



**SHROPSHIRE COUNCIL
PERSON SPECIFICATION**

Tuition, Medical & Behaviour Support Service (Pupil Referral Unit Service)

Post of Primary Teaching Assistant

Attributes	Essential (✓)	Desirable (✓)
Qualifications		
5 GCSE or equivalent, including Maths and English	✓	
Teaching Assistant NVQ Level 3 or have completed training of a similar standard (including NNEB or a certificate in Literacy & Numeracy for Support Assistants)	✓	
Teaching Assistant Induction Training		✓
First Aid qualification		✓
Food Hygiene Level 2 certification		✓
ELSA qualification		✓
Additional SEN and/or behaviour support qualification		✓

Attributes	Essential (✓)	Desirable (✓)
<p>Work or relevant experience</p> <p>At least 2 years relevant experience working in an educational setting</p> <p>Experience of classroom administration support</p> <p>Experience of supporting young people with SEMH needs</p> <p>Ability to plan and organise effectively</p> <p>Ability to work with small groups or an individual pupil</p> <p>Ability to work as part of a team and on own initiative</p>	<p>✓</p> <p>✓</p> <p></p> <p>✓</p> <p>✓</p> <p>✓</p>	<p></p> <p></p> <p>✓</p> <p></p> <p></p> <p></p>
<p>Knowledge and understanding</p> <p>A comprehensive knowledge of primary school based education</p> <p>Knowledge and experience of Read Write Inc, or an alternative phonics intervention</p> <p>Knowledge of SEND</p>	<p>✓</p> <p></p> <p>✓</p>	<p></p> <p>✓</p> <p></p>
<p>Skills and Abilities (relevant to post)</p> <p>Good communication skills and ability to relate well to children, staff and parents</p> <p>Evidence of working as part of a team</p> <p>ICT knowledge plus a willingness to update skills and undertake further training (including Word, Publisher and Excel)</p> <p>Restraint training and willingness to update skills and undertake further training</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p></p>	<p></p> <p></p> <p></p> <p>✓</p>

Attributes	Essential (✓)	Desirable (✓)
<p>Personal Qualities</p> <p>Ability to bring to the role, initiative, enthusiasm and commitment</p> <p>Flexibility and reliability</p> <p>Willingness to develop skills with further training</p> <p>A fun happy and positive outlook</p> <p>A desire to want to improve the lives of young people</p>	<p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p> <p>✓</p>	
<p>Special Working Conditions</p> <p>Full UK Driving Licence and access to vehicle during the working day</p>	<p>✓</p>	