

Personal Attributes				
	Essential		Desirable	
<i>Identified</i>	<i>Attribute</i>	<i>Stage Identified</i>	<i>Attribute</i>	<i>Stage</i>
Qualifications	Accountancy qualifications e.g. ACA/ACCA /ACMA/ CIMA/CIPFA	A/I	Qualified Accountant	A/I/R
Experience	At least 2 years post qualification experience Personnel and administration experience Financial Regulations	A/I/R A/I/R A/I/R	School financial experience SIMS experience	A/R/I A/R/I
Knowledge & Skills	Computer literate Strong interpersonal and communication skills Asset management procurement Excellent management skills with the ability to lead by example Experience leading a small team Ability to prioritise work and meet deadlines Commercial Awareness Health and safety qualification/knowledge Well developed analytical, strategic, planning and organisational skills	A/I/R A/I A A/I/R A/I/R A/I/R A/R A/R A/R A/I/R	Interpreting government and other legislation relevant to the academy	A/R
Special Requirements			Premises regulations	A/R