**ABBOTSHOLME SCHOOL**

**JOB DESCRIPTION – LEAD TEACHER OF SCIENCE**

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| **Post:** | Lead Teacher of Science |
| **Responsible to:** | SLT line manager |
| **Job Purpose:** | * To provide strong leadership for the Science Department so that teaching and learning is consistently good or better. * To monitor student progress within the Science department and ensure students are able to reach their full potential. * To continue to develop the curriculum in Science lessons which is supported by a programme of extracurricular and enrichment activities. * To act as line manager for the teachers and the technician within the Science department. |
| **Key**  **Responsibilities:** | * To lead the successful delivery of Science across the School. * To inspire and enthuse members of the team, with a clear vision for the future direction of the Science Department. * To develop an innovative and progressive curriculum in Science. * To undertake regular audits and quality assurance checks within Science to ensure that the highest standards are being achieved in all aspects of the department’s work. * To attend Head of Department meetings. * To safeguard young people by ensuring that all aspects of Health and Safety are adhered to in lessons and preparation areas. * To lead the development of differentiated schemes of work at KS3, KS4 and at Post-16 so that all students makes progress in their learning. * To support teaching of Science in the Prep school. * To keep up-to-date about subject development and to take part in relevant CPD for this purpose, disseminating to other staff where appropriate. * To lead the department’s strategic planning and self-evaluation processes. * To promote and lead on the delivery of extra-curricular activities in Science including the promotion of STEM across the school. * To act as a role model to others, demonstrating high standards of professionalism in all aspects of leadership. * To co-ordinate the resources of the Department, giving support and guidance to relevant staff. * To complete all administrative tasks in a timely and accurate manner. * To ensure that appropriate arrangements are made for examination entries and statutory requirements. * To contribute to wider whole school policy making as appropriate. |

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| **Curriculum Management to include:** |  | | * To design an appropriate and progressive curriculum in Science that reflects the ethos of the School and meets the needs of all students. * To make sure that teaching and learning meets the needs of all students including those with additional needs. | |
|  |  | | * To maintain an up to date knowledge of new initiatives and incorporate elements into the Science strategy as appropriate. | |
|  |  | | * To review, evaluate and improve the design and delivery of the Science curriculum on an ongoing basis. | |
|  |  | | * To incorporate assessment into curriculum planning. * To ensure all statutory requirements are met. | |
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| **Financial**  **Management:** |  | * To be responsible for the completion of the Science Team Improvement Plan so that the Department is appropriately and effectively resourced. | |
|  |  | * To oversee the department budget. | |
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