

P16 Transition and Progression LSA

Term Time Only

The BRIT School

An exciting opportunity has arisen for someone to take on the role of LSA/Transition P16 & Progression within our well-established AEN team.

The BRIT School is looking for a dynamic and innovative LSA/Transition P16 & Progression. This role requires someone who is highly motivated with excellent communication skills.

The successful applicant will be organised, friendly, flexible and calm under pressure.

The BRIT School is a unique institution offering specialist education in the arts and related technologies, alongside the full range of National Curriculum subjects. It is sponsored by the British Record Industry and has a unique relationship with the performing arts industries.

The BRIT School runs a five term academic year with some school holidays falling at different times to the usual Local Authority school breaks. Please see our website for further details of our term dates.

The BRIT School is committed to Equality, Diversity and Inclusion.



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Applicant Information Pack

Closing date

9am, Tuesday 28th August 2023

Interview date

Thursday 7th September 2023

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A Message from the Principal



Creativity is crucial to the future of our economy and society. For 30 years, The BRIT School has successfully nurtured creative skills in students from every type of background alongside a robust and full academic curriculum. And it does so for free.

Young people who choose to come here are given the tools to carve out their career, the space to think and the environment to be themselves. This is a playground with professional boundaries where the raw talent of 14–19 year olds meets the nurturing expertise of world-class teachers.

The BRIT School revolutionises the lives of its students; 99% of all students who have graduated find work in a huge range of creative industries, or enrol for higher education or training. We are proud to be a Croydon school and equally proud to have national and international friends who support the school with professional and unique opportunities. As the Good School Guide articulates, “You’ll find BRIT graduates’ words, music, performance, directorial and backstage talents just about everywhere you look, from fashion shows to musicals, national theatre to community arts, in the UK and internationally.” This is a hardworking, fun, passionate school packed with dedicated individuals who love the creative and performing arts and recognise the importance of a thorough and robust education in all subjects. We believe in developing well rounded, articulate, kind and dynamic young people.

A handwritten signature in black ink that reads "Stuart Worden". The signature is written in a cursive, flowing style with a horizontal line underneath the name.

Stuart Worden
Principal

Job Description

Job Title	P16 Transition and Progression LSA - TTO
Department	Additional Educational Needs
Grade	Band 4 Point 13-18 £24,435.36- £26,535.82 TTO (£28,269 - £30,699 FTE)
Hours of Work	35 hours per week term time only
Contract Type	Permanent
Responsible to	SENCO
Job Overview	To work primarily with Post 16 students, championing them to settle into KS5 from KS4 and then on to higher education. To promote the progress of AEN students by facilitating equal opportunities to learn and develop through learning support..

Key Responsibilities LSA

- To work with students on the AEN client list to ensure they understand their activities, tasks or briefs.
- Work closely with subject teachers to support students in completing work in the classroom environment and using appropriate strategies to keep students on task and engaged in the work set, ultimately encouraging their independence.
- To monitor students' work in class and provide feedback to teachers and the SENCO on their achievement and progress.
- To maintain records, write notes or reports on progress for the SENCO, and to contribute to Passports for Learning and EHCP Annual Reviews .
- To assist students in the development of their Literacy, Numeracy and IT skills.
- To create or differentiate additional support materials, when appropriate, to the student's level of need.
- To plan, support and teach individual students or of small groups in the AEN department.
- To communicate with staff, parents and carers, and outside agencies providing feedback, under the guidance of the SENCO.
- To be aware of, and conform to school policies and procedures, for example safeguarding, welfare, health and safety, data protection or pastoral care, and to inform appropriate staff of any concerns.
- To use relevant knowledge/skills to support students in a range of Arts Subjects with students aged 14 – 19 in a vocational context.
- Under guidance, to deliver a learning programme for Option Support students.
- To present appropriate student attainment data to the AEN team during AEN meetings.

- To participate in AEN inset training with departments
- To work occasional evenings during open days and whole school events for which time off in lieu will be given.
- To undergo any training required in order to perform duties efficiently.
- To exercise a commitment to the school's mission statement and stated ethos including the equal opportunities policy, health and safety policy and all other current school policies.
- To undertake any other duties or one-off talks at the reasonable request of the Principal/SLT/Line Manager.
- To co-tutor as part of the pastoral team

Key Responsibilities P16 Transition and Progression

- To promote the progress of P16 AEN students by facilitating equal opportunities to learn and develop through learning support.
- To support AEN student transition and progression, this will include:
 - To meet the P16 team and discuss issues affecting AEN students.
 - To look at appropriate interventions for P16 AEN students and to support implementing them particularly outside English and Maths.
 - To meet with tutors and subject staff to get feedback on progress of AEN students at P16.
 - To track students through data and provide evidence of impact through AEN interventions.
 - To share data and progression with the AEN team meetings.
 - This includes P16 Non EHCP AEN students.
 - To support with the Admissions process by attending pre-meets, meetings with strands and being a lead in the transition ahead of their start in Y12
 - To work with Careers to ensure that current BRIT students have a secure plan for post-P16 through support with UCAS applications, careers meetings and interview prep.
 - To support leading the management provision in the AEN space for students who are disappled including registering, liaising with teachers, supporting with additional work.

Person Specification

Applicants should demonstrate in their supporting statement how their qualifications, experience, skills and training for each of the criteria below.

Criteria	Description	Essential / Desirable
Education and Training	Willingness and capacity to undertake IT and other training to support the needs of students	Essential
	English and Maths at GCSE grade 4	Essential
Experience	Knowledge of SEND	Essential
	Proven ability in a learning support or similar role	Essential
	Proven ability or interest in Arts Education	Desirable
	Experience of delivering specific intervention programmes	Desirable
	Understanding of how to monitor and track the progress of pupils	Desirable
Knowledge & Skills and Qualities	Good ICT key skills	Essential
	Ability to analyse, interpret and collate information about students in order to write effective reports	Essential
	Good literacy, numeracy and organisational skills	Essential
	Ability to liaise and communicate effectively with students, parents/carers, colleagues and some outside agencies	Essential
	Resilience – the ability to remain calm and work well under pressure	Essential
	Excellent communication skills (including written, oral and presentation skills)	Essential
	A commitment to safeguarding and promoting the welfare of children and young people	Essential
Personal Qualities	Flexible and open to continuous change	Essential
	Committed to equality	Essential
	Ability to work effectively within a team	Essential

Terms and Conditions

Start Date ASAP

Contract Type Permanent

Hours of Work 35 hours per week Term Time Only

Salary The BRIT School Pay Scale Band 4 increment points 13-18

Spine Point	Salary TTO	Salary FTE
13	£24,435.36	£28,269
14	£24,839.90	£28,737
15	£25,252.21	£29,214
16	£25,672.30	£29,700
17	£26,100.17	£30,195
18	£26,535.82	£30,699

Appointments will normally be made to the first point of the grade. Payday is the 26th of each month or the last working day before this should the 26th fall on a weekend or bank holiday.

Work permit All applicants must be permitted to work in the UK and hold a relevant work permit where necessary. This is not a role in which The BRIT School sponsors a visa application.

DBS Check The appointment will be subject to satisfactory DBS clearance at the Enhanced level (child workforce).

Probation The post has a six months' probationary period.

Notice Period This appointment may be terminated by the staff member giving the Principal notice or the Principal giving the staff member notice of 4 weeks.

Pension Membership of the Local Authority Pension Scheme is an important employee benefit providing future income for your retirement.

Staff Benefits

Annual Season Ticket/ Travelcard Loan	The school offers an annual loan for those staff who wish to make use of the reduced annual prices.
EAP	Employee Assistance Programme
Events	All staff receive complimentary tickets to shows on a first come first serve basis.
Eye Tests & Glasses	For staff who use computer screens regularly in their role, the school will pay for their eye test and also up to £150 for new glasses if required for the purposes of seeing the computer screen.
Cycle Scheme	The School is a member of cyclescheme www.cyclescheme.co.uk
Pension	Membership of the Local Authority Pension Scheme is an important employee benefit providing future income for your retirement.
Counselling Service	The BRIT School offers a free in-house counselling service. There is also a weekly group counselling/Supervision available for staff, numbers permitting.
Local Discounts	Staff are entitled to a discount at the Croydon Better Leisure Centres. These are located in South Norwood, Thornton Heath, Purley, New Addington and Waddon.
School Facilities	Library – The School has a very well stocked library with not only books, but magazine, journals, music and DVD's which staff are very welcome to utilise.

About Us

School Overview

The BRIT School is the leading Performing and Creative Arts school in the UK and completely FREE to attend. It provides a unique education for over 1,400 pupils aged between 14 and 19 in the fields of music, film, digital design, community arts, visual arts and design, production and performing arts as well as a full academic programme of GCSEs and A Levels.

The BRIT School has produced many successful singers, musicians, dancers, technicians, film-makers, performers, designers, games-makers, set-makers, community arts practitioners, DJs, actors, stuntmen, producers, authors and a whole cast more.

Former Students have so far won 12 BRIT Awards, 19 Grammys, 2 BAFTAS and 2 Oscars, a Laurence Olivier Award, a UK Theatre Award and 2 London Evening Standard Awards.

Our Mission

To prepare young people for careers in the creative and performing arts.

Our Values

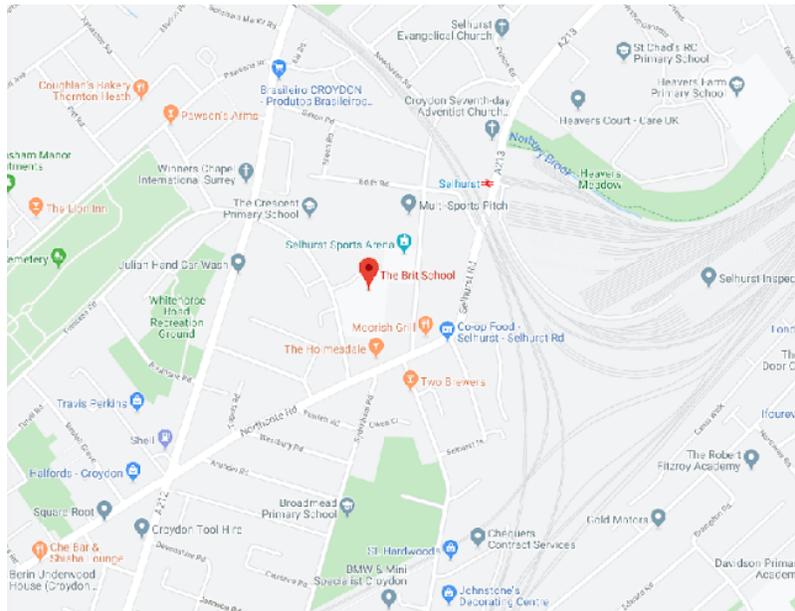
- Original
- Responsible
- Ambitious
- Inclusive
- Kind



Location

The BRIT School is located in Selhurst, Croydon.

60 The Crescent, London, Croydon CR0 2HN



How to Apply

To apply, please register your interest to receive an application form [here](#).

More information can be found on our website in the 'Work for Us' Section.

CV's without an application form cannot be accepted.

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9am, Tuesday 28th August 2023

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The BRIT School is an Equal Opportunities Employer.

For more information follow us @TheBRITSchool