, inspire and motivate students	A, I, R
• Ability to use ICT to enhance teaching and learning	A, I, R, T

• Ability to adopt a creative and imaginative approach to developing resources	A, I, R, T
• Ability to employ strategies for differentiation in teaching and learning	A, I, T
• Excellent interpersonal and communication skills	A, I, R, T
• The ability to contribute effectively to a team	A, I, R
• Have a sense of humour, be able to keep issues in perspective, celebrate success and address under productivity.	A, I, R, T
• Have a high level of organisational and administrative skills with an ability to prioritise workloads and meet deadlines	A, I, R, T
• Excellent record of attendance and punctuality	A, R
• Commitment to Safeguarding and promoting the welfare of young people	A, I, R, T
• Display and support the values, attitudes and behaviour consistent with the Catholic ethos of the college	A, I

Desirable

• The ability to offer a second subject to examination level	A, C
• Experience of working in a successful department	A, I, R
• Knowledge of developments in the post-16 sector	A, I,
• Appropriate wood machining certification	A, C
• Experience of teaching BTEC/CTEC design	A, I

COMPLETING YOUR APPLICATION FORM

To apply for a job, you must be eligible to work in the UK.

The application form plays a most important part in our selection process. **Please do not send us your standard CV (curriculum vitae).** It is vital that you fill in the form as fully and accurately as possible.

At the initial shortlisting stage, we will pay particular attention to how well your experience and skills fit **the criteria of the Person Specification and you should address each of these clearly in your application.**

The College is committed to Safeguarding and promotes the welfare of young people and expects all staff, students and volunteers to share this commitment.

In promoting equality, we welcome applications from all sections of the community.

This post is subject to an enhanced Disclosure and Barring Service check under the Protection of Children and Young Persons procedures. This post is also subject to a satisfactory Social Media Check. If you are selected for interview, you will be required to consent to the necessary enquiries being made.

Completed applications should be returned via the TES Portal.

Closing date: 9AM on Monday 19 February 2024.

It is intended that interviews will take place week beginning 19 February 2024.

Applicants who have not been contacted within four weeks of the closing date should assume that, on this occasion, their application has been unsuccessful.

Thank you for your enquiry and interest in this post.

About Notre Dame Catholic Sixth Form College

Notre Dame Catholic Sixth Form College is one of the top sixth form colleges in the country with a historical track record of success. We are extremely proud of all our students' achievements, especially the individual progression that they each make in their time with us. The success is built upon teamwork between staff and students. Our staff are passionate about working with young people and always go the extra mile to provide guidance and support to help them succeed.

We are in a prime central location adjacent to Leeds University, within walking distance of the city centre with good transport connections to the rail/bus stations, uniquely situated down a tree lined avenue which provides a peaceful almost non-urban setting. Parking on site is provided.

Our core activity is to provide education for students aged 16-19, offering a range of A Level and BTEC courses, at both level 2 and 3. We are a highly successful college of approximately 2000 full time 16-18 year olds and oversubscribed each year. Student destinations are excellent, with circa 80% progressing to University, a significant number achieving Russell Group and Oxbridge places, and with an increasing number of students opting for apprenticeships. Students study in a purposeful and diverse environment with a strong focus on respect in which every learner genuinely does matter.

An Outstanding College

We are very proud our recent Ofsted inspection has again graded the College for all areas as **Outstanding** demonstrating a sustained track record of outstanding both academically and pastorally. Our results at A level and BTEC/CTEC as measured by ALPs are consistently outstanding, which puts Notre Dame Catholic Sixth Form College one of the top Sixth Form Colleges in the country. There is a culture of high expectations and rigorous quality improvement in all areas with students continuously achieving well above their target grades and making a positive contribution to the College and its wider community. Student attendance and behaviour are exemplary, illustrating that the Catholic mission and ethos of the College is lived out at all levels.

Our Community

Notre Dame offers Catholic students from Leeds and surrounding towns and districts an excellent opportunity to continue their education in an environment that lives by its mission to build a community based on faith and trust. The College has a high proportion of students from disadvantaged areas (the College is in the lowest quartile of providers nationally in terms of disadvantage). Students are supported in their personal, academic and spiritual needs. Although the majority of the students are from Catholic backgrounds, the College welcomes students of other faiths and celebrates the diversity of the student population.

Links with the Catholic and local high schools are very strong. The Principal meets regularly with Head Teachers to discuss and share a wide range of curriculum, pastoral and strategic issues. Relationship with the Diocese of Leeds are maintained through the foundation governors. The College has outstanding links with both the local and wider community. The curriculum departments also contribute widely to the links with local community groups, employers, charities and local primary schools.

Notre Dame has an extensive range of enhancement and enrichment activities, involving many team sports, drama and overseas visits. There is a first-class programme of student support and a very active Chaplaincy group.

As a Catholic Sixth Form College we strive to be a centre of educational excellence for the community built on faith, respect and trust. We celebrate diversity amongst all our students and staff and seek to nurture the gifts of each individual through high quality teaching and learning and dedicated pastoral care.

Staff at Notre Dame Catholic College

Notre Dame Catholic College has achieved all of its success through the hard work, skills and commitment of all staff. We seek to work with an inclusive and transparent style of management, which is open, consultative and encourages all staff to participate in the leadership and management of the College. The development of staff skills is a priority for the College and teams are encouraged to innovate and continuously improve Notre Dame's curricular and pastoral offer to its students.

A core focus on **Staff wellbeing** is key to our success, the college provides numerous initiatives throughout the year to support wellbeing and everything we do is underpinned by the Framework for Ethical Leadership in Education.

What our staff say about Notre Dame Catholic Sixth Form College

"Being a new member of staff what I have enjoyed most about the environment is the diversity. Students from such a variety of backgrounds provided an opportunity within the classroom to gain different perspectives."

Teacher of Geography

"I have worked at Notre Dame for 15 years, as it is a college which puts the students at the front and centre of everything we do. As a community we are diverse and inclusive providing a space for students to discover themselves academically, socially and spiritually."

Enhancing Excellence Coordinator, Head of EPQ and Teacher of Biology

"A great community spirit! Staff and students work well to make a caring, positive environment."

Head of Geography

"There is a very friendly, supportive atmosphere at Notre Dame and as a member of staff I feel valued."

Teacher of Criminology and Senior Tutor

"I love the shared vision of helping students reach their potential not just intellectually, but emotionally and spiritually. It really does come through in what is valued here."

Teacher of Philosophy, Theology and Ethics



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WHAT OUR STUDENTS SAY ABOUT US



Name: Somtochi Agim

School: St Thomas a Becket Catholic High School

Programme of study: A-level Biology, Psychology and Media Studies

What do you like most about Notre Dame?: "I love the diversity at Notre Dame and how there is a clash of culture and it makes Notre Dame lively. There is also so much freedom and opportunity to express yourself no matter what faith or background you come from."



Name: Jack Johnson

School: The Famley Academy

Programme of study: A-level Psychology, PE and History

What do you like most about Notre Dame?: "The best thing about Notre Dame for me was the freedom; choosing between studying, going to get food or meeting friends really made Notre Dame an enjoyable experience."



Name: Neil Davies-Odusanya

School: Cardinal Heenan Catholic High School

Programme of study: A-level Maths, Physics and Computer Science

What do you like most about Notre Dame?: "Notre Dame is a fantastic multicultural college I am proud to be part of. The teachers are very supportive and there are many extra curricular opportunities such as TEAM ND".