

Job Description



Title: Teacher

Purpose of Job

St Martin's teachers are required to carry out certain duties to benefit the needs of the children. The duties assigned to this post are set out below. These may be reviewed and amended in consultation with the post holder in light of any changes to the requirements and priorities within the school.

Main Tasks & Responsibilities

1. Know, acknowledge and apply all school policies, ensuring a positive learning environment by maintaining good order and behaviour among pupils. Take responsibility for the welfare and safety of all children in the school's care, particularly those in your class. Adhere to all safeguarding laws, policies, and procedures, following best practice to protect and support every child.
2. Demonstrate excellence in classroom teaching by striving for high standards of learning and engagement. Adapt teaching to meet the diverse needs of all pupils through effective differentiation and scaffolding, ensuring every child is supported and challenged appropriately. Plan and deliver lessons that are child-centred, fostering curiosity, independence, and a love of learning.
3. Have a secure knowledge and understanding of the curriculum and subjects you will be delivering, including new initiatives.
4. Uphold and integrate current and future school and national policies, with a strong commitment to promoting inclusivity and equal opportunities. Ensure that all teaching and interactions reflect respect for diversity, including gender, sexuality, disability, and multiculturalism, while actively embedding British Values into the school culture and curriculum.
5. Use the St Martin's curriculum overview, along with children's interests and inquiries, to create engaging and responsive medium- and short-term plans. Actively participate in regular planning and staff meetings to ensure a collaborative and well-structured approach to teaching and learning.
6. Review, refine and adapt own practice through evaluating and reflecting on the effectiveness and impact of pedagogy on pupil progress, attainment and well-being as new initiatives are embraced and agreed.
7. Implement effective, ongoing assessment strategies to ensure learning is appropriately challenging for all pupils. Utilise the school's assessment systems to monitor attainment and progress, using assessment insights to inform and adapt planning for optimal learning outcomes.
8. Follow the direction of the Headteacher, Proprietor and the ethos of the school.
9. Foster a positive learning culture by embracing creativity and providing constructive feedback on innovations. Be open to adapting teaching practices when opportunities for improvement and greater impact are identified, always striving for continuous development.
10. Create and maintain a stimulating, well-organised classroom environment that fosters independent learning and enables children to reach their full potential. Ensure the classroom is child-centred, with resources that are tailored to individual needs and readily accessible during lessons to enhance engagement and learning.

11. To attend any necessary training as stipulated by the Headteacher as part of CPD and to proactively help establish a culture of life-long learning within the school.
12. To act upon advice and be open to coaching and mentoring.
13. To report to parents on the progress of pupils and to attend parents' meetings when required.
14. To participate in Performance Management (performance review and target setting).
15. To take responsibility for managing teaching assistants and volunteers within your class.
16. To contribute to meetings, discussions and management systems necessary to coordinate the work of the school as a whole, in a positive, professional manner.
17. To proactively accept responsibility for curriculum areas or areas of organisation or a combination of both.
18. To supervise children before school and during break times as per staff duty timetable and maintain an after school or lunchtime club.
19. To actively promote our school values, growth mindset, PSHE and British Values throughout the school.
20. To positively engage with other members of the staff team and contribute to an uplifting team atmosphere of mutual respect.

The list of duties in the job description should not be regarded as exclusive or exhaustive. There will be other duties and requirements associated with your job and, in addition, as a term of your employment you may be required to undertake various other duties as may reasonably be required.