**Job Description for:** Teacher of Business Studies

**Contract:** Permanent, variable (0.6-full time)

**Grade:** Main Professional Range (MPR)

**Reporting To:** Lead Teacher of Business Studies and Economics

**Disclosure Level:** Enhanced

**Purpose:** To secure high standards of learning outcomes for all students at all Key Stages.

**Teaching and Learning Responsibilities**

* To have the highest expectations for all students. Lessons are appropriately challenging and have a clear purpose.
* To cater for the needs of individual students that they all can participate in the lesson and achieve the best possible outcomes. Students feel cared for, known and supported in a teaching and learning environment that reflects the values of the Areté Learning Trust.
* To role model the values of the school, for example to encourage students to learn from their mistakes and see setbacks part of the learning process and to strive for excellence.
* To manage student behaviour so that all students learn in a supportive environment that reflects the values of the Areté Learning Trust.
* To use the school feedback system of Aim Higher Time to give planned and timely feedback so that students can act upon the feedback to help them improve.
* To record and report on the attendance, progress, development and attainment of students and keep such records as are required.
* To work as part of the department team in developing programmes of learning, resources and assessments as required.
* To be a reflective practitioner who continues to develop excellent subject knowledge and teaching and learning techniques.
* Additional Responsibilities -to participate in duties at break, before and after school as required.

We also expect teachers to complete all administrative tasks in a professional manner and to meet all the Teachers’ Standards (updated 2013) as contained in the DfE document found here: <https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/665520/Teachers__Standards.pdf>

**School Values**

The post holder will subscribe to the notion that we want all members of our School community to value: Respect, Teamwork, Creativity, Excellence, Resilience and Independence.

**General Information**

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. Employees are expected to be courteous to colleagues and to provide a welcoming environment to visitors and telephone callers. The School will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.