



## Job Advert & Description

*For more information about the school and our application process, please refer to our Candidate Information Pack*





## Post | Head of Rowing

**Start Date:** August 2024

**Contract Type:** Full Time (exact hours to be outlined by the Headmaster & Senior Deputy Head; the role will include working through school holidays and at weekends, in line with the rowing season)

**Contract Term:** Permanent

**Level:** Suitable for experienced coaches

**Salary:** Competitive, commensurate with experience

**Responsible for:** Boathouse Manager, Lead Senior Boys' Coach, Lead Senior Girls' Coach, Rowing Session Coaches & Volunteer Coaches

**Responsible to:** Headmaster, Senior Deputy Head & Director of Sport

Kew House School is looking for an ambitious and enthusiastic Head of Rowing to deliver, manage, and lead a performing school rowing programme.

Founded in 2018, Kew House School Boat Club has grown into an established and well-recognised programme within the UK rowing circuit. Since our affiliation, KHSBC has won its first national medal and earned qualification at both Henley Women's and Henley Royal Regatta. The programme consistently puts out competitive crews at regional, national, and international competitions. We pride ourselves on our inclusive family culture that supports athletes to achieve their goals, which has helped us reach the level of success we are at today. The programme has a holistic focus, offering all students at KHS an opportunity to row. We now look to build on previous results and continue to make history as a growing programme.

The Head of Rowing is responsible for the development and coordination of the Rowing programme. Overseeing all aspects of the boat club, including facilities, staff management and parent communication. The successful candidate will be responsible for managing an ambitious support team, including lead senior girls coach, lead senior boys coach and boathouse manager. The Head of Rowing will also work with Quintin Boat Club during the development of the new boathouse project. An exciting opportunity for the successful candidate to work on the next phase of development.

The successful candidate will also work with other internal departments (e.g. PE & Pastoral teams) to ensure engaging and effective rowing delivery. The Head of Rowing must work alongside Kew House School to support students' holistic goals, including academic, co-curricular activity and overall wellbeing.

The Head of Rowing will actively contribute to the success of Kew House School and improving the experience of Kew House School students.



## **Our School | Head of Rowing**

Kew House School was established in the conviction that there exists an opportunity for a different kind of independent secondary school in London – academically demanding but with a forward-thinking approach to selection criteria, the flexibility of the curriculum, the shape of the school day, and recognition of creativity and talent. A character-selective school, we pride ourselves on the support and care we extend to our 600 pupils whilst striving to add value to their success in all fields of academia, sport, and creativity. Kew House has successfully grown over ten years since its foundation and was recently awarded the ISI “Excellent” grading.

### **Facilities**

Kew House School works in partnership with Quintin Boat Club, located on the tidal Thames next to Chiswick Bridge. KHSBC now has a competitive fleet for J14 – J18 rowers, which continues to expand alongside our growing junior rowing programme. Kew House School has also recently opened its doors to a new gym facility, located at Pier House next to Kew Bridge.

### **Curriculum**

Kew House School students participate in rowing during games and extra-curricular club sessions throughout the term. KHSBC also carries out domestic and international camps throughout the rowing season, with our junior rowers aiming for all key rowing events throughout the season. This includes National Schools’ Regatta, Henley Women’s Regatta, and Henley Royal Regatta.



## Job Description | Head of Rowing

This position at Kew House School Boat Club provides an exciting opportunity for the successful candidate to implement their own mark on a new, competitive, and ambitious school boat club. KHSBC now races and competes successfully at regional and national events.

All staff are expected to have a clear understanding of the aims, objectives, and ethos of the school, and an awareness of its role in the community. It is essential that the academic and pastoral frameworks in the school are seen as inter-related.

### Key Responsibilities:

- Oversight of student health and well-being
- Clearly communicating the school's culture and expectations
- Developing and maintaining strong working relationships with athletes, staff and parents
- Acting as a strong role model, providing mentorship and pastoral care
- Managing boat club staff throughout the season on/off water
- Producing and delivering aspirations for the season in line with Boat Club objectives
- General administration tasks including termly reports, race entries and email communications
- Act as a point of contact for parents and teachers/support staff
- Physical Education department related duties
- Oversight of risk assessments and implementation of health and safety
- Planning and managing the KHSBC budget with the finance department
- The successful applicant will be fully engaged in all levels of rowing at Kew House School Boat Club; the emphasis is on providing quality coaching and enthusiasm to all rowers at Kew House School

### Skills & Qualities:

- A strong understanding of the junior rowing system in the UK
- Fantastic rapport with both students and parents
- Tideway coaching / rowing experience
- Excellent communication and administration skills
- International training camp experience
- Ability to guide and manage support staff
- Trailer driving experience
- Level 2 RYA Powerboat License
- Level 2 BR Club Coach Certificate
- Event Management (House Regattas, Annual Dinners & Fundraising BBQs)
- The Head of Rowing will continue to inspire a new generation of rowers in a fun and safe environment

**Candidates should demonstrate how they meet these selection criteria in their application form, supporting statement, and interview, including supporting tasks.**

If you have any questions about the role, please contact our Head of Rowing, Mr Patrick Graham, at [patrick.graham@kewhouseschool.com](mailto:patrick.graham@kewhouseschool.com).