



*Have faith...believe you can!*



## **Curriculum Lead for Computing Application Pack**

**MPS / UPS + TLR 1a ~ Full time ~ September 2026**

March 2026



Dear Applicant,

**RE: Curriculum Lead for Computing**

We are seeking to appoint a dynamic and inspiring Curriculum Lead for Computing to join our well-established and high-performing Computing Department. This is an excellent opportunity for an experienced practitioner who is looking to take their first steps towards department leadership or someone who is currently Head of Computing in a school where student uptake is small. We are passionate about developing a carefully sequenced seven-year curriculum focused on the development of coding skills which includes Programming; Problem-solving; Computational Thinking and Digital understanding. The successful candidate will be well supported and have access to future professional development opportunities both within and beyond the department.

They will be someone who shares our commitment to high standards of professionalism and academic achievement and is eager to develop their own practice in an environment that is both supportive and at the cutting edge of pedagogy and practice. The department takes a collaborative approach to learning and teaching which values everyone's personalities, skills, interests, and strategies. We are looking for someone who has a genuine passion for computing and for teaching young people; the ability to inspire students; and the desire to go the extra mile to help our students achieve their full potential. The ability to teach Computer Science to A Level is required.

The Computing Department is committed to delivering a curriculum that is rich and broad; one that excites students; nurtures their curiosity and ability to problem solve. In computing, students have their eyes opened to a digital world that is changing every day. They learn how to think logically, problem solve and build programs for real-world situations. They also develop their innovative and creative skills using digital editing tools. Computing will give them the opportunity to enter new and exciting careers in data science, artificial intelligence, engineering and beyond.

The department currently consists of two subject specialists. Both are passionate about their subject and continually challenge themselves to develop their own practice. The team work collaboratively on the development of resources and are very supportive of each other.

All students study computing throughout KS3, giving them a solid foundation in computational thinking, computational theory and coding as well as creating and manipulating digital media. Computer Science is very popular at both GCSE and A Level, as are student outcomes. In 2025 at GCSE, over 89% of students gained 4+ grades with over 47% of these being 7+.

We have two dedicated computer rooms within the department each with 32 PCs. The department uses Python throughout the three Key Stages but focuses more on fundamental programming skills rather than those specific to any one language. At KS3 a range of software is used to support the curriculum such as the Adobe Creative Suite and Flowgorithm.

St John the Baptist School (SJB) is a highly successful school where you can flourish and develop your career. It is a school where teachers can teach effectively in classrooms with students who have a real thirst to learn. Furthermore, it is a place where you will be valued, and your wellbeing is considered as being of great importance. We believe the most effective learning takes place when staff feel happy, supported and appreciated, and we understand the vital role that support staff play in ensuring this. If you would like to know more about the role, and if you would like to come in and meet the team and discuss the opportunity further, please contact Damien Kelly, Deputy Head, on [d.kelly@sjb.surrey.sch.uk](mailto:d.kelly@sjb.surrey.sch.uk)

We are an over-subscribed, mixed Catholic comprehensive school of approximately 1550 students (including a thriving Sixth Form), located just outside Woking town centre, and a 15-minute walk from the train station (22 minutes from London Waterloo on the train). We are part of the Xavier Catholic Education Trust; a group of nineteen schools in the Diocese of Arundel and Brighton who have come together to work collaboratively for the benefit of all the children they serve. The Trust's aim is to provide a caring and supportive environment within which all children receive the best possible education.

Our staff are vibrant, enthusiastic and passionate about ensuring our students get the very best deal, and we work hard to ensure they are supported and cared for. The School Leadership Team see it as their role to serve the staff, and ensuring an effective work-life balance for all is key in that. Our staff enjoy working here because our standards, facilities and staff wellbeing are excellent; and because we like to have fun!

We are also exceptionally fortunate to work with such brilliant students; they are a pleasure to teach and make excellent progress. If you come to visit us, you will see that they are happy, hard-working and very positive about the school and learning. We want all our children to grow into happy, confident, resilient and articulate young people who leave SJB equipped to lead fulfilling lives and make a positive contribution to society. Everything we do is with that aim in mind, and we always seek to 'do what is best for the children' and as a result they thrive and achieve their potential. During the 2024-25 public exams our Year 11 students achieved an Attainment 8 score of 58; with 86% of all grades 4+; 38% of all grades 7+; 66% achieving 5+ grades in English and Maths. Post-16 results were also very strong with 39% A\*-A grades and 92% gaining A\*-C grades.

Technology at St John the Baptist School is a major part of teaching, learning and school/teacher administration. We have developed a strong 'can do' approach to supporting staff which encourages everyone to embrace the possibilities that technology has to offer within the school for teaching, learning or administration. Every child has their own iPad which they use to support their learning (as do teachers). We have developed several 'in-house' apps for both staff and students and are always seeking new opportunities to improve our use of technology. We are a designated Apple Distinguished School. The ideal candidate will have a good grasp of technology and be keen to develop this within their role. However, full training will be provided for all new staff.

We are very committed to improving the whole school system and have a long-standing history supporting other schools and the development of teachers for many years as Teaching School and now as a lead school in the Xavier Teaching School Hub. We also lead the North East Hampshire and Surrey Maths Hub and have strong links with Teach South East SCITT. This means we are able to offer our staff new opportunities in: training future teachers and various support roles; developing Maths teaching across all phases; and supporting local primary and secondary schools. We currently have a number of staff that work in a variety of capacities in other schools. We work hard to offer development to all stages of a teacher's career; from initial teacher training to NPQH for prospective Headteachers.

We are very proud to have been recognised as "transforming" under the SSATs Framework for Exceptional Education in all twelve aspects of our practice including: climate for learning; culture of reflection; professional learning; variety of teaching; wellbeing and leadership through moral purpose. The first school in the country to do so! We have also recently been awarded the Chartered College Research Mark in recognition of our commitment to embedding an evidence-informed culture in our school.

Support for staff is exceptional and there are significant opportunities for professional development at all levels. The school is fully staffed, partly because staff know that they can concentrate on teaching and are very well supported by both the School Leadership Team and the excellent support staff. We have a well-established programme of support for newly appointed staff, which enables them to settle into the school routine quickly and effectively.

As an employee at SJB, we offer an excellent benefits package including:

- All teachers are allocated 15% PPA time
- Corporate discount package provided by Edenred (including pre-tax car scheme, cycle-to-work scheme, dental insurance and many other retailer discounts).
- Department planning and collaboration time is built into the week; it is not an add-on
- A smart feedback policy minimises marking, allowing teachers to spend time planning engaging lessons
- Flexible opportunities for part-time staff
- New staff induction day and leadership development day (if relevant to post)
- New staff CPD programme
- Mentor/Coach
- Individual iPads for staff and bespoke iPad support and training
- Excellent training and professional development opportunities both within the school and across the Trust including access to the National College Online, SaFe and all NPQs fully funded.
- Generous Pension Scheme (TPS)
- Ability to book MOT through the school with onsite pick-up/drop-off
- Free annual flu vaccination
- Excellent onsite catering facility
- Free use of the onsite gym (6-8am and 5-8pm weekdays)
- Weekly dry-cleaning pick-up/drop-off service
- Tax free Apple laptop/desktop purchasing scheme with optional payment plan
- Regular staff social events
- Discretionary time off for one-off, special events
- Opportunities to shape the future of our school – staff voice/feedback is incredibly important to us.

Working in a Catholic school is unique. The Christian ethos is at the core of everyday life at SJB and is one of our greatest strengths. Visitors frequently comment on the care, compassion and real sense of community that permeate everything that we do. We appoint members of staff, who, whatever their beliefs, support the ethos of our school and will always put our children first.

Expectations are incredibly high here at SJB. We expect the very best from and for our students and we expect the same of ourselves as staff. All the staff at SJB are highly valued and contribute in various ways to the overall success of our students. If you feel you would like to know more about this opportunity to join the SJB community, you are welcome to visit and look round the school at any time.

Below you will find the person specification and a brief overview of the role. To apply, please complete the application form on the TES (CVs are not accepted) ensuring that you submit a personal statement as part of it. **The deadline is 9am on Thursday 12 March.** We welcome all applications, including those from people of different religious or ethnic backgrounds.

In conclusion, we believe this is a truly fantastic place to work and we are confident that you will too if you take the time to come and meet us! Thank you for your interest in this post and the school. I look forward to reading your application.

Yours sincerely,

James Granville Hamshar  
Headteacher

### **Application & Selection:**

Closing date: 9am on Thursday 12 March 2026

Shortlisting: As applications are received, no later than Thursday 12 March 2026

Interviews: As applications are received, no later than w/c Monday 15 March 2026

We reserve the right to interview and appoint this position ahead of any advertised application closing date should an appropriate candidate be found. Therefore, it is advisable to submit an application as early as possible.

To apply, please complete the application form on the TES ensuring that you submit a personal statement as part of it - (CVs are not accepted on their own). Shortlisted candidates will be notified, invited for interview and references will be taken up immediately unless otherwise requested.

St John The Baptist School is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The School encourages all candidates to be familiar with the following documents: Section 1 of the DfE paper on "Keeping Children Safe in Education" September 2024; and our Safeguarding and Child Protection Policy.

In line with the General Data Protection Regulation (GDPR), the School asks candidates to consider the Privacy Notice for Job Applicants which can be found [here](#). The documents listed above are available on the School's Policies page. Any future offer of employment remains subject to satisfactory pre-employment checks, including enhanced DBS clearance, a health check and references. An online search may also be conducted.



# Job Description

**Role:** Curriculum Lead for Computing

**Purpose:** To lead the department, and provide professional leadership, strategic direction and management. Develop an inspiring curriculum, secure high-quality learning and teaching, and ensure excellent academic outcomes in all key stages.

**Responsible to:** School Leadership Team

**Salary:** Main Scale / Upper Pay Spine plus TLR 1a (£10,173)

**Contract:** Permanent contract

**Hours:** Full time

**Start date:** September 2026

**Responsibilities:**

## Strategic direction

- › Develop and implement policies for the department in line with our school's vision for learning and its commitment to high-quality learning and teaching.
- › Promote the subject's importance, and the value that it brings across the school.
- › Have an excellent understanding of how well the subject is being delivered and the impact it has on student achievement.
- › Use this understanding to feed into the school development plan and produce an action plan for the subject.
- › Promote students' spiritual, moral, social, cultural, physical and mental development alongside British values in the teaching of the subject.
- › Consult students, parents and staff about the subject and its effectiveness, and assess the feedback against the school's values, visions and aims.
- › Ensure the curriculum meets the needs of different students, such as disadvantaged students and those with special educational needs and/or disabilities (SEND).
- › Promote careers education through the subject and ensure that teaching and learning illustrates how the subject might lead to career opportunities.
- › Use additional staff in the subject area to ensure there is a framework for deployments and that Learning Support Assistants are deployed effectively.
- › Liaise with our feeder primary schools on the transition of the subject to secondary school to ensure that progression is built into the curriculum (with support from the AAHT i/c Transition)
- › Liaise with your subject counter parts at Xavier CET on subject-related events, projects and activities.
- › Work with the Deputy Head i/c Curriculum and other relevant members of the SLT to support the development of your department and its curriculum offer.

## Leading the curriculum

- › Develop and review regularly the vision, aims and purpose for the subject area.
- › Oversee the planning of the curriculum content, ensuring it is well sequenced to promote student progress and that it balances knowledge and skills effectively; create schemes of work and keep them up-to-date.
- › Ensure the planned curriculum is effectively and consistently implemented across the school.
- › Make sure there is an effective system of both assessment and feedback and that these align with the schools 'Assessment Principles' and 'Feedback Principles' to ensure the curriculum has a positive impact on students' learning.
- › Have an overarching responsibility for students' achievement and standards in the subject area.
- › Ensure effective use of the school's ICT resources including the iPads by integrating their use into the curriculum.
- › Ensure that the school's 'Workflow Principles' are being adhered to across the curriculum.

## **Leading and managing staff**

- › Ensure that your team are carrying out their roles and duties to the highest standards.
- › Establish an effective team and hold regular meetings on the subject/s to keep staff informed of any developments or changes.
- › Ensure that all meetings are productive and that administration is kept to an absolute minimum.
- › Plan 'Collaboration for Mastery' time carefully so that it is used collaboratively to develop subject pedagogy and curriculum.
- › Provide support to staff regarding learning and teaching, resources and planning in the subject area.
- › Monitor learning and teaching by visiting lessons, scrutinising books, and talking with students to assess how well the subject area is being implemented and how well it is delivered across the school.
- › Provide feedback to staff based on the above observations to identify training needs and provide continuing professional development (CPD) in the subject area.
- › Coach and model team teaching where appropriate.
- › Liaise effectively with exam boards to ensure that teachers understand and are familiar with the syllabuses that are being delivered.
- › Support teachers to make accurate assessments, manage internal and external moderation, and complete external moderation exercises.
- › Take responsibility for performance management for your team, appraising staff in line with the school's appraisal policy.
- › Contribute to timetabling and manage setting students into groups if relevant.
- › Monitor the wellbeing of your team and feedback concerns to your line manager and/or another member of the SLT.

## **Efficient and effective deployment of resources**

- › Create a safe, welcoming environment and take care of the classroom accommodation, ensuring classroom displays are low sensory, of high quality, and inspire curiosity in students.
- › Audit, check and manage resources to ensure they are up-to-date and match student and curriculum needs.
- › Manage the subject budget effectively to ensure it is spent on resources that add value and enhance the learning experience.
- › Ensure that iPad resources are set up and deployed efficiently and effectively as relevant.
- › Ensure the relevant curriculum pages on the school website accurately reflect your curriculum offer.
- › Add any other duties of particular relevance to your school.

## **Other areas of responsibility**

### **Safeguarding**

- › Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies.
- › Work with the DSL to promote the best interests of students, including sharing concerns where necessary.
- › Promote the safeguarding of all students in the school.

### **Presence & duties**

- › Be present around your department before and after school as well as throughout the school day.
- › Undertake regular break and/or lunch duties as required (maximum of one slot per week of up to 25 minutes)
- › Cover for absent colleagues as required (a minimum of 10% PPA time each fortnight will always be protected).
- › Ensure that appropriate cover work is available when a member of the subject team is absent.

Please note that this list of duties is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the department leader will carry out. The postholder may be required to do other duties appropriate to the level of the role.

## SJB Person Specification – Head of Department

	Essential	Desirable	Evidence
<b>Education &amp; training</b>			
Qualified Teacher Status	<input type="radio"/>		Application form
Degree	<input type="radio"/>		Certificates
Evidence of continued professional development	<input type="radio"/>		
<b>Experience</b>			
Proven ability as an excellent classroom teacher	<input type="radio"/>		Application form
Clear potential for highly effective subject leadership	<input type="radio"/>		
Leading both curriculum and staff development (ideally within Computing)	<input type="radio"/>		
Effectively holding others to account	<input type="radio"/>		References
Expert knowledge and experience teaching GCSE and A Level Computing	<input type="radio"/>		Interview
Leading and effecting change		<input type="radio"/>	
Building positive, productive working relationships and teams	<input type="radio"/>		
<b>Knowledge &amp; skills</b>			
Understanding of what constitutes high-quality learning and teaching and the ability to model this for others and support others to improve	<input type="radio"/>		Application form References Interview
Ability to adapt teaching to meet the needs of all students	<input type="radio"/>		
Ability to analyse data, write reports and keep accurate records	<input type="radio"/>		
Effective organisation skills	<input type="radio"/>		
Ability to work well with a range of audiences, including parents/carers and other professionals	<input type="radio"/>		
Confident and competent in the use of IT	<input type="radio"/>		
Ability to lead and manage a team	<input type="radio"/>		
Awareness of local and national organisations/businesses that can provide support with delivering the subject and student engagement	<input type="radio"/>		
Ability to build effective working relationships with staff and other stakeholders	<input type="radio"/>		
Effective communication and interpersonal skills	<input type="radio"/>		
Ability to communicate a vision and inspire others	<input type="radio"/>		
Ability to build effective working relationships with students	<input type="radio"/>		
<b>Personal qualities</b>			
Uphold and promote the ethos and values of the school	<input type="radio"/>		Application form References Interview
A commitment to achieving the very best outcomes for all students	<input type="radio"/>		
Energy, enthusiasm, and passion	<input type="radio"/>		
Able to lead and develop a team	<input type="radio"/>		
Ability to work under pressure and prioritise effectively	<input type="radio"/>		
Maintain confidentiality at all times	<input type="radio"/>		
Commitment to safeguarding and equality	<input type="radio"/>		
High expectations of self and others	<input type="radio"/>		
Openness, sense of humour, energy and enthusiasm	<input type="radio"/>		

St John the Baptist School – Elmbridge Lane – Woking – GU22 9AL

Website [www.sjb.surrey.sch.uk](http://www.sjb.surrey.sch.uk) – Email [jobs@sjb.surrey.sch.uk](mailto:jobs@sjb.surrey.sch.uk) – Tel 01483 729 343

