

Person Specification:**Langley School**

This school has a responsibility for, and is committed to, safeguarding and promoting the welfare of children, young people and vulnerable adults, and requires all staff and volunteers to share this commitment.

All candidates are obliged to disclose in their application details of convictions, cautions and any previous concerns raised in relation to Safeguarding issues. The school will assess such evidence and determine whether this presents an acceptable risk to safeguarding. If this presents an unacceptable risk then this will be a contra-indicator and the applicant will not be shortlisted.

Post Title	Graduate – Academic Mentor
School	Langley School
Salary Band/Range	Unqualified Teachers' Pay Scale
Responsible for:	KS3 / KS4 students

	ESSENTIAL CRITERIA	DESIRABLE CRITERIA	MEASURED BY
EDUCATION AND QUALIFICATIONS	<ul style="list-style-type: none"> Educated to degree level in an appropriate subject – 2:2 or higher English, Maths and Science GCSE Grade C/ 5 or above 	<ul style="list-style-type: none"> Evidence of further studies / qualifications in mathematics or associated subjects HLTA status Qualified Teacher Status 	Application form and qualification certificates
SKILLS AND ABILITIES	<ul style="list-style-type: none"> Able to communicate effectively with a range of audiences Able to organise and prioritise effectively in order to meet deadlines Able to provide stakeholders, with timely, accurate and constructive feedback on learners' progress and areas for development. Able to adapt and respond to changing needs Able to act on own initiative Able to demonstrate effective and efficient 	<ul style="list-style-type: none"> Ability to manage resources effectively Proactive approach to training and development Knowledge of Individual Education Plans Excellent classroom manager Have a range of appropriate behavioural management 	Application form, observation, interview and references

<p>SKILLS AND ABILITIES</p>	<p>organizational and administrative skills.</p> <ul style="list-style-type: none"> • Able to motivate and encourage children. • Able to relate well to young people and adults. • Able to maintain appropriate confidentiality. 	<p>strategies to support student learning</p>	<p>Application form, observation, interview and references</p>
<p>EXPERIENCE</p>	<ul style="list-style-type: none"> • Experience of working with children 	<ul style="list-style-type: none"> • Experience of supporting or teaching in a secondary school • Experience of raising achievement through support and intervention for students 	<p>Application form, observation, interview and references</p>
<p>KNOWLEDGE</p>	<ul style="list-style-type: none"> • Has a subject specialism relevant to, as well as knowledge of, National Curriculum requirements • Has an awareness of the importance of maintaining assessment and recording procedures • Has an awareness of Child Protection issues 	<ul style="list-style-type: none"> • Familiarity with examination board GCSE courses • Knowledge of a wide range of current educational theories of teaching and learning • Understanding of principles of children's development and learning processes. 	<p>Application form, observation, interview and references</p>
<p>OTHER REQUIREMENTS</p>	<ul style="list-style-type: none"> • A commitment to safeguarding and promoting the welfare of children and vulnerable adults • A commitment to collaboration and co-operative working where appropriate 	<ul style="list-style-type: none"> • An enthusiasm for involvement with pupils, staff, governors and the community • A willingness to contribute to extra-curricular activities 	<p>Application form, lesson observation, interview and references</p>

	<ul style="list-style-type: none"> • Able to demonstrate the positive values, attitudes and behaviour they expect from children and young people. • Able to work flexibly and attend meetings as required • Can contribute positively to the ethos of the school • A willingness to undertake staff training as required, eg Child Protection or H&S 		
COMPILED BY: Langley School LYA/ CTH		Date: May 2023	