**Job Description**

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| **Job Title:** | **Science Teacher** |
| **Grade:** | **MPS / UPS** |
| **Reports to:** | **Head of Science** |

**Job Purpose**

* To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.
* To monitor and support the overall progress and development of students as a teacher/form tutor.
* To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
* To contribute to raising standards of student attainment.
* To share and support the Academy’s responsibility to provide and monitor opportunities for personal and academic growth.

**Job Duties**

* Operational/Strategic Planning
* To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the subject area.
* To contribute to the subject area’s Development Plan and its implementation.
* To attend all appropriate meetings.
* To plan and prepare courses and lessons.
* To contribute to the whole Academy’s planning activities
* To assist the Subject Leader to ensure that the curriculum area provides a range of teaching which complements the Academy’s Strategic Objectives.
* To take part in the Academy’s staff development programme by participating in arrangements for further training and professional development.
* To continue personal development in the relevant areas including subject knowledge and teaching methods.
* To engage actively in the Performance Management Review process.
* To ensure the effective/efficient deployment of classroom support.
* To work as a member of a designated team and to contribute positively to effective working relations within the Academy.
* To help to implement Academy quality procedures and to adhere to those.
* To contribute to the process of monitoring and evaluation of the subject area in line with agreed Academy procedures, including evaluation against quality standards and performance criteria.
* To seek/implement modification and improvement where required.
* To review from time to time methods of teaching and programmes of work.
* To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the Academy.
* To maintain appropriate records and to provide relevant accurate and up-to-date information for Management Information Systems (MIS), registers etc.
* To complete the relevant documentation to assist in the tracking of students.
* To track student progress and use information to inform teaching and learning
* To communicate effectively with the parents of students as appropriate.
* Where appropriate, to communicate and co-operate with persons or bodies outside the Academy.
* To follow agreed policies for communications in the Academy.
* To contribute to the process of the ordering and allocation of equipment and materials.
* To assist the Subject Co-ordinator to identify resource needs and to contribute to the efficient/effective use of physical resources.
* To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the Academy, subject area and the students.
* To be a form tutor to an assigned group of students.
* To promote the general progress and well-being of individual students and of the form tutor group as a whole.
* To liaise with the Subject Leader to ensure the implementation of the Academy’s Pastoral System.
* To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of Academy life.
* To evaluate and monitor the progress of students and keep up to-date student records as may be required.
* To contribute to the preparation of Action Plans and progress files and other reports
* To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
* To communicate as appropriate, with the parents of students and with persons or bodies outside the Academy concerned with the welfare of individual students, after consultation with the appropriate staff.
* To contribute to PSHE and Citizenship and enterprise according to Academy policy.
* To apply the Behaviour Management systems so that effective learning can take place
* To teach students according to their educational needs, including the setting and marking of work to be carried out by the student in Academy and elsewhere.
* To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
* To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
* To ensure that ICT, Literacy and Numeracy are reflected in the teaching/learning experience of students.
* To undertake a designated programme of teaching.
* To ensure a high-quality learning experience for students which meets internal and external quality standards.
* To prepare and update subject materials.
* To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.
* To maintain discipline in accordance with the Academy’s procedures and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
* To undertake assessment of students as requested by external examination bodies, the subject area and Academy procedures.
* To mark, grade and give written/verbal and diagnostic feedback as required.
* To continue personal development as agreed at appraisal.
* To engage actively in the performance review process.
* To address the appraisal targets set by the line manager each Autumn Term.
* To undertake any other duty as specified by School Teachers’ Pay and Conditions Body (STPCB) not mentioned in the above.
* To play a full part in the life of the Academy community, to support its distinctive aim and ethos and to encourage staff and students to follow this example.
* To support the Academy in meeting its legal requirements for worship.
* To promote actively the Academy’s policies.
* To comply with the Academy’s Health and Safety policy and undertake risk assessments as appropriate.
* To show a record of excellent attendance and punctuality.
* To adhere to the Academy’s Dress Code.

**PERSON SPECIFICATION**

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| **Job Title:** | Science Teacher |
| **Grade:** | MPS / UPS |
| **Reports to:** | Deputy Head |

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| **No** | **CATEGORIES** | **Essential/ Desirable** |
| **VISION & VALUES** | | |
| 1. | A relentless approach to securing the improvement of teaching and learning. | **E** |
| 2. | A commitment to establishing and maintaining honest, meaningful working relationships with children, school staff, parents, carers and the wider community. | **E** |
| 3. | Committed to team work and working collaboratively with colleagues. | **E** |
| 4. | Clear vision of what you want to achieve with the department, aligned to Pleckgate High School’s vision and values. | **E** |
| 5. | A commitment to the safeguarding and welfare of all students. | **E** |
| **QUALIFICATIONS AND TRAINING** | | |
| 6. | Qualified to at least degree level in a Science based subject. | **E** |
| 7. | Qualified teacher status. | **E** |
| 8. | Evidence of relevant CPD. | **D** |
| **KNOWLEDGE AND EXPERIENCE** | | |
| 9. | Ability to deliver consistently high-quality lessons to students of all ages and abilities. | **E** |
| 10. | Experience of teaching Science throughout the Key Stages and securing good outcomes. | **E** |
| 11. | A commitment to continued professional development and a readiness to reflect and self-evaluate to change, improve and develop. | **E** |
| 12. | Knowledge of the requirements of the new National Curriculum in Science | **E** |
| 13. | Good knowledge of current educational developments and initiatives relating to the subject and their implications. | **D** |
| 14. | An understanding of the way’s children learn and how individual needs may be assessed and met. | **E** |
| 15. | An understanding of the strategies needed to establish consistently high aspirations and academic / behavioural standards and a commitment to relentlessly implementing these strategies. | **E** |
| **PROFESSIONAL SKILLS** | | |
| 16. | Excellent interpersonal and listening skills and a high degree of emotional intelligence. | **E** |
| 17. | The ability to develop positive relationships with all young people and members of the Science department. | **E** |
| 18. | Well-developed planning and organising skills including time management and prioritisation. | **E** |
| **PERSONAL QUALITIES & ATTRIBUTES** | | |
| 19. | A clear passion for your subject. | **E** |
| 20. | The ability to enthuse and inspire young people. | **E** |
| 21. | Passion, resilience, flexibility, maturity and optimism to lead through day-to-day challenges while maintaining a clear strategic vision and direction. | **E** |
| 22. | Confidence and self-motivation to work well and be decisive under pressure. | **E** |
| 23. | A high level of honesty and integrity. | **E** |
| 24. | A firm and constant belief in the unlimited potential of every student and a commitment to inclusive educational provision. | **E** |