

For three decades the St. George's British International School group has shown particular strengths in crafting education based on fundamental values. An innovative learning architecture paired with unlimited possibilities to nurture personal interests and the support of a thriving international community distinguish St. George's in pioneering future-oriented schooling. Our community of dedicated teaching and administrative professionals located in Munich, Cologne and Duisburg-Düsseldorf consists of people who embrace these values and passion, believing in our vision of developing the future of education together.

To support our Primary Department we are looking for a dynamic and caring

## **Primary Teaching & Learning Assistant (m/f/d)**

### **Support for Pupils**

- Develop a knowledge of a range of learning supports needs and to develop an understanding of the specific needs of the pupils to be supported.
- Aid pupils to learn as effectively as possible both in group situations and on their own.
- Establish a constructive relationship with pupils and interact with them according to individual needs.
- Provide feedback to pupils in relation to progress or achievement under the guidance of the teacher.

### **Support for Teachers**

- Assist the class teacher in the planning of programmes of support for pupils.
- Record pupil achievement as directed.
- Provide regular feedback about the children to the teacher.
- Promote good behaviour.
- Administer routine tests and undertake routine marking of children's work, as agreed with the Head of Section or Head of School.
- Support teachers in administrative tasks.

### **Support for the School**

- Be aware of and comply with school policies.
- Attend and participate in relevant meetings as required.
- Contribute to reviews of children's progress as required.
- Prepare and present displays as required.
- Support in the preparation and conduct for school events, including School Productions, even when these may occur outside of usual working hours.
- Accompany school trips, including residential trips, as required.

## Other Duties and Responsibilities

- To take all reasonable steps to ensure a safe environment for staff, pupils and visitors.
- To carry out an appropriate share of the collective staff responsibility to cover absent colleagues.
- To carry out a share of supervisory duties in accordance with the published rotas.
- To contribute to the extra-curricular activities programme and other aspects of enrichment within the school, including after school clubs, school trips and events. These may be held after school, at the weekend or on holiday dates.
- To take shared responsibility for the tidiness of communal areas.
- To undertake any reasonable request from the school management, in line with your professional role and level of responsibility, to ensure the efficient and effective operation of the school.

## Why join us:

The performance of our people is what defines the success of St. George's. Our teams are enabled to take the initiative and encouraged to think and act like entrepreneurs. The multinational corporate environment provides our talented employees with a large area to expand professionally and offers multiple opportunities to enrich their individual mindsets and experiences. By joining us, you will be part of our community life and actively participate in varied projects, allowing St. George's to continually evolve.