

AMDG



STONYHURST

GRADUATE ASSISTANT  
(CRICKET, HOCKEY, RUGBY, ART)

Candidate Information



## AN INTRODUCTION TO STONYHURST

Stonyhurst College is the UK's leading Catholic co-educational boarding and day school for pupils aged 3-18. Boarding is from the age of 7.

At the College, there are approximately 470 pupils aged 13-18, two thirds of whom are boarders. At Stonyhurst St Mary's Hall, the adjacent dedicated preparatory school, there are around 300 pupils aged 3-13. Stonyhurst is set in stunning countryside, near the Ribble and Hodder rivers and the beautiful Trough of Bowland. Manchester is only about an hour away by road or rail. The market town of Clitheroe is four miles away, and we are 12 miles from the city of Preston. The Lake District can be reached in about an hour, and the Yorkshire Dales are even closer.

Stonyhurst has a fascinating heritage, being the oldest continuously active Jesuit school in the world. It was founded in St Omer, Northern France (then the Spanish Netherlands), in 1593, and moved to its present site in Lancashire's beautiful Ribble Valley in 1794. Throughout the years of religious persecution in England, Stonyhurst educated the boys of the English Catholic aristocracy and gentry.

The College's Jesuit mission and identity, and its sense of family, set Stonyhurst apart from other schools. Pupils are urged to do as much as they can (*Quant Je Puis*) for other people following the example of Jesus Christ and following in the spirit and charism of the Jesuits. The College prepares young people to change the world for others.

Stonyhurst is a family where heritage and innovation are fused to inspire young people to be agents of change in the world.



## THE ROLE

Working alongside teaching colleagues, our Graduate Assistants will make significant contributions to the co-curricular development of our pupils aged 13 and above, and to the Stonyhurst community as a whole.

There will be opportunities to fully immerse yourself into life here at Stonyhurst and we expect our Graduate Assistants to take full advantage of this. A background in at least one of the four specialisms listed above is required.

The College operates over 200 activities of a co-curricular nature on a weekly basis in term times. Graduates are expected to support some of these based on specialisms and interests. As an example, these have included social football clubs for girls and boys, basketball club, mixed cricket nets, sub-aqua, fencing, target rifle shooting, etc. Activities are classified under three categories: Creative, Active, Service and our Graduates are strongly encouraged to become involved in all elements.

We aim to know each of our pupils individually, providing for their specific needs and you will be uniquely placed to do this. We want our pupils to play active roles within their community and to support one another, demonstrating our Jesuit values in their day to day lives.







# KEY RESPONSIBILITIES

Here at Stonyhurst, we aim to nurture independently-minded young people with the ability to stand up for their beliefs, preparing them intellectually, spiritually and emotionally for their lives beyond Stonyhurst. You have the opportunity to be a fundamental part of this.

## The Role

- You will work within a specific department in the school supporting lessons and working with individuals and groups.
- You will have the opportunity to really enhance the learning experience of the pupils, helping them consolidate their understanding and express their thoughts and questions whilst developing your own skills at the same time.
- You will help to develop the pupils' talents by challenging them to give of their very best in whatever they do.

## Cricket/Hockey/Rugby

- Support the coaching of Games up to 10 sessions per week.
- Support the staffing of weekend fixtures, both home and away.
- Contribute to the Sport Scholar Programme.
- Support the department with administration, kit management and other tasks as directed by the Director of Sport.

## Art

- Support the department with administration, management of art supplies, clinics, clubs and other tasks as directed by the Head of Art.

## Within the Boarding House:

- Graduate Assistants may be required for duties during the day and in the evening. However, you will have one full day off during the week and will not normally be asked to work on Friday evening or Saturday evening.
- On Sundays you will be required between 11.30am – 6.30pm and you'll usually work up to a maximum of three evenings each week.
- You will work alongside a House Parent and an Assistant House Parent and share responsibility for the pastoral care of a Boarding House. Safeguarding and the welfare of your students will be your priority.
- You will organise and supervise study periods along with activities during the weekend
- You will do your best to create and sustain a positive atmosphere where the pupils can relax and unwind whilst feeling comfortable, safe and secure.





## PERSON SPECIFICATION

The successful candidate will be enthusiastic and hard-working with a high level of emotional intelligence. He/she will have strong communication skills and the ability to build good relationships with pupils, parents and staff. He/she will have a strong commitment to the College's mission and identity as set out in the College Mission Statement, and they are also likely to demonstrate all of the following:

- Able to demonstrate relevant skills, experience and qualifications in their specialist area.
- A genuine enjoyment of working with others for the betterment of young people.
- To have good judgement and professional ethics.
- To be confident, professional, resilient and have well-rounded personalities.
- A commitment to safeguarding the welfare of young people.
- An ability to get things done in a timely, professional manner.
- To be approachable, enthusiastic, considerate and a good communicator.
- The ability to work under pressure, balancing a number of commitments.
- The ability to work as part of a team.
- A positive approach to problem solving.
- A positive mind-set in their mindset and attitude.
- A commitment to all-round education.
- Understanding of the Jesuit ideology and the ability to demonstrate and embody the school motto 'Quant je puis' (As much as I can)
- Excellent listening skills for both parents and pupils, liaison with parents of prospective pupils.

In addition the successful candidate must:

- Be entitled to work and reside in the UK.
- Have an exemplary employment record.
- Have excellent references.

The successful candidate will be subject to an enhanced DBS check.



# TERMS OF APPOINTMENT

The following notes provide guidance on the main provisions of the agreement.

## **Weekly Commitment**

This is a full time position within a busy boarding school and you will work six days per week.

## **Appointment date**

September 2021, Fixed term for 12 months.

## **Pension Scheme**

The School operates a money purchase pension scheme to which the employer contributes up to a maximum of 6% (matched to employee contributions)

## **Accommodation and provision of meals**

Accommodation and all meals on duty will be provided free of charge, along with refreshments in the staff common room

## **Sports Centre**

Complimentary membership of the sports facilities including the use of a 25m pool, fully equipped gym, studio classes and of the outdoor sports facilities

## **Safeguarding**

All staff share responsibility for promoting and safeguarding the welfare of the pupils and must adhere to, and comply with, the School's Child Protection Policy at all times. You should expect to receive safeguarding training upon joining.

## **Pre-employment checks**

The appointment is subject to an Enhanced Disclosure and Barring check. The notice period will be one full term, following an initial probationary period.

## **Salary**

In your first year we offer a salary of £14,600 and a personally tailored development programme, managed in conjunction with your departmental and pastoral colleagues. We will review this programme term by term to make sure you're making the most of the opportunities on offer.







## APPLICATION PROCESS

To arrange a confidential discussion about the role, please contact:

Dr Nicholas Grigsby ([n.grigsby@stonyhurst.ac.uk](mailto:n.grigsby@stonyhurst.ac.uk)), Senior Deputy Head

The deadline for receipt of applications is 13<sup>th</sup> April at 12 noon.

Interviews will take place at the school on w/c 26<sup>th</sup> April 2021.

To apply, candidates should complete the application form and email it, together with a covering letter to [recruitment@Stonyhurst.ac.uk](mailto:recruitment@Stonyhurst.ac.uk)



