

Applications are invited for the posts of
KS1 Teacher
and
KS2 Teacher
Required from September 2018

The School

The Cathedral School in Llandaff is the leading independent school in Cardiff, the capital city of Wales. It educates approx. 800 students, boys and girls, aged from 3 – 18.

The school is located on an attractive campus adjacent to the ancient Llandaff Cathedral. It was founded in 1880 as a choir school to provide choristers to the Cathedral, and this tradition continues today. The school moved to its present campus in 1958, then numbering 190 boys and being a preparatory school. It became co-educational in 1978, and expanded very successfully to GCSE 12 years ago, achieving amongst the best GCSE results in Wales every year since. The Sixth Form began in September 2013 and has grown and developed each year; with outstanding results and students progressing to a wide range of university courses. There are no boarders; all of our students come from the locality, most from within a 20 mile radius. Standards, academic and behavioural, are very high. All students are expected to give and to be the best they can.

The Cathedral School is a member of the Woodard family of schools and is the only Anglican choir school in Wales. The Christian faith is central to the life of the school and all members of staff are expected to actively promote the aims of a Christian school, to contribute willingly and generously of their time and commitment to school life, and to sincerely seek to do and to be their best.

In addition to membership of the Woodard Corporation, the Cathedral School is a member of the Society of Heads (formerly SHMIS), IAPS (The Independent Association of Prep Schools) and also of the Choir Schools' Association.

The School's Aims

The school offers a broad curriculum which it aspires to deliver through the highest standards of teaching. It is expected that students will progress within the school until A-level. The school not only prides itself on its musical, academic, sporting and artistic achievements, but also on its ability to challenge and motivate all of its students. We want children to take risks in the classroom, not to be afraid of getting it wrong, but rather to be confident enough to ask questions and think for themselves. All children have talents and gifts, both in and out of the classroom, and we are always looking to identify and celebrate these at every opportunity.

Ultimately our aim is to equip our young people with the skills, abilities, interests, experiences, qualifications and, most importantly, vision and values, to be the best that they can be, to spend their lives promoting the common good. We hope that each of them will, in some way either great or small, make the world a better place.

Responsibilities in the Primary Section

We are seeking to appoint two outstanding and dynamic teachers to provide a model of excellent classroom practice within the Primary section of the school. The successful candidates will each be a form teacher to approximately 22 children, either in Key Stage 1 or Key Stage 2.

Each role will require the competency to teach across the primary age range. We adopt the English curriculum model in our school rather than the Welsh; we do not therefore teach the Foundation Phase but, in Year 1 and Year 2, concentrate upon the academic core of the national curriculum taught partly through a creative curriculum and partly in a more structured format of daily hour long literacy and numeracy lessons. Teachers are expected to attain the high academic and behavioural standards expected as the pupils progress through the school. All members of staff are also expected to make a meaningful and significant contribution to the co-curricular life of the school, and to be in full sympathy with the Christian ethos of the Woodard school family, an ethos which pervades all strands of school life.

Pupils at the school are great fun and are willing to work very hard. They appreciate a teacher who is willing to invest time into their lives and who cares about them and their education.

Should you choose to apply we look forward to meeting you, showing you what we do and hearing what you can offer. We are a friendly, supportive and diligent team, and we would like to develop further through welcoming a creative, knowledgeable and inspirational teacher to our school community. If you would like any additional information about the role, please contact Mrs Sally Walsh, Head of Primary, via email to jonesrj@cathedral-school.co.uk.

Job Description

Responsibilities as a class teacher are to:

- Fulfil the Teacher's Standards at your appropriate level of experience;
- Be responsible for the welfare of the pupils, maintaining high standards of education and behaviour;
- Be responsible for planning and teaching an exciting and vibrant curriculum according to school policy and recent educational initiatives;
- Be involved in updating schemes of work when necessary, prepare curriculum documents and prepare timetables for pupils;
- Monitor pupils' progress, maintain records and implement the school's assessment policy;
- Be prepared to meet parents on a daily basis and take responsibility for holding Parents' Evenings during the school year;
- Be responsible for the ordering of resources and equipment when required;
- Complete pupil profiles and produce termly or half termly reports;
- Organise assemblies, trips and special events for the class (when applicable);
- Attend weekly curriculum and/or Section and/or whole school staff meetings;
- Be self-motivated, organised and demonstrate leadership of a particular curriculum area or specific leadership initiative;
- Support and motivate colleagues and be a positive and forward thinking member of the Primary team;
- Liaise closely with your year group partner for planning and assessment, to ensure continuity of provision across the year group;
- Be self-reflective and committed to your own continued professional development, following the school's appraisal system;
- Be involved in the co-curricular life of the school, leading a weekly after school activity and attending whole school events each term;
- Be supportive of the school's Christian Ethos.

Person Specification

Essential skills and qualifications:

- Qualified teacher
- Primary classroom practitioner with a record of excellence
- Up-to-date knowledge of the Primary Curriculum
- Ability to challenge and inspire pupils across the ability range
- Excellent communication skills with pupils, parents and colleagues
- Strong organisational skills
- Competent ICT skills
- High quality of written English

Personal characteristics:

- Have a strong commitment to fostering the well-being of all pupils
- Show a clear understanding of, and sympathy with, the Christian faith
- Have a strong commitment to achieving high standards
- Be diplomatic and trustworthy
- Be able to build excellent working relationships with colleagues, providing support and guidance when necessary
- Enthusiastic, energetic, innovative and supportive team player
- Be able to see tasks through to completion, and within set timeframes
- Have good rapport with adults and children, nurturing positive relationships at all levels
- Have a strong commitment to working with parents/carers

Remuneration

The financial package offered will be commensurate with the experience of the person appointed.

Staff Benefits

All teachers are eligible for membership of the Teachers' Pension Scheme. Salaries are slightly above state sector pay scales and all teachers have an annual appraisal referenced against the Teachers' Standards England 2012 and the Post Threshold Standards.

The school day is slightly longer than in the state sector, however the school holidays are significantly more generous. Teachers wishing to have their children educated at the school (subject to places being available and the child/ren satisfying the normal entry criteria) receive a considerable remission on the fees, and all staff are provided with lunch daily during term time, free of charge.

The professional development of staff is a high priority. The school is a challenging but rewarding place to work.

Application Procedure

Please download and complete the application form and email it, together with a covering letter of no more than two sides of A4, to Mrs Clare Sherwood, Head, via HeadsPA@cathedral-school.co.uk. Please state in your application whether you wish to be considered for the Key Stage 1 or Key Stage 2 role, or both.

The deadline for applications is **Wednesday 7th March 2018 at 12 noon.**

Interviews will take place on the **15th and 16th March 2018.**

Further information about the school, including details of our Safer Recruitment Policy, are available on the website at www.cathedral-school.co.uk.

Child Protection

The Cathedral School is committed to safeguarding and promoting the welfare of children and expects all employees to share this commitment. Applicants for this post must be willing to undergo child protection screening, including reference checks with any previous employer, as considered appropriate, and a criminal record check via the Disclosure & Barring Service. They will be expected to uphold the school's Child Protection Policy (copy on school website) at all times.

Clare Sherwood
Head

