

TEACHER JOB DESCRIPTION AND PERSON SPECIFICATION

POSITIONS AVAILABLE IN THE FOLLOWING SUBJECTS

Maths, Science or Modern Foreign Languages (MFL)

LOCATION

Opportunities at a number of Trust Schools (Abbeyfield School, The Wrenn School, Weavers Academy, Ash Green School, Milton Keynes Academy, The Bulwell Academy, Ellis Guilford School, Thistley Hough Academy and The Hart School).

SALARY

£21,731 - £43,607

REPORTS TO

Head of Subject or Key Stage Leader

THE ROLE

The successful candidate will be able to teach exceptional lessons that engage and challenge all students and make a significant contribution to the values and ethos of the school.

MAIN RESPONSIBILITIES

- To teach exceptional lessons that engage, inspire and challenge all students.
- To create a supportive and stimulating learning environment in the classroom that helps all students to make excellent progress and develop as learners and individuals.
- To make a significant contribution to the values and ethos of the school and promote and uphold all school policies.

TEACHING AND LEARNING

- With direction from the Head of Department and within the context of the school's curriculum and schemes of work, plan and prepare effective lessons.
- Ensure students acquire and consolidate knowledge, skills and understanding appropriate to the subject taught.
- To plan lessons that ensure effective delivery of the curriculum, to build and develop the knowledge required for students to succeed.

- Organise trips and visits to enhance the learning experience of all students.

ASSESSMENT AND REPORTING

- To lead, monitor and evaluate the assessment and feedback to students in line with whole school and department policy.
- To follow department monitoring and tracking systems relating to students' attainment, progress and achievement.
- Mark, grade and give written/verbal and diagnostic feedback as required.
- Undertake assessment of students as requested by external examination bodies, curriculum areas and school procedures.

SCHOOL CULTURE

- Support the academy's values and ethos by actively promoting and contributing to the development and implementation of policies, practices and procedures.
- Help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- To be active in issues of student welfare and support.
- Support and work in collaboration with colleagues and other professionals in and beyond the school.
- Lead or help to lead an after-school activity once per week; either curriculum based or an extracurricular club.

PASTORAL DUTIES

- To be an approachable and supportive form tutor, to act as the first point of call for families and colleagues to enable students to thrive.
- Promote the general progress and well-being of individual students and of the form tutor group as a whole.
- Liaise with the pastoral team to ensure the implementation of the school's pastoral system.
- Register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life.
- To instil high expectations for our students and encourage our students to reach their potential.

OTHER PROFESSIONAL RESPONSIBILITIES

- Establish effective working relationships, ensure professional conduct and be an effective role model to students at all times.
- Undertake other various responsibilities as directed by the Head of Department or Senior Team
- To actively participate in own development and professional learning and (depending on experience and career stage) to contribute to the development of others.

SCHOOL ETHOS AND COMMUNITY

- Reinforce and instil clear standards for and throughout the school.
- Promote the school's unique identity and celebrate its achievements.
- Recognise, praise and celebrate the commitment and achievements of colleagues, students and other stakeholders.
- To be a positive role model of the values and behaviours that underpin the school vision.
- Collaborate with colleagues to ensure the sharing of resources to the benefit of the school, department and individual students.
- Contribute to wider life of the school through your participation in meetings, extra-curricular events and information/open evenings.

SUPPORTING THE WORK OF CREATIVE EDUCATION TRUST

- Develop strong, positive relationships with Creative Education Trust colleagues; contribute to collaborative work across Creative Education Trust schools and support other staff in participating in trust-wide work and projects.
 - Participate in Creative Education Trust and sector-wide activities in order to share best practice, contribute to the development of Trust strategies and policies and promote the school and Creative Education Trust in a national context.
 - Undertake any other reasonable duties deemed appropriate to the role.
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This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year, and it may be subject to modification or amendment at any time after consultation with the holder of the post. The duties may be varied to meet the changing demands of the School and Trust.

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> UK Qualified Teacher Status (QTS) or are in the process of achieving for UK QTS. Degree or equivalent in the relevant subject. 	<ul style="list-style-type: none"> Masters degree in relevant subject.
EXPERIENCE	<ul style="list-style-type: none"> Ability to demonstrate how relevant experience will make an impact on raising attainment across the key stages in relevant subject. Evidence of a commitment to play a full and active role in the life of the school. Ability to analyse and interpret data and to act upon this to impact on teaching and learning in the classroom. Experience of writing lesson plans, developmental resources and assessment of students work. 	<ul style="list-style-type: none"> Evidence of research informed curriculum development which has impacted successfully on student outcomes. Evidence of leading elements of staff development at department or team level to raise standards. Evidence of involvement within extra- curricular activities and learning beyond the classroom.
KNOWLEDGE AND UNDERSTANDING	<ul style="list-style-type: none"> Understand the theory and practice of effective teaching and learning. Understand the importance of high expectations and equality of access for all students and of being a form tutor. 	<ul style="list-style-type: none"> Knowledge of the latest curriculum developments within the field of the relevant subject including up to date understanding of effective assessment practice.
SKILLS	<ul style="list-style-type: none"> Exceptional classroom teacher with the ability to reflect on lessons and continually improve their own practice. Effective and systematic behaviour management strategies to meet the needs of all students. To understand and interpret complex student data and use this to inform responsive lesson planning and teaching. Good communication, organisation, problem solving skills and the ability to work collaboratively with others to share resources and best practice. Genuine passion and belief in the potential of every student with the ability to be able to build trust and mutual respect between students, families and staff. Excellent critical thinking skills; has intellectual curiosity and rigour. A commitment to academic and personal excellence and highest standards for child protection. High expectations for every pupil and a proven track record of making a difference to the learning and experiences of students inside and outside the classroom. 	<ul style="list-style-type: none"> Evidence of managing effectively personal development to support individual, team and whole school improvement. Commitment to and vision for developing links with the local community. A willingness to develop the school's partnerships with other schools and organisations.
EQUAL OPPORTUNITIES	<ul style="list-style-type: none"> A demonstrable commitment to supporting and promoting safeguarding, student welfare, equality and diversity. 	
SAFEGUARDING	<ul style="list-style-type: none"> A thorough understanding of up-to-date safeguarding requirements and best practice. 	

Creative Education Trust (CET) is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers, workers and all other members of the school community to share this commitment. The CET Recruitment Policy follows the guidance set out by Keeping Children Safe in Education. All shortlisted candidates are subject to online checks and referencing prior to interview, and all offers of employment are subject to an enhanced DBS Check and where appropriate a Prohibition from Teaching search. This post is exempt from the Rehabilitation of Offenders Act (ROA) 1974. CET is committed to developing, maintaining, and supporting an inclusive culture and environment for the benefit of its employees and the communities it serves.