Person Specification

Job Title: Assistant Headteacher

Salary: L13-L17

School: Samuel Ryder Academy

Aim and main purpose of the job

- In partnership with the Headteacher and Governors, to ensure that the aims of the school are met.
- To take a lead on raising standards of student attainment and achievement.
- In conjunction with the rest of the Leadership Team, to provide strategic direction and day to day management.

	Essential	Desirable
Qualifications and Experience		
Good Honours Degree	✓	
QTS	✓	
Evidence of further and relevant CPD which has had an impact on your work	✓	
Further relevant qualifications (Masters etc)		✓
Middle Leadership experience in either or both pastoral and academic roles		✓
Excellent classroom practitioner who can be a role model to others	✓	
Evidence of strategic planning leading to measurable improvement of standards in at least one area of the school	✓	
Experience of working with external agencies/collaborating with other schools		✓
Skills and Knowledge		
An understanding of the role of Assistant Headteacher	✓	
An ability to contribute to the development and communication of the vision, whilst leading, motivating and delivering change	✓	
Experience of holding people to account effectively	✓	
The ability to work well in a team both as leader and member	✓	
The ability to think originally and creatively in analysing and resolving issues	✓	
Excellent rapport with students, staff, parents, governors and members of the wider school community	✓	
The ability to manage, analyse and use data to bring about school improvement and raise achievement	✓	

The ability to identify opportunities for improvement, whilst recognising existing good practice	✓	
The skills to model professionalism to all members of the school and the wider community	✓	
A knowledge of current educational legislation and its implementation	✓	
An understanding of the workings of academies and how these differ from maintained schools		✓
Excellent ICT skills and vision for how new technologies can enhance teaching and learning		✓
Personal Qualities and skills		
An understanding that nothing is impossible if it leads to better outcomes for our students	✓	
Outstanding communication skills – using both written and oral presentations – for formal and information occasions or circumstances	✓	
Flexibility and a readiness to undertake a wide range of responsibilities over time	✓	
A team player willing to help with all the little things that fall to a senior team	✓	
Energy, enthusiasm and a positive attitude	✓	
Warmth and sensitivity	✓	
A willingness to work hard	✓	
Personal resilience	✓	
Willingness to participate in the extra-curricular life of the school	✓	
Excellent record of health and attendance	✓	
A sense of humour!	✓	

February 2018