

## Job Description Upper Key Stage 2 Class Teacher

<b>Reports to</b>	Year Group Leader
<b>Job Grade</b>	Main Pay Range / Upper Pay Range
<b>Job Purpose:</b>	The Class Teacher will:
<b>Class Responsibilities</b>	<ul style="list-style-type: none"> <li>● Teach a class of children, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.</li> <li>● Maintain the positive ethos and core values of the school, both inside and outside the classroom.</li> <li>● Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors.</li> <li>● Ensure that the current national conditions of employment for school teachers are met.</li> </ul>
<b>Duties</b>	<ul style="list-style-type: none"> <li>● Implement agreed school policies and guidelines;</li> <li>● Support initiatives decided by the Co-Principals and staff.</li> <li>● Plan appropriately to meet the needs of all children, through adaptation of tasks.</li> <li>● Set clear targets, based on prior attainment, for children's learning.</li> <li>● Assess pupils' learning and adhere to guidance for the delivery of statutory assessments, such as SATs tests in Year 6.</li> <li>● Provide a stimulating classroom environment, where resources can be accessed appropriately by all children.</li> <li>● Keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning.</li> <li>● Report to parents on the development, progress and attainment of children.</li> <li>● Maintain good order and discipline amongst children, in accordance with the school's behaviour policy.</li> <li>● Be responsible for promoting and safeguarding the welfare of children and young people within the school, raising any concerns in accordance with the school Safeguarding Policy and Procedures.</li> <li>● Participate in meetings which relate to the school's management, curriculum, administration or organisation.</li> <li>● Communicate and liaise with specialists from outside agencies.</li> <li>● Lead, organise and direct support staff within the classroom.</li> <li>● Participate in the performance management system for the appraisal of their own performance, or that of other teachers.</li> </ul>
<b>General Duties Relevant to All Members of Staff</b>	<ul style="list-style-type: none"> <li>● Be familiar with and support the Trust's Vision, Values and Goals;</li> <li>● Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, reporting all concerns to an appropriate person.</li> <li>● Embrace and celebrate diversity, ensuring equal opportunities for all;</li> <li>● Contribute to the overall aims of the Trust;</li> <li>● Behave in a professional manner at all times demonstrating mutual respect, good manners, politeness and common courtesies for all members of our community. We expect employees to behave in a manner that role models positive behaviours for our students; and</li> <li>● Undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities/grade of the post as defined.</li> </ul>

**Additional Information:**

- 10% PPA time taught by specialist subject teachers - foreign languages, music, art and PE.
- This job description has regard to the teaching standards: teachers should be familiar with this document.
- This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the school. The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.
- The responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment.
- Recruitment and induction practices to safeguard and promote the welfare of children and/or vulnerable adults apply to this post in addition to the requirement to obtain a Barred list and enhanced Disclosure and Barring Service (DBS) check.