

St Joseph's Catholic High School
"Living, loving, and learning – through Christ"



Teacher of Performing Arts [Maternity Leave]



www.sjchs.uk

Harrington Road, Workington CA14 3EE
01900 873290



Message from our Headteacher

May 2021

Dear Colleague,

Thank you for expressing an interest in the advertised post. I hope you find the details in our application pack informative.

At St Joseph's Catholic High school, our Mission Statement is very important to us. We truly mean what we say and you will feel this when you come into our building. Please read our Mission Statement as we will ask you about it at interview. Our Mission Statement based on our Catholic Faith and we endeavour to fulfil it through our lessons, through our celebrations, our worship and in all our day-to-day activities. This post holder, like all roles in school, will be expected to uphold and contribute to our Catholic Ethos by ensuring the Mission Statement is lived through our everyday work. All tutor groups say prayers each morning. This can sometimes be a new aspect to new staff's work so this is all prepared for you and we will support you. Sometimes prayers are in a PowerPoint, sometimes in a video. On occasions, prayers are on Teams with the Headteacher leading. The students know what to expect and have been saying prayers throughout their time at St Joseph's.

This is a school that has created an excellent working ethos that makes us all very proud. Your role is to be the best teacher you can be for our lovely students so that they have the best experience possible and feel loved and cared for. We have high number of disadvantaged students and so we expect that staff will go out of their way to ensure that barriers to learning are removed as swiftly as possible. As you would expect, we will check that lessons are as they should be. However, this is a school that works together and supports each other and so whilst you are with us, you will receive excellent training.

We have a new initiative this year working towards all students having a laptop in school for lesson and home use. All Pupil Premium students now have a laptop and others are in the process of purchasing. It is likely that in September all KS3 will have laptops in school.

Performing Arts are taught from Year 7 to 11. During Key Stage 3 students study the 3 main areas of Performing Arts: dance, drama and music. At Key Stage 4, students can opt to study Music or Performing Arts Btec.

St Joseph's is a school judged to be Good by Ofsted. I have been Headteacher at St Joseph's for five years. We are a happy school with students who are well mannered and welcoming. Our systems for behaviour and student support ensure that this remains the case and we work very hard to maintain our standards of behaviour for learning, dress and attendance.

We do not have a morning break and so the only duties you will be required to perform will be at the end of the day and on one change-over per week.

This post will also carry a form tutor role. The form tutor plays a key role in establishing our standards and our ethos by tracking students' life in school and by providing a welcoming and supportive start to the day. Form tutors also read to their classes each morning for 30 minutes. The class sets of books have been carefully selected and everyone has their own copy. You will receive training as to how we operate the morning reading.

If you feel that you would like to join our teaching team, then I would very much welcome your application. I would also welcome any visits to school or telephone calls, if you wish to discuss the post before applying.

Yours sincerely,
Jacky Kennedy
Headteacher

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Teacher of Performing Arts [Temporary]

The Governors of St Joseph's Catholic High School are seeking to appoint an outstanding and inspirational Teacher of Performing Arts from September 2021 to cover maternity leave. The role will suit an experienced or newly qualified teacher.

Performing Arts are taught from Year 7 to 11. During Key Stage 3 students study the 3 main areas of Performing Arts: dance, drama and music. At Key Stage 4, students can opt to study Music or Performing Arts Btec.

We are willing to consider candidates with a teaching specialism in any of the 3 areas, however the successful candidate must have knowledge and ability to teach all 3 up to key stage 3.

The successful candidate must be prepared to organise the peripatetic staff and pupil timetable and be willing to offer extra-curricular opportunities for the pupils, such as school choir, dance or drama club.

St Joseph's was given a Good in Ofsted 2016 and has improved further since that inspection.

The successful candidate will:

- be committed to fulfil our Mission Statement
- have enthusiasm, warmth and drive to improve languages further
- foster a culture of high expectations and success

St Joseph's offers staff:

- the chance to work in an ambitious Catholic school with an exciting future
- the opportunity to work with supportive and caring staff and well-mannered students
- opportunities for career development

If you believe that you have the skills to help our school achieve more success, please complete the online application form:

<https://www.tes.com/schools/employers/1025324/current-jobs>

The closing date is: 12pm Monday 17th May
Interviews will take place on: Friday 21st May

Number on roll: 650 / Ages 11-16

St. Joseph's Catholic High School are in the process of converting to become an Academy and will join the Mater-Christi Multi Academy Trust. Successful candidates will be employees of the Mater-Christi Multi Academy Trust.

St Joseph's Catholic High School is committed to safeguarding and promoting the welfare of children and young people. Appointments will be subject to references and enhanced DBS check.

Our Mission Statement

Living, Loving,
Learning through Christ



St Joseph's
Catholic High School

With St Joseph as our patron:

We are a loving family, following the Way of Jesus.

We live each day in prayer and joyful celebration together.

We realise that learning is key to the rest of our lives.

We listen and work hard towards, college, sixth form, university and work.

— ^ — Jesus said, — ^ —
“I am the way, the truth and the life.”

John 14:6

www.sjchs.uk

Our Distinctive Features



JOYFUL CELEBRATION

We celebrate our Faith together as a school in assemblies, at Mass and in tutor time.



THE WAY

The Catholic Life of our school follows a 5 year journey called The Way.



WE ARE A FAMILY

St Joseph's is a school where everyone counts. We care and look after each other. We are known for our friendly and supportive atmosphere.



CHARITABLE GIVING

We regularly support the poor and vulnerable. Each year group supports a charity with many events planned for each term.



ENJOYMENT

We plan a wide range of competitions, activities, trips and visits to complement and enrich our curriculum.



PARENTS AS PARTNERS

We establish relationships with parents quickly and communicate regularly via media and our Class Charts systems.



WE TAKE PRIDE IN OUR WORK

Our books demonstrate progress. Our marking and feedback challenge students to raise their grades further.



COMMUNICATION

Our Parents have daily access to behaviour and achievement data as well as regular updates via reports, texts and media.



HIGH EXPECTATIONS NO EXCUSES

Our 'no excuses' approach instils strong learning habits in every year group.



EVERY CHILD IS UNIQUE

We know every students' needs and work hard with parents to ensure all students are successful.



REWARDS

Our culture of success celebrates students' achievements and talents regularly in lessons, assemblies and in our annual Prize Giving.



CAREERS AND GOALS

Our well structured careers programme is supported by local employers, sixth form and university colleagues to ensure students' next steps are identified and planned.

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Teacher Person Specification

Vision and Ethos	Essential	Desirable
A commitment to the Mission Statement	✓	
Practising Catholic		✓

Qualifications	Essential	Desirable
Qualified to degree level or above	✓	
Possesses QTS status or equivalent	✓	

Experience and Skills	Essential	Desirable
Have excellent subject knowledge	✓	
Be able to motivate and inspire to learn	✓	
Be highly motivated and willing to use initiative	✓	
Have a variety of teaching and learning strategies which they use effectively	✓	
Be able to maximise the achievements of <u>all</u> students	✓	
Be able to work effectively as part of a team	✓	
Be able to support and carry out departmental and whole school policies and procedures	✓	
Possess good written and verbal communication skills	✓	
Possess appropriate administrative skills	✓	
Be willing to contribute to the broader life of the school	✓	
Be willing to contribute to the development of the department and the school through their own professional development	✓	
Be aware of the need to ensure children are safe within school	✓	

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Teacher Job Description

Reports to **Extended Leadership Team**

Salary Scale **Main / UPS**

Start Date **as advert**

Terms and conditions for staff employed on teaching contracts are detailed in the current School Teachers' Pay and Conditions document.

Purpose

- To fully support the school's Catholic ethos.
- To ensure that Enterprise capabilities and business opportunities are incorporated and delivered within your subject as part of the Schools' specialism.
- To carry out the duties of a teacher as set out in the most recent School Teachers' Pay and Conditions Document.

Your aim is to be an effective teacher and tutor who challenges and supports all your students to do their best and achieve their potential by:

- Inspiring trust
- Building team commitment
- Engaging and motivating students
- Taking positive action to improve the quality of your students' learning

Responsibilities

- As a subject teacher maintain a thorough and up-to-date knowledge of the teaching of your subject(s) and take account of wider curriculum developments, which are relevant to your work.
- Teach students according to their particular needs, including the planning, preparation and assessment of work in line with St Joseph's policies.
- Implement and maintain good classroom management and follow St Joseph's policies for behaviour management.
- Plan lessons and sequences of lessons to meet students' individual learning needs.
- Assess, monitor and record the progress of students in your teaching classes; give them constructive feedback, and advice; and report their progress to, and discuss their progress with, their parents/guardians.
- Do all you can to ensure that, as a result of your tutoring and teaching, your students achieve well relative to their prior attainment, making progress as good as or better than similar students nationally.

- Within the framework of the Performance Management and CPD policies, take responsibility for your own professional development and use the outcomes to improve your tutoring and teaching and your students' learning.

Professional Aspiration

All teachers through professional growth and sustained and substantial performance and contribution to St Joseph's can aspire to a salary level of UPS3.

All teachers who have met threshold standards and who are paid on the upper pay spine play a critical role in the life of our school. They provide a role model for teaching and learning, making a distinctive contribution to the raising of student standards and contribute effectively to the work of the wider team.

The above areas of responsibility may be amended or added to at the discretion of the Head Teacher, after consultation with the post-holder, and in light of the future developments in the school. This job description will be reviewed annually and is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post-holder's professional responsibilities and duties.

The above areas of responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment and Catholic Education Service Contract of Employment. Terms and conditions for staff employed on teaching contracts are detailed in the current School Teachers' Pay and Conditions document.

Further Information

Line Management

- The line manager will be from a member of the Extended Leadership Team and will carry out the postholder's performance appraisal.
- Formal line management meetings will take place on a regular basis.

Safeguarding Children

- The school is committed to the safeguarding of the children in its care. To this end all employees will need to undergo pre-employment checks including references, a check of any relevant qualifications, photo and address identification.
- All posts in a school are deemed to have a high degree of contact with children and therefore you must inform us if you have any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013).
- An enhanced disclosure will be sought through the DBS (CRBE) as part of the pre-employment checking process.

Additional Information

- All employees will need to confirm their right to work in this country, or seek sponsorship to work via the school, where appropriate.

Contracted Hours and Pay Scale

- Please refer to the offer letter which will be provided at offer stage.