Job Description

Director of Senior Drama

**Reddam House Berkshire**

**Line Manager/Reporting into:** Head of Academics

**Full Time/Part Time:** Full Time

**Contract Type:** Permanent

**Closing Date for Applications:** 9am on Wednesday 20th August

**Start Date:** January 2026

**Reddam House Berkshire** are seeking to appoint a **Director of Senior Drama** to join in January 2026.

**OUR SCHOOL**

Reddam House Berkshire is a flagship UK school of the successful Reddam House International group. Set in 125 acres of wood and parkland, housed in a magnificent mansion building.

Throughout the school our emphasis is on independence; we expect our students to work hard in the belief that success is in his or her own hands. From babies in our Early Learning School through to our Sixth Formers moving on to University, students are active participants in setting the direction of their educational journey, developing a love of learning and being empowered with the self-discipline that provides the bedrock for success."

We have 800+ students between the ages of 3 months and 18 years are registered here (day students and boarders from age 11+). Children are recognised as individuals with unique skills to celebrate and given tailored support and guidance at each stage of their school career. Our structure of Early Learning School, Junior School, Middle School and Senior School means that every year group works with professionals who specialize and enjoy working with the students in their care.

The unique Reddam House philosophy and our formula for success are based to a large degree on the quality and depth of our curricula, cultural and sporting activities and especially our teaching staff, fully recognising that what goes on in the classroom between teacher and student strongly influences the success of the school.

[www.reddamhouse.org.uk](http://www.reddamhouse.org.uk)

**WHAT WE OFFER**

* The most collaborative environment, at every level, that you will find anywhere;
* Excellent resources;
* Excellent professional development within the Inspired group and a global network of over 70 schools to learn alongside;
* At the leading edge of independent school thinking;
* A culture of excellence;
* Network of opportunities;
* Competitive package;
* Accommodation may be available in line with the School’s Accommodation Policy;
* School’s pension scheme, as well as death in service benefit
* Staff at Reddam House may be eligible for school fee discounts of up to 50%, subject to their child(ren) meeting the entrance requirements;
* Free delicious lunch each day;
* On-site parking

**“Inspiring Academic Excellence Across 5 Continents”**

A definitive statement of excellence in private education, Inspired is a co-educational, non- denominational, independent school group designed to inspire students to achieve their maximum potential in a nurturing, progressive academic environment from ages 3 months to 18 yrs.

Inspired offers a fresh and contemporary approach to education by re-evaluating traditional teaching methods and curriculums, and creating a more dynamic, relevant and powerful model reflecting current attitudes. We nurture the unique individuality, talent and self-assurance of each student, equipping them to take on the world with the skills and confidence to ensure success.

Our current portfolio of 80+ schools currently operates across Europe, Asia-Pacific, Africa, the Middle East and Latin America, with quick ongoing expansion foreseen. The group has grown exponentially since its founding 7 years ago and offers a unique opportunity to join a connected global community obsessed with a dedication to excellence.

We take great care when selecting new colleagues to join Inspired Education and hand pick every single role. We believe true excellence in education is only achieved through an inspiring and passionate team with whom are dedicated to supporting our schools to recruit and retain students by sustaining engaging and inspiring learning environments through our 3 pillars of: Performing and Creative Arts; Academics and Sport.

Professionalism, responsive teaching, specialist knowledge, strong planning, excellent qualifications and an outstanding personal reputation, are just few of the core requirements we look for when recruiting Inspired teaching staff.

For more information about us, please visit [Inspired Schools - Premium Private Education (inspirededu.com)](https://inspirededu.com/our-schools)

**WHY APPLY**

**“Be at the forefront of International Education”**

When you join Inspired, you don’t just join a business. You become part of a unique global community of passionate professionals, with unrivalled access to extensive guidance, support and advice all focused on creating a culture of excellence in education.

**HOW TO APPLY**

An application/information pack can be downloaded by following the following link: [Inspired UK Application Form (Teaching).docx](https://reddamhouse-my.sharepoint.com/%3Aw%3A/g/personal/b_glanville_reddamhouse_org_uk/Efto8Ihgup1Gj0E0BIl26ZIBOzM0UECF9L3-P5f6_NAdsA?e=Vx7kSG) and upload as part of an application on the Inspired Recruitment portal : <https://jobs.inspirededu.com/job-invite/6385/>

All applicants will be expected to provide:

* a supporting statement clearly outlining why they are interested in the position and school
* a completed application form with their details and history of education, employment, and achievements
* at least two referees from a recent/current appointment

**SAFEGUARDING STATEMENT**

Inspired are committed to safeguarding and promoting the welfare of children and young people and if successful you are expected to share this commitment. The protection of our students’ welfare is the responsibility of all staff and individuals are expected to conduct themselves in a way that reflects the principles and values of our organisation.

Any successful applications will also be required to undergo rigorous child protection screening including checks with past employers and an enhanced DBS check as well as completing any relevant safeguarding assessments

**VACCINATION STATUS**

It is a condition of employment for all new staff to be vaccinated against Covid-19. You will be asked to provide visual proof of your status if you are offered a job with us. If you are unable to be vaccinated because of a relevant protected characteristic, then please discuss your situation is with us in confidence during the interview process. Disclosure of vaccine status will be dealt with in accordance of the provisions within the GDPR Regulations.

**EQUAL OPPORTUNITIES STATEMENT**

Inspired Education is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We prohibit discrimination and harassment of any kind based on race, colour, sex, religion, sexual orientation, national origin, disability, genetic information, pregnancy, or any other protected characteristic as outlined by law.

This policy applies to all employment practices within our organisation, including hiring, recruiting, promotion, termination, layoff, recall, leave of absence, compensation, benefits, training, and apprenticeship. Inspired makes hiring decisions based solely the skills, experiences and attributes needed to continue to deliver excellence.

**ROLE SUMMARY & JOB PURPOSE**

**We are seeking to appoint a committed and dynamic teacher who can deliver inspirational lessons across all aspects of the Drama curriculum as the Director of Senior Drama. The successful candidate will have the ability to motivate, enthuse and influence our students, to ensure optimum levels of student learning and achievement from Year 7 to Year 13, with a particular emphasis on public exam classes. They will also be required to lead on School productions, alongside other key staff and play an active role in the extra-curricular activities run by the Faculty and/or elsewhere in the school.**

**ROLE RESPONSIBILITIES**

**All teaching staff are expected:**

* To promote the school’s consciously expressed culture;
* To espouse the fact that it is an independent school with a significant boarding section;
* To acknowledge that the early learning, junior and senior sections constitute one school;
* To be a fluent user of digital technology, to advance and enhance teaching and learning;
* To use differentiation in his/her teaching, enabling all students to reach the highest standards;
* To be sensitive to the complexity of the relationships that pertain within the school;
* To be sensible about expenditure;
* To behave appropriately at all times;
* To accept that he or she bears, as does everyone else connected to the School, a responsibility for marketing it.

**Every teacher must be committed to the fulfilment of the School’s strategic intents:**

1. In academic matters, to foster and communicate a culture of high expectations, focused on teaching and learning;
2. In pastoral matters, to ensure that each student is given the individual attention she or he requires;
3. To recognise that we all in some ways exercise leadership responsibilities; to ensure that any formal leadership or managerial responsibilities he or she holds are fulfilled in such a way that the School’s aims are promoted;
4. To develop one’s own professional expertise as fully as possible;
5. To contribute to making the School welcoming and accessible to the wider community;
6. To ensure that the resources used in teaching and learning are as good as they can be within the bounds of affordability.

**Co-curricular expectations**

Further to this, every member of staff has some responsibility towards the provision of co-curricular activities, which are a central feature of a Reddam House education. Each member of staff is also responsible for ensuring that students’ behaviour is appropriate and as good as it can be. It is very important that we are all positive about the benefits that membership of our diverse community of students brings to every member of our community.

**Departmental Responsibilities**

**Reporting to the Head of Academics, the primary focus of this post will be:**

* To be an outstanding classroom practitioner, using a variety of methods and techniques to engage, motivate, support and challenge students;
* To have an excellent rapport with students and be involved in the pastoral care of the school;
* To ensure that lessons are well-planned in accordance with the schemes of work for each course;
* To know students well and understand prior learning and progression needs;
* To set high expectations for the achievement of their students;
* To set and assess work in line with the School’s assessment policy, providing positive and meaningful feedback which enables students to improve;
* To monitor students’ performance aiming continually to raise their levels of achievement;
* To report accurately and honestly on progress in line with the School’s reporting schedules;
* To contribute to the raising of professional standards in the Drama department; including the development of curriculum and schemes of work, keeping abreast of new developments and research and the sharing of good practice;
* To participate in the wider life of the School, including trips, activities and in boarding;
* To fulfil administrative duties in both an efficient and effective manner;
* To supervise and, where possible, teach students whose teacher is not available, as well as invigilating examinations;
* To liaise closely with the Head of ELS, Head of Junior School and Head of Academics on all academic matters.

**Additional Duties and Responsibilities**

* To have a working knowledge of teachers' professional duties, legal liabilities and responsibilities;
* To have a working knowledge of all relevant Policies and Procedures;
* To establish effective working relationships with professional colleagues and other staff, as appropriate;
* To be committed to ensuring that every student is given the opportunity to achieve their potential and meet the high expectations set for them;
* To observe and manage all Health and Safety requirements to maintain a safe environment for students, colleagues and parents.

**WHAT WE’RE LOOKING FOR**

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|  | **ESSENTIAL** | **DESIRABLE** |
| **Inspired Required Teaching Standards**A full outline of *Teaching standards* are available on request | * Able to set clear expectations and stretching goals
* Adaptable teaching style incorporating feedback
* A depth of understanding in the relevant subject area
* Ability to judge learning effectiveness
* Excellent preparation and planning
* Assessment of student outcomes and feedback to enhance performance

Genuine care and attention for the highest standards of student welfare |
| **Skills and previous experience** | * Proven experience of Drama across the secondary age range, including delivery of GCSE and A Level curriculum
* Demonstratable interest and expertise in their subject area, having undertaken professional development activities
* Experience in producing and directing plays and musicals across the key stages, constantly raising expectations, and creating work of a high standard with professional production values
* Willingness and skill to be able to support the full production output which is currently 8 annual performances across the schools.
* Confidence with use of ICT in teaching
* Excellent interpersonal skills; ability to work both collaboratively and independently
* Excellent organisational and administrative skills – ability to plan, prioritise and manage a varied workload
 | * Experience in pastoral care and student wellbeing
* Ability to inspire and facilitate the performance project and create other innovative projects
* Experience in lighting, set and costume design, or a willingness to learn
* Experience and skills in either direction, choreography or musical direction
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| **Qualifications and Accreditations** | * University degree Drama and/or in a related subject
* PGCE, QTS or equivalent
* Strong academic credentials
* Appropriate right to work
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| **Personal Competencies and Attributes** | * A commitment to professional development
* Enthusiasm, energy and a positive and flexible approach
* Ability to engage and motivate young people
* Ability to manage own workload, to cope well under pressure and meet deadlines
* Interest in working with students inside and outside the classroom to support their learning and personal development
* Readiness to engage whole-heartedly in the extracurricular and wider life of the school
* Recognition of the importance of personal responsibility for health and safety
* Demonstrable commitment to the safeguarding of students and child protection
* Demonstrable commitment to equal opportunities
* Commitment to the School’s ethos, aims and whole community
* A commitment to professional development and a demonstrated record of having kept abreast of recent, relevant educational methodology
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