



DORRIDGE

PRIMARY SCHOOL



Applicant Information Pack

2024-25





Class Teacher

Various roles
See Job Advert for details

Start Date: September 2025



Hello

Thank you for your interest in our current vacancy. Please find enclosed information about the advertised post. We are looking to appoint a dynamic primary practitioner to join our Dorridge team to deliver outstanding teaching, learning, intervention and enrichment opportunities for our pupils.

You should have a proven track record in building and sustaining positive relationships with 3 – 11-year-olds through effective classroom management, as well as with the wider staff team.

The successful candidate will be supported in their own continued professional development by our well-established Senior Leadership Team.

The postholder will have excellent interpersonal and organisational skills and be committed to working in partnership with all Leaders, staff members and our parent community.

We hope that you find this information useful and look forward to receiving your application through My New Term.



Closing date: Monday 28th April (9am)

**Interview date: Thursday 8th and
Friday 9th May**

A warm welcome

Welcome to Dorridge Primary School. This information pack has been designed to give an insight into life at Dorridge. We hope it helps you gain an understanding of how our school is organised and appreciate the exciting opportunities available to you as a member of our team.

As the Heads of School, we are extremely proud to lead a team that are extremely hard-working and dedicated to achieving high standards, whilst providing a caring and nurturing environment.

We feel it is vital to provide a learning environment in which parents, staff, governors and the PTA work in partnership for the benefit of our pupils. Together, we ensure all pupils achieve their full potential, develop skills to become independent life-long learners and responsible citizens, who are respectful and tolerant.

Above all, we strive to encourage initiative within a happy, healthy and safe environment where all achievement is valued and celebrated. Our rewards systems enable the pupils to achieve their own personal best whilst recognising kindness, good behaviour and manners. Further to this we deliver a broad, balanced and enriching curriculum, that promotes challenge and enables all pupils to make a positive contribution towards their own learning experience.

We warmly welcome all visitors to our school, giving you the opportunity to see for yourself how unique we are. Please call the school office to arrange this. We look forward to welcoming you.

Mrs G Thelwell & Mrs J Hales



Our Senior Leadership Team



Mrs G Thelwell

Head of EYFS and KS1

Mrs J Hales

Head of KS2

Mrs C Mannion

Assistant Head/ Head of EYFS

Mrs R Morrey

Assistant Head/ SENDCO

Mrs R Ashe

Director of Primary Education

Mrs A Burnard

Trust Primary Business Manager

Mr M Murphy

Chief Executive Officer of AMAT

Mr D Burgess

Executive Headteacher of AMAT





Arden Multi Academy Trust

In September 2023, after rigorous consultation and due diligence, we made the decision to join Arden Multi-Academy Trust. Along with Coppice Academy, we are excited to have begun the development of the Trust Primary Division. Mrs Roslyn Ashe, the Director of Primary Education, was previously the Head Teacher of Dorridge, from January 2015 until January 2024, when she began her new role. Her role is to oversee the education and standards in both schools and that of any future Primary schools joining the Trust. She is passionate about ensuring high standards of education and accountability across the Primary's, so that every child can access the very best life chances and student, be ready to embark on the next stage in their learning journey.

Arden Multi Academy Trust (AMAT) truly values the success of every child and positions the sharing of excellent education practice at the core of this value. They are committed to improving the quality of education and life in Solihull and its immediate surroundings.

The AMAT academies have common values and core operational systems, which are applied locally, adapted to individual context and needs. By this simple expedient each academy retains its own local governing body, identity and individuality. The young adults who leave our care are prepared for the next stage of their education and are ready and confident to move forward in life.

All schools within the Trust benefit from the Arden Teaching Alliance which currently consists of five Primary and five Secondary partner schools. This ensures we help recruit, retain and develop our workforce across both teaching and support staff.

As a Trust, we value the success of every student, and we place the sharing of excellent educational practice at the core of this value. We are committed to improving the quality of education and life in Solihull and its immediate surroundings.

Looking after our staff

We feel it is vital that every member of staff feels valued and supported throughout the school year, from their first day in September right through to the last day of the summer term. All our staff should feel enabled and motivated to provide high quality teaching every day for our children. We want our staff to feel assured that they will be supported in times of difficulty, especially by our Senior Leaders and Governors.

Our commitment to you:

- All staff are entitled to a wellbeing day each year at a date convenient to school
- All staff have access to a confidential wellbeing service that offers counselling, physiotherapy, access to a GP and many other services
- All staff are discouraged from responding to emails and parent messages outside of their working day
- We continually review our assessment, reporting and teaching tools to save our teachers as much time as possible
- All staff have access to yearly flu jabs to support their health during the winter months
- Senior Team remain 'visible' throughout the day to support our staff
- All staff are invited to social gatherings





Together
We Play, Learn and
Succeed

Our School Curriculum

The central aims of our curriculum are to provide opportunities for all children to learn and achieve; to promote children's spiritual, moral, social and cultural development and prepare all children for the opportunities, responsibilities and experiences of life. Our curriculum is organised so that children are inspired, encouraged and challenged to develop their individual potential and personality.

Our enthusiastic and dedicated teachers plan, organise and teach an effective curriculum, encouraging children to:

- Enjoy their learning and gain skills to last a lifetime;
- Develop essential English and mathematical skills;
- Develop attitudes, understanding and skills to become independent learners;
- Encourage creativity;
- Develop lively, enquiring minds;
- Develop personal values, qualities and attitudes and be respectful of other people and their views and opinions;
- Develop appreciation and concern for the environment;
- Work co-operatively with others.

Our curriculum is designed to reflect our aims and to meet the requirements of the National Curriculum (September 2014) and other Government guidance.

Teaching during the morning sessions focuses on English and mathematical skills.

Teaching during the afternoon sessions follows the Dorridge Primary Curriculum (DPC) based around themes. Children focus on a combination of academic subjects, personal learning, and international awareness that is exciting and challenging. Through the DPC approach to learning, children develop the knowledge, skills and understanding necessary to confidently face the world of tomorrow. During the afternoon sessions, teachers use a variety of organisational strategies, teaching techniques and groupings.

We enhance our delivery with a range of exciting opportunities including theme days, a themed week each term covering creative arts, science and sport, theatre groups, trips, visiting speakers, artists and authors.



The school is led very well. It has a secure understanding of what needs to be done to make it even more successful than it already is. They want nothing more than the very best. The school is held in high regard by parents and carers. They recognise the high-quality education and care their children receive from kind, committed and caring staff. Governors are skilled and dedicated professionals who support the school wholeheartedly on its journey of continual improvement, supported by the recently joined trust.

Ofsted 2024



Job Description

Job Title	Class Teacher
Reporting Arrangements	Senior Leadership Team

Job Purpose

We believe that the role of a teacher at Dorridge Primary School is to educate, guide and support young children in their early years of learning, helping them develop fundamental skills in literacy numeracy and social interaction. Teachers at Dorridge play a crucial role in shaping children's academic, emotional and personal growth by creating a safe, engaging and inclusive learning environment.

Beyond academics, teachers at Dorridge Primary School also help children:

- develop critical thinking and problem-solving skills
- build confidence and self-expression
- learn social skills and teamwork
- foster a love for learning that lasts a lifetime.

Job summary:

We are looking for a dedicated and enthusiastic primary school teacher to join our team. The ideal candidate will inspire young learners, foster a love for education and create an engaging learning environment. The role involves planning and delivering lessons, assessing pupil progress and supporting their social and emotional development.

Key Responsibilities:

- Plan, prepare, and deliver engaging lessons in accordance with the national curriculum.
- Create a safe, inclusive and inspiring classroom environment.
- Assess and record pupil progress through our arbour system, providing verbal feedback and written reports to parents.
- Adapt teaching methods to meet the diverse needs of our pupils.

- Develop and implement classroom rules and behaviour management strategies in line with school policies.
- Encourage creativity, curiosity and independent thinking in all pupils.
- Collaborate with colleagues, support staff and parents to ensure success for all.
- Help with organising school events, extracurricular activities and educational trips.
- Stay updated with the latest teaching methods and educational trends.

Curriculum Knowledge:

- A thorough understanding of the National Curriculum and how to implement it effectively.
- Excellent subject knowledge of core and foundation subjects, specific to the year group teaching.
- Ability to adapt the learning to meet the needs of pupils at different ability levels

Child Development:

- Understanding of child psychology and how children learn at different stages.
- Awareness of age-appropriate teaching methods to engage young learners.
- Ability to identify and support pupils with special educational needs and disabilities (SEND)

Teaching and managing pupil learning:

- Familiarity with various pedagogical approaches such as inquiry-based learning, play based learning and active learning.
- Ability to incorporate technology and digital resources to enhance learning.
- Knowledge of assessment techniques including formative and summative assessments to track pupil attainment and progress.

Classroom Management:

- Understanding of behaviour management strategies to create a positive learning environment.
- Ability to foster a sense of respect, responsibility and teamwork in the classroom.
- Awareness of safeguarding policies and child protection procedures

Professional Development:

- Commitment to continuous learning through training workshops and professional development courses.
- Awareness of current educational trends and best practises in teaching.
- Understanding of collaboration and teamwork within the school community, including working with teaching assistants, parents and other educators.

This job description will be reviewed annually as part of the performance management review process, or more frequently if necessary. It may be amended at any time after consultation with the Heads of School and post holder.

Person Specification

	Essential	Desirable	Measured By:
Qualifications	<p>Qualified teacher status</p> <p>Honour's Degree</p>	Any other qualifications relevant to primary teaching and a leadership role.	A,I
Written application	A well-constructed application showing clear thinking about primary education and ideas to meet the requirements of the post.		A
Experience and Skills	<p>Excellent interpersonal, communication and organisational skills.</p> <p>High expectations and standards of achievement and behaviour.</p> <p>Plan and deliver lessons in which children make clear progress</p> <p>Ability to assess achievement and monitor the progress of pupils.</p> <p>Ability to reflect on own practice and make changes accordingly.</p> <p>Good knowledge of the National Curriculum.</p> <p>Thorough understanding of safeguarding children.</p> <p>Ability to use ICT to develop children's learning.</p> <p>Successful, recent experience teaching primary aged pupils (including on teaching practice).</p>	<p>Success in teaching across the whole primary range.</p> <p>Delivery of creative and enjoyable lessons.</p> <p>Implement initiatives and suggest how practice or procedures can be improved.</p> <p>Experience of a range of year groups.</p> <p>Experience of participation in the wider school community (participation in events, clubs, meetings with parents etc.)</p>	<p>A, I, T</p> <p>A, I, T</p> <p>A, I, T</p> <p>A, I</p> <p>A, I</p> <p>A, I, T</p> <p>A, I</p> <p>A, I</p> <p>A</p>

Person Specification cont...

	Essential	Measured by:
Knowledge	<p>Knowledge of current Primary Curriculum.</p> <p>Knowledge of SEN Code of Practice and it's relation to the classroom.</p> <p>Knowledge of Keeping Children Safe in Education and your safeguarding responsibilities.</p>	<p>A, I, T</p> <p>A, I</p> <p>A, I</p>
Relationships	<p>An ability to provide a caring, cooperative atmosphere for children and to create a challenging, disciplined and effective learning environment.</p> <p>An understanding of the need for confidentiality.</p> <p>An ability to relate well to individuals and groups and to make appropriate contact with parents and/or external agencies as necessary.</p>	<p>A, I, T</p> <p>A, I</p> <p>A, I</p>
Attitude and Temperament	<p>Positive attitude to teaching and all aspects of school life.</p> <p>Be proactive in areas of responsibility and have an awareness of whole school issues.</p> <p>A commitment to school improvement and own professional skills.</p> <p>A willingness to take on appropriate delegated tasks relevant to the post.</p> <p>Be able to show a committed, professional and loyal attitude to the school, openly modelling it's aims and values at all times.</p>	<p>A, I</p> <p>A</p> <p>A, I</p> <p>A, I</p> <p>A</p>



EQUALITY

At Dorridge Primary School we are committed to ensuring equality of education and opportunity for all pupils, staff, parents and carers receiving services from the school, irrespective of race, gender, sexual orientation, disability, faith or religion or socio-economic background. We aim to develop a culture of inclusion and diversity in which all those connected to the school feel proud of their identity and able to participate fully in school life.

We tackle discrimination by the positive promotion of equity, challenging bullying and stereotypes and creating an environment which champions respect for all. As a school we believe that diversity is a strength to be celebrated.

SAFEGUARDING

Dorridge Primary School is committed to safeguarding and promoting the welfare of children and we expect all staff, volunteers and parents to share in this commitment. Our staff work hard to maintain an environment where children feel safe and secure. The curriculum is designed to ensure opportunities for children to develop the skills they need to recognize and stay safe from abuse. Children know they can approach any of the adults in the school if they are worried and that they will receive a consistent supportive response. More information can be found in a range of safeguarding policies on our website.