

## LEARNING SUPPORT ASSISTANT: PERSON SPECIFICATION

Essential	Desirable	Evidence
<b>Qualifications and experience:</b>		
<ul style="list-style-type: none"> <li>Educated to at least GCSE grade 4 standard or equivalent in a variety of subjects including English and Mathematics.</li> <li>Familiarisation with the content of DFE teaching assistant induction materials.</li> <li>Experience of working with children/young people in an environment to support learning.</li> <li>Willingness to undertake personal care.</li> </ul>	<ul style="list-style-type: none"> <li>Further education qualification/s.</li> <li>Experience of working in a school or similar establishment.</li> <li>First aid qualification or willingness to gain one.</li> <li>Qualification and experience of moving and handling and/or willingness to undertake training.</li> <li>NVQ ( minimum L2) for teaching assistant or equivalent qualification and/or experience.</li> </ul>	<p>Application form</p> <p>Letter of application</p> <p>References</p> <p>Interviews</p> <p>Certificate/s (to be available at interview)</p>
<b>Knowledge and skills:</b>		
<ul style="list-style-type: none"> <li>Ability to build and form good relationships with students, parents/carers and colleagues.</li> <li>Good verbal and written communication skills appropriate to the need to communicate effectively with colleagues, students, parents/carers and other professionals.</li> <li>Ability to work constructively as part of a team, understanding school roles and responsibilities including own.</li> </ul>	<ul style="list-style-type: none"> <li>Working knowledge of behaviour management strategies.</li> <li>Knowledge of an additional language.</li> <li>Basic understanding of child development and learning principles.</li> <li>Working knowledge of relevant policies and procedures, and awareness of relevant legislation.</li> <li>Working knowledge of national requirements regarding curriculum delivery and other</li> </ul>	<p>Application form</p> <p>Letter of application</p> <p>References</p> <p>Interviews</p>

Essential	Desirable	Evidence
<ul style="list-style-type: none"> <li>• Good standard of numeracy and literacy skills.</li> <li>• Ability to use range of ICT packages and equipment effectively.</li> <li>• Ability to absorb and understand a wide range of information.</li> </ul>	<p>learning programmes/strategies.</p>	
<b>Personal qualities:</b>		
<ul style="list-style-type: none"> <li>• A diplomatic and patient approach.</li> <li>• Able to appropriately deal with confidential information/situations.</li> <li>• Able to follow direction from line manager.</li> <li>• Ability to show initiative and to prioritise one's own work and meet required deadlines.</li> <li>• Efficient and meticulous in organisation.</li> <li>• Desire to enhance and develop skills and knowledge through CPD.</li> <li>• Commitment to the highest standards of child protection and safeguarding.</li> <li>• Recognition of the importance of personal responsibility for health and safety.</li> <li>• Commitment to the school's ethos, aims and its whole community.</li> </ul>		<p>Application form</p> <p>Letter of application</p> <p>References</p> <p>Interviews</p>