



## THE JOHN FISHER SCHOOL

### JOB DESCRIPTION

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|------------------------|---|
| <b>POST:</b>           | Part-time Chaplain  |
| <b>HOURS:</b>          | 2-3 days per week, term time only - Exact hours to be confirmed   |
| <b>PAY RANGE:</b>      | SC4 Point Range 7 - 10  |
| <b>RESPONSIBLE TO:</b> | Headteacher   |
| <b>PURPOSE:</b>        | To take a lead in the faith and spiritual development, worship and pastoral care of The John Fisher School (students, staff and parents/carers) |

#### Key School Responsibilities

- All aspects of Collective Worship.
- Working in collaboration with the Pastoral and 'Magdalen' team to support the emotional and spiritual wellbeing of students, their families and staff members.
- Being fully involved in the denominational inspection and ensuring best practice.

#### Leading High Quality Collective Worship

- Leading and arranging innovative and appropriate collective worship, including student involvement.
- Leading and arranging Mass, Benediction and Confessions.
- Leading and arranging Communion in school.
- Leading and arranging special events e.g., prayer spaces in the Chapel.
- Preparing resources for use for Form worship.
- Supporting all those leading collective acts of worship and tutor groups.
- Leading and arranging Staff Reflection.
- Filming and utilising appropriate media to enable meaningful and creative worship when gatherings are not possible, for example, via Zoom.
- Working with students to develop their leadership of worship through coaching and mentoring.
- Sustaining good links with feeder schools where appropriate and in partnership with clergy in whose parishes these schools are located.
- Being a custodian of the Chapel.

## **Leading Faith and Spiritual Development**

- Helping the school further embed its Vision and Christian Ethos in all that it does.
- Communicating with all stakeholders e.g., through the termly Newsletter.
- Contributing to the school's charity programme.
- Leading on national opportunities for spiritual development through working with the Catholic Church programmes.
- Engaging with the local community through existing and new projects.
- Making provision for students from different faith groups.
- Being a Christian 'presence' amongst the staff of the school and building trust and a 'listening ear' with staff, students and parents/carers.
- Providing mentoring support to identified students as part of the pastoral intervention provision.
- Working closely with bereaved students, staff, and their families.

This post is eligible for a DBS check under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (i.e. it involves certain activities in relation to children and/or adults) and is defined as regulated activity under Part 1 of the Safeguarding Vulnerable Groups Act 2006.

This post is designated as a regulated activity and requires enhanced criminal records check for a regulated activity (including a barred list check)