

ASSISTANT HEAD TEACHER - PERSONAL DEVELOPMENT PERSON SPECIFICATION

Qualifications/Professional Development	Essential	Desirable
Qualified Teacher Status	√	
Post graduate study		√
Recent, relevant in-service training in current educational practice, including management	√	
DSL Training	√	

Experience	Essential	Desirable
Teaching across the secondary age range	√	
Leadership of a pastoral area	√	
Leadership of an aspect of school improvement	√	
Proven record of improving student progress and raising standards	√	
Experience in more than one school		√
Experience of working with external agencies	√	
Experience in a safeguarding role	√	

Skills and Abilities	Essential	Desirable
The ability to plan, monitor, review and lead by example	√	
Knowledge of the processes of strategic leadership and management	√	
Ability to manage the implementation of change	√	
Ability to lead and work as part of a team	√	
Ability to motivate staff and students alike	√	

Personal Qualities & Attributes:	Essential	Desirable
Ability to work under pressure	√	
Motivation, persistence and determination	√	
Flexible and adaptable approach	√	
Organised, systematic and adheres to deadlines	√	
Ability to work under own initiative as appropriate	√	
Integrity, creativity, resilience and clarity	√	
Strong sense of accountability	√	