

September 2019



Headteacher: Mark Anstiss

Dear Applicant

**Sixth Form Year Manager
Required ASAP
Full time / permanent contract**

Thank you for your interest in the post of Sixth Form Year Manager at Felpham Community College. Felpham is a successful and popular 11-18, local authority, comprehensive school with around 1320 students, situated on the south coast in West Sussex.

The school has a very good record of academic outcomes and pastoral support and our core values of achievement, care and equality underpin our work, creating a happy and vibrant school. Felpham Community College was judged to be 'Good' in all areas by OFSTED in January 2016, and in a short OFSTED inspection in March 2019 our 'Good' status was confirmed again.

Despite recent changes to the curriculum and assessment in schools, Felpham remains in a strong position. Our exam results from summer 2018 were very positive with a large number of students achieving the new highest grade 9s and 8s. Overall attainment in the new English GCSE was 72% graded 4-9 and in maths GCSE was 69% graded 4-9. (Last year's results match the school's best ever.) Once again, the commitment and support from staff and governors in partnership with students and parents has led to this success.

However, we recognise that great schools are about more than just exam results and we have worked hard to create an exciting, engaging and broad curriculum for all students. At Felpham, we believe in getting the basics right so we have also focussed on developing a safe, calm and purposeful learning environment with excellent student behaviour and a smart school uniform.

This coming year the school has significant building work taking place costing £11.5M. Students joining us in 2019 will benefit from fantastic modern facilities in our new three-storey block that will replace all of our older classrooms. Whilst outstanding schools are about the people in them and not just the buildings, the enhanced facilities at Felpham will be a massive boost.

The school has made significant progress over the last five years. I took over at Felpham as Headteacher in April 2010 with an initial focus on getting the basics right and developing a positive learning environment. Visitors to our school now regularly comment on our happy and enthusiastic students, excellent school uniform and good behaviour. This does not happen in a school by accident and requires constant attention and commitment from all staff. The quality of teaching and learning was our next focus and as that improved so did exam outcomes.

We are not complacent at Felpham and know we must continue to improve. In summer 2017 we became one of only 22 secondary schools in England to achieve the UNICEF Rights Respecting Schools Level 2 (Gold) Award. Student leadership is a strength of the school and continues to be an area we wish to enhance further.

Our strong pastoral system is based around linear tutor groups and year groups led by Year Leaders (who are teachers) and Year Managers (who are non-teaching associate members of staff). We are an inclusive school and benefit from a successful on-site Learning Support Unit.

In order to find out more about our school please take a look at our website (<http://www.felpham.com>) which provides links to our OFSTED report, details about the school, recent newsletters, our prospectus and other information.

I hope that having explored our website and reviewed the information provided you will be interested in applying. Completed application forms should be posted or emailed to my HR Manager & PA, Michelle Goodenough, at jobs@felpham.org.uk In addition to your application form you should include a letter of application of no more than two sides of A4 (size 11 font min.) which clearly addresses the following points:

- Professional experience and achievements
- What you will bring to Felpham Community College

If you would like any more information on the post please contact Claire Preissner, Assistant Headteacher on the school number or email cpreissner@felpham.org.uk Visits to the school are welcomed.

The closing date for applications is **10.00am Wednesday 18th September 2019**

This is an extremely exciting time to join Felpham Community College and to play a vital role in continuing our success.

I look forward to hearing from you.

Yours sincerely



Mark Anstiss
Headteacher

Please ensure that you complete your full employment history on the application form (including any study, voluntary work and with explanations for any periods not covered). Any employment gaps will be investigated. Because of the nature of this job, if you are successful in your application you will be subject to a criminal record check from the DBS before the appointment can be confirmed. This will be done by means of applying for an Enhanced Disclosure. Disclosures include details of cautions, reprimands or final warnings as well as convictions, spent or unspent.



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