

## ICS Milan Class Teacher

<b>Location</b>	ICS Milan
<b>Job Title</b>	Primary Teacher
<b>Job Purpose</b>	<ul style="list-style-type: none"> <li>To teach students assigned to your class within the school and carry out duties as required by the Senior Leadership Team.</li> <li>Ensure that planning, preparation, assessment and reports meet the expectations of the school.</li> <li>To actively contribute to wider school development and growth.</li> <li>Demonstrate thorough curriculum knowledge.</li> <li>Demonstrate a proactive approach towards professional development</li> </ul>
<b>Reporting to</b>	<b>Head of Primary</b>
<b>Key Roles</b>	<b>Teaching and Learning</b> <ul style="list-style-type: none"> <li>Ensure effective teaching and management of classes/groups and individuals so that objectives are met, progress and challenge are maintained and the best use is made of teaching time.</li> <li>Use teaching methods which will engage and stimulate students' intellectual curiosity</li> <li>Set high expectations for student behaviour, establishing and maintaining a good standard of behaviour management through focused teaching. Create positive and productive relationships in accordance with the rules and behaviour policy of the school.</li> </ul>
	<b>Planning Expectations</b> <ul style="list-style-type: none"> <li>Identify clear planning objectives, content and sequence of lessons appropriate to the educational needs of the students.</li> <li>Set appropriate and challenging expectations for students' learning.</li> <li>Identify and plan for students who may require additional support (EAL, SEN)</li> <li>Ensure planning shows clear understanding of the year group expectations and leads to progression</li> </ul>
	<b>Assessment and Evaluation</b> <ul style="list-style-type: none"> <li>To assess student progress and achievement in accordance with the agreed policies and procedures</li> <li>Implement AFL to evaluate how well learning objectives have been achieved and use this to plan future learning.</li> <li>Mark and monitor student work providing clear constructive feedback and steps for improvement</li> </ul>

	<p><b>Relations with Parents and the Wider Community</b></p> <ul style="list-style-type: none"> <li>• Prepare and present informative reports to parents in a professional manner</li> <li>• Facilitate parental engagement by ensuring home learning tasks detail how parents can assist their children in attaining progress and achieving their targets</li> <li>• Prepare presentations for parent groups as required by the Key Stage coordinator /Head</li> </ul>
	<p><b>Managing and Developing Relations within the School</b></p> <ul style="list-style-type: none"> <li>• Work collaboratively and professionally with academic and administrative colleagues to establish productive working relationships</li> <li>• Contribute to meetings, discussions and systems to facilitate the smooth running of the school</li> <li>• Supervise the work of the teaching assistant (where there is one) and participate in their professional development.</li> </ul>
	<p><b>Managing Resources</b></p> <ul style="list-style-type: none"> <li>• Select appropriate resources to support learners in achieving teaching objectives</li> <li>• Select resources to add practical activities and create interest for learners.</li> <li>• Ensure resources are stored appropriately both within classrooms and in shared resource areas</li> </ul>
	<p><b>Managing own Performance and Development</b></p> <ul style="list-style-type: none"> <li>• Understand the need to take responsibility for professional development.</li> <li>• Keep up to date with research and developments in pedagogy as relevant to curriculum team and phase.</li> <li>• Understand professional responsibilities in relation to school policies and procedures.</li> <li>• Make the most of PD opportunities provided.</li> <li>• Reflect on teaching critically and use this to improve effectiveness.</li> <li>• Engage actively in performance management, lesson appraisals and peer observations as a means to continually improve performance.</li> </ul> <p><b>Other</b></p> <ul style="list-style-type: none"> <li>• Contribute to student enrichment beyond the curriculum, including after school activities.</li> <li>• Act as a role model to the pupils in their personal presentation and conduct.</li> <li>• Meet statutory responsibilities and company policies with regard to Health and Safety.</li> <li>• Complete any other duties considered necessary as allocated by the Headmaster.</li> </ul>

Person Specification		
Qualifications/Training	Essential	Desirable
Detailed knowledge of the relevant aspects of the curriculum	X	
Evidence of active participation in CPD		X
Degree and QTS	X	
Successful Completion of probationary teacher period	X	
<b>Experience / Knowledge</b>		
Minimum of two years teaching experience	X	
Detailed understanding of AfL strategies to assess needs & inform planning	X	
Adapts teaching to respond to the strengths and needs of all pupils	X	
High expectations which inspire, motivate and challenge pupils	X	
Proven track record of ensuring strong progress and outcomes for pupils	X	
Knowledge and understanding of the Primary International Cambridge Curriculum	X	X
Can demonstrate a commitment to developing all aspects of school life	X	
<b>Skills</b>		
Ability to use IT to effectively engage pupils		
Evidence of good, or outstanding teaching	X	
Ability to create a positive learning environment	X	
Evidence of strong classroom management skills	X	
<b>Personal Attributes</b>	X	
A high level of personal integrity		
Excellent organisational and time-management skills	X	
Demonstrates a strong work ethic	X	
Demonstrates a respect to students, colleagues and parents	X	
Proactive and able to manage others to ensure deadlines are achieved	X	
Self-motivated and enthusiastic approach to responsibilities	X	