**Person specification**

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| **Job title:** | General Assistant (Catering) |
| **Location:** | All food service areas and any commercial ventures of The Grammar School at Leeds |
| **Summary of duties and responsibilities:** | To assist in providing a high quality food service in the school dining rooms and elsewhere as required by Grammar School at Leeds, for the benefit of pupils, staff and visitors |

**Qualifications & attainments**

1. Educated to GCSE Grade C or above in Maths and English (or equivalent).
2. Level 2 food hygiene and safety would be advantageous (or willing to work towards).

**Experience & knowledge**

1. Experience of working effectively as part of a team.
2. Experience of working in a commercial catering or school catering background would be advantageous.
3. Experience of working in a customer facing role.
4. Prior knowledge of working with cleaning materials/ chemicals.

**Skills & qualities**

1. Ability to communicate effectively at all levels with staff, teachers and young children.
2. Good customer service skills.
3. Able to work well under pressure.
4. Ability to work as a reliable and committed member of the team.
5. Organised and efficient with the ability to be flexible within the role.

**Values & ethos**

1. Willingness to take responsibility for your own work and awareness of how this affects other team members.
2. Commitment to child protection and the promotion of a safe environment for children and young people to learn in.
3. Commitment to the school’s support and promotion of equality and diversity.
4. Commitment to continuous self-development and a willingness to learn.