**Job Specification**

* To direct and lead the School Choir in weekly rehearsals
* To monitor and record the attendance, progress, development and achievement of students in the choir
* To assist with the promotion of and recruitment of students to the choir
* To select appropriate repertoire for the choir, jointly with the Head of Music
* To liaise with staff, students, parents, external providers and other collaborative activity where appropriate.
* To be willing to work out of hours, as required for student concerts or other opportunities for an additional fee, including events such as Founders’ Day Celebrations, termly concerts, and school assemblies
* To carry out any other duties as may reasonably be required by the Head of Music

**Person Specification**

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| --- | --- | --- |
|  | **Essential** | **Desirable**  |
| To be an excellent instrumentalist / vocalist  | X |  |
| Recognised music qualification | X |  |
| Recognised teaching qualification |  | X |
| Ability to accompany the choir on a musical instrument | X |  |
| Experience of working with choirs to a high standard and able to demonstrate a range of teaching skills and styles | X |  |
| Able to demonstrate an understanding of young developing voices, vocal health and singing techniques | X |  |
| Personable and able to engage with young instrumentalists /vocalist so that they enjoy developing their musicianship | X |  |
| Excellent interpersonal, written and verbal communication skills able to effectively communicate with colleagues, schools, students and parents | X |  |
| Excellent ICT and organisational skills | X |  |
| Experience of working with secondary age pupils in a similar context |  | X |
| To be able to provide a portfolio of work in video or audio formats |  | X |