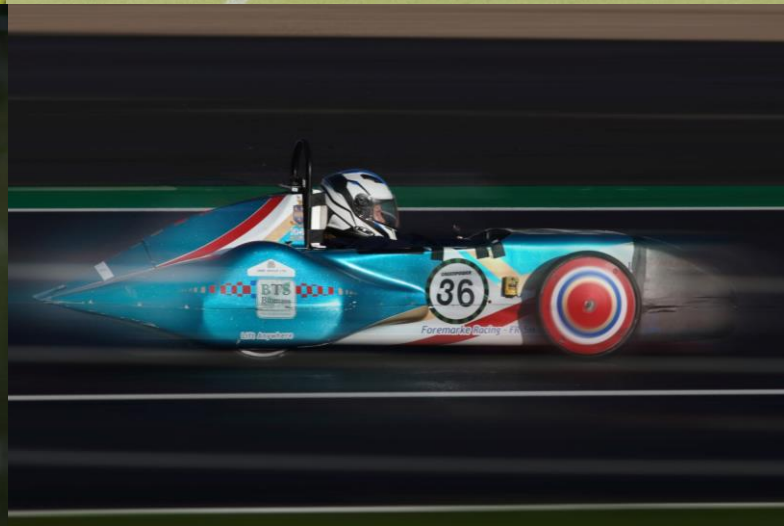




REPTON
PREP

Resident Graduate Assistant September 2021



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From the Headmaster

With a rich heritage and beneficial links with our Senior School, we enjoy enviable facilities and a plethora of resources enabling a curriculum where academic excellence and breadth are joint aims. There is a wealth of opportunity at Repton Prep and we truly believe each child will discover an area where they can shine.

All high performing schools share one key common factor, the staff. Repton Prep staff – academic, administration and support – are a wonderfully experienced, gifted and committed team. They are passionate about supporting our children and invariably go ‘the extra mile.’ Whilst at Repton Prep children benefit from deep and nurturing relationships that motivate, inspire and push them to succeed in ways they perhaps never thought possible.

A modern and globally relevant education is more than just a sum of the curriculum parts. It needs to provide our children with a strong set of values, a broad and sophisticated skillset as well crucial elements such as adaptability, creativity and resilience allowing future self-growth. Repton Prep staff often say that we seek to provide our children with both ‘roots’ and ‘wings.’

All are welcome at Repton Prep and we would be delighted to meet you and show you our school. To make an appointment please do call my office on 01283797100. We look forward to meeting you.

I hope very much that you will read this document with interest and I encourage you to apply.

Robert Relton
Headmaster



Mr Robert Relton
Headmaster



An Introduction to Repton Prep

The school was able to purchase the freehold of Foremarke Hall in 1967 with its 40 acres of land and three cottages. From 1968 new buildings were erected, the school began to take day pupils and became co-educational. In July 1989 the indoor swimming pool was completed and this was followed in 1991 by the new Sports Hall. New Block was extended in 1994 to provide three more classrooms and a new wing for Year 3.

The School has around 400 pupils, making it large enough to achieve excellence in and out of the classroom, yet small enough for individuals to flourish and develop.

Academic standards are high and creative activities, including music, art, drama and design, flourish. The School has a national profile in sport, in particular in football, hockey and swimming. Our pupils flourish both in and out of the classroom and they develop the skills, qualities and values that will lead to a successful life.

Whilst it is undoubtedly modern in terms of practice and outlook, the traditional values of encouraging pupils to aim high whilst showing respect for all are still of utmost importance. The School continues its strong educational vision, recognising the importance of being able to offer a Repton education to potential pupils from all backgrounds by providing Scholarships and Bursaries in a wide range of subjects. The inspectors judged Repton as being "exceptionally successful in achieving its aims". In February 2018, the School was judged to have met all the requirements of the ISI Regulatory Compliance Inspection.

Repton and its Preparatory school have always enjoyed a very close relationship. In 2018, the decision was taken to move towards a "through school" arrangement with the aim of securing the very best pupil outcomes. Robert Relton the Headmaster, reports to Mark Semmence as Headmaster of Repton and Chief Executive of both schools.



Vision & Mission

Blending Integrity And Other Values With Inspirational Learning We Ensure Our Pupils Excel With Confidence And Flair.

Repton Preparatory School, aims to provide the highest standard of teaching and learning, pastoral care and broad co-curricular and extra-curricular experience, in an inspiring and spacious setting. Children are allowed to be children, encouraged all the while to develop in confidence and self-esteem into their best selves.

This is achieved through our school mission:

- To provide academic challenge and stimulate a love of learning.
- To offer a broad range of activities with equality of opportunity for all.
- To develop character, values and morals.
- To maintain close and mutually supportive links with Repton School.
- To foster mutually beneficial community partnerships.
- We are a co-educational day and boarding preparatory school of over 400 pupils, aged from three to thirteen, set in the fifty-acre grounds of a beautifully proportioned eighteenth century Palladian hall in South Derbyshire.

As a school we believe that the most valuable education is one that is broad and balanced, enabling children to enjoy their childhood whilst benefiting from a wonderful range of opportunities both in and out of the classroom.

We aim to encourage our children to use their minds well, to understand that with privilege comes responsibility, to make wise judgements; to be able to discriminate between right and wrong, good and better.

We believe that physical activity is important for growing children and that many important lessons for life are learned in this arena.

Finally we believe that no education is complete without a spiritual element to it, teaching children to appreciate beauty, to be creative and to value others.

With these elements in place, Repton Prep aims to produce young people at thirteen who are confident without being arrogant, who are achieving well in and out of the classroom and who are appreciative of the needs of others around them.

Such young people will be well prepared for the senior phase of their education and for life beyond.



Resident Graduate Assistant

The Role

We are seeking to appoint a number of Graduate Teaching Assistants for one academic year from September 2021, to assist with the thriving extra-curricular programme. This role would particularly suit someone who is keen to pursue a career in teaching.

The duties will include supporting academic staff in the delivery of academic, extra-curricular and pastoral programmes in a variety of learning environments.

General:

- Be a good example to pupils
- To develop positive relationships with the children;
- To undertake duties at break, lunchtime, and after school, helping to supervise the children;
- To provide teaching cover on an occasional basis and, if ready and wishing to do so, to take a small number of regular teaching lessons;
- To ensure that the children are kept safe and happy within the school environment.

In the classroom:

- Initially helping as a classroom assistant leading to the delivery of lessons, coaching of squads and the coaching of activities throughout the school.
- Supervision of Prep sessions,
- Support the delivery of the academic programme, both in the classroom and in any other environment
- Actively support pupils with their learning, providing subject-specific guidance and advice in study skills.
- Assist academic staff with the development of learning materials both in hard copy and online

Applicants with a Sport specialism:

- Helping with the teaching of a range of PE, Sporting activities & Swimming – demonstrating, coaching, awareness of safety procedures, getting out equipment, supervising changing/showering etc.
- Helping coach and run School teams as well as referee & umpire matches.
- Attending coaching and professional development courses as directed by the Director of Sport.
- De-reg pupils from activities at the end of the school day.
- Assist staff with the running of the trip, organising children and helping collect packed lunches

Applicants with a Modern Languages specialism:

- To work in our MFL department under the direction of the Head of MFL;
- To deliver their specialist subject within the school under the direction of the Head of MFL;
- To provide support as a Teaching Assistant in the MFL department and other academic areas with a variety of year groups;
- To assist with the preparation of pupils for Spanish and French speaking examinations; To offer activity sessions in any other MFL.

Boarding:

Boarding House Graduate Tutors help the Houseparent's and Assistant Houseparent's with pupils who are Boarding at Repton Prep. They form part of the Boarding Tutor Team and their contribution and feedback are valued by all staff.

Your duties are likely to include:

- Assisting House Parents in the day-to-day running of the House.
- Contribute to boarders' activity programme as directed.
- Be aware of the fire safety policy and help to ensure rapid and safe evacuations when necessary.
- Attend weekly meetings with Graduate Tutor Mentor.
- On a rota basis, Tutors are timetabled to work evenings and weekends assisting with the supervision of duties and trips as directed by the Head of Boarding.
- To work Sundays on a rota with the other Boarding Tutors during term time with either a morning, afternoon or evening off when activities are based on-site.
- To help prepare houses for the return of Boarders at the start of each term.
- Where qualified and following successful training drive the school minibuses as required.

Be on duty in the Boarding house to cover:

- Houseparents/Assistant Houseparent with supervision of Boarders and evening routine
- Assist with maintaining discipline within the house and encourage Boarding Prefects to take responsibility for ensuring pupils are doing the right thing.
- Communicate with Houseparents/Assistant Houseparent if any pupil is not behaving and is not being tolerant of others or is not listening to instructions.
- Record Pastoral concerns or incidents and ensure that all relevant staff are informed.



Resident Graduate Assistant

The Candidate

The successful candidate is likely to be a strong graduate with an interest in becoming a teacher, someone who sets himself or herself high personal standards.

They should be:

- Energetic, enthusiastic and hard-working;
- Comfortable using ICT
- Calm under pressure with a good sense of humour;
- Flexible and collaborative
- A 'team player'.

Qualifications

Essential

Degree Qualification or equivalent

Desirable

- Hold a recognised Coaching Qualification
- First Aid Training
- Umpiring qualification

Knowledge

- Display an excellent knowledge and ability in their primary area of interest
- Good playing ability and technical knowledge
- The flexibility and ability to coach pupils aged 5 – 13 of varying abilities
- The ability and confidence to umpire a range of sports within the current laws of the game.
- understanding of effective pastoral care and co-curricular provision in a busy boarding school

Experience

- Coaching skills in general sports
- Previous experience of working with children

Skills and Abilities

- Strong communication and interpersonal skills
- Ambition
- Clarity of thought

- Excellent organisational skills
- Ability to create and maintain strong, supportive relationships with pupils, staff and pupils and the wider school community
- Have the confidence to deliver a range of activities and sports.
- Ability to be innovative, creative and tenacious
- Mindful of the need to behave appropriately and professionally at all time with pupils, their parents and peers.

Personal and Professional Qualities

- Willingness to be fully involved in the life of a busy boarding school
- Aspirational and empathetic, with a genuine belief in the potential of every pupil
- Resilient, determined, pragmatic
- Persuasive and influential
- An effective and collaborative team player

Benefits

The School is committed to employing and rewarding teachers who share its ambition, its aims and its values. This is seen our competitive salary package for our Resident Graduate Assistants, as well as in the investments we continue to make in both staff and facilities.

The School will provide accommodation in connection with this position.

Resident Graduate Assistants also benefit from:

- Free membership of Repton's Sport Centre
- Free meals (if taken in Boarding Houses)
- Free Wi-fi and use of a networked device
- Contributory pension scheme



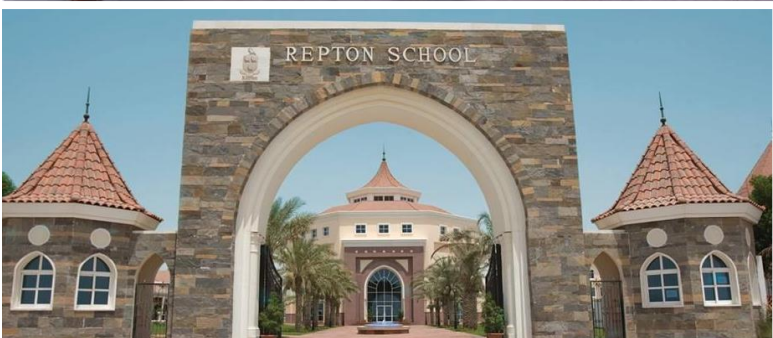
A Global Family of Schools

Repton was one of the first British schools to establish overseas schools with the establishment of Repton School Dubai in 2007 and Foremarke School Dubai in 2013.

The development of a community of international schools is key to Repton's vision for the future. There are currently five international schools open, with plans for a further five more to open in the next twenty four months. There is a significant exchange of staff and knowledge between the schools and senior staff at Repton and Repton Prep in the UK which plays a major part in the development and quality control of all that goes on under the Repton International banner.

In 2013, the Governors of Repton School established Repton International schools Limited (RISL). RISL exists to develop and maintain the existing international schools and to oversee the creation of future schools and partnerships. RISL has no external investors or shareholders.

The additional income generated by the RISL provides financial support that enables Repton to select pupils simply on merit and without regard to their parents' financial means. The Headmaster of Repton School plays a key role in helping to shape the development of Repton as a leading, global educational brand.



Information for Candidates

Candidates should apply to the HR Department (hr@repton.org.uk) with a covering letter and a fully completed Repton School application form, which includes the names and addresses of two professional referees, by close of business on Monday 7th June 2021. Applicants will be contacted for interview if they have been successful in the short-list process.

In accordance with the Children Act any appointment to the Repton staff is conditional on criminal records clearance and the successful candidate will be required to supply the necessary information and documentary evidence. References will be obtained on all candidates called for interview and applicants should be aware that the interview will contain questions relating to the candidates' suitability to working in a post involving children.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment, therefore the following shall be deemed to be included, in addition to the duties that you may be required to perform:

Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact.

Under the Sexual Offences Act 2003 it is a criminal offence for a person over 18 (e.g. teacher, matron, sports coach) to have a sexual relationship with a child under 18 where that person is in a position of trust in respect of that child, even if the relationship is consensual. This applies where the child is in full-time education and the person works in the same establishment as the child, even if s/he does not teach the child. Moreover, whatever the age of the pupil, a sexual relationship between an employee and a pupil will be considered an abuse of a position of trust and gross misconduct, likely to result in dismissal.





REPTON



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