

POST TITLE: Teaching Assistant, ALF

PERSON SPECIFICATION

	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Good general education • GCSE Maths and English Grade A-C/9-4 or NVQ Level 2 in Literacy and Numeracy or able to demonstrate ability at an equivalent level. 	
Competencies/ Experience	<p>Post holders should demonstrate the competencies identified for the Level 1 posts with additional competencies from the list below:</p> <ul style="list-style-type: none"> • Good level of written and spoken English • Numerate and Basic IT Skills • Good listening skills • Ability to plan and prioritise regular and irregular tasks • Ability to clarify and explain instructions to student(s) • Ability to communicate effectively with students and motivate them to learn • Ability to assist with the organisation of the learning environment • Ability to undertake routine tasks under the direction of the teacher or supervisor • Ability to work effectively with adult team members and follow instruction • Ability to maintain confidentiality. • Ability to prepare resources for teaching and learning activities • Ability to contribute to discussion on programme delivery and planning • Ability to think through and implement strategies to enhance student learning, under the direction of the ALF leaders or class teacher. • Ability to undertake basic administrative procedures with knowledge of ICT applications. 	<p>Experience of working with young people</p> <p>Creative skills - able to create differentiated learning resources</p>
Personal	<ul style="list-style-type: none"> • Enjoys working with students whilst being sensitive to their diverse needs. • Have the ability to work independently as well as part of a team. • Have a good sense of humour and engaging personality. 	Keen interest in all aspects of school life.