



DEAN CLOSE  
SCHOOL  
CHELTENHAM

# Graduate Teaching Assistants

September 2021 to July 2022

<b>Salary</b>	£10,500 per annum	<b>Start date</b>	1 September 2021
<b>Benefits</b>	Accommodation: a one bedroom flat or a room in a shared house (suitable for single occupancy) will be available throughout the year and is provided inclusive of utility bills and council tax  All meals are available free of charge during term time	<b>Contract type &amp; Hours</b>	Fixed term  Full time

Dean Close is a co-educational, day and boarding school, set in a beautiful 50-acre site on the edge of Cheltenham town and currently has 500 pupils between the ages of 13-18. Founded in 1886, the School has a strong Christian ethos and greatly values its positive environment and good relations between staff and pupils. Situated on the site are the Senior, Preparatory and Pre-Preparatory schools which share many of the fantastic facilities on offer, including a £3m Sports Hall, purpose-built Music and Art Schools, water-based astro pitches and a 550-seat professional theatre.

**Reporting to:** Deputy Head Pastoral

## **The Role**

The School is seeking to appoint three enthusiastic post-graduate students, who are considering a career in teaching. Induction training will be held in August, and the posts will run for one academic year from September 2021 until July 2022.

## **Duties and Responsibilities**

- Boarding House duties during the week, evenings and weekends
- Assistance with school duties



- Cover of lessons during a teacher's absence
- Full participation in the co-curricular programme at the school
- Key staff in the provision of the Weekend Activities Programme
- Coaching and running teams as appropriate in Hockey, Tennis, Cricket, Netball and Rugby
- Officiating as appropriate in Hockey, Tennis, Cricket, Netball and Rugby
- Supervision of pupils at away matches
- Team teaching and assisting experienced subject teachers in classroom situations in your preferred subject area
- Assist in Workrooms/Supervised study periods
- Teaching small groups in specialised topic areas possible
- Running or assisting with societies and extra-curricular activities as appropriate
- Being involved in school visits and expeditions
- Opportunities to contribute to the ethos of the school
- Other duties will be required which are deemed as appropriate by the Deputy Head Pastoral.

### **Skills and Ability**

- The ability to work well with initiative and to work with others as part of a team is essential
- Flexibility and adaptability is crucial, as is the willingness to undertake additional duties and responsibilities that may arise
- Expectation to assist fully in the Sports programme; There will be training, formally and informally, in a variety of aspects of modern teaching and coaching practice.

This post requires full weekly, evening and weekend commitments during term-time, however 24hrs time off will be provided during the week. There are substantial holidays at Christmas, Easter and in the summer in addition to Half Term weeks and some Exeat weekends.

Dean Close would seek to support GTAs who are interested in pursuing a Graduate Teaching Programme with a recognised institution, if the subject choice can be accommodated.

### **Application Process**

Completed application forms together with a CV should be returned to the Recruitment Manager, [recruitment@deanclose.org.uk](mailto:recruitment@deanclose.org.uk) by 24<sup>th</sup> February 2021. Initial interviews will be online in the week commencing 1<sup>st</sup> March; shortlisted candidates will be expected to visit the school for a second interview.

**The Dean Close Foundation is committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.**