



Post: Teaching Assistant (TA3)

Qualifications, Qualities and Attributes	Essential	Desirable	Evidenced by
Qualifications			
Qualifications/training equivalent to GCSE level 5 in English and Mathematics.	✓		Application
Degree qualification		✓	Application
Competent ICT user		✓	Application
Current First Aid qualification		✓	
Knowledge/Understanding/Skills/Abilities			
To fully support and uphold the Catholic ethos of the school.	✓		Application / interview
Able to communicate effectively with a range of young people and adults including parents and carers	✓		Interview
Knowledge of and compliance with policies and procedures relevant to child protection, health and safety.	✓		Interview
Good organisational and planning skills and able to use initiative	✓		Application/Interview
Ability to promote positive behaviour and discipline	✓		Interview
Ability to use ICT effectively to support learning, report writing and general administration to support the Learning Support Team	✓		Application/Interview
Understand the requirements of the SEN Code of Practice		✓	Application/Interview
General/Personal Qualities and Characteristics			
An effective team player but who can think and work independently without supervision	✓		Application/Interview
Able to work under pressure and keep calm in a crisis	✓		Interview
Able to support young people's academic and social development	✓		Application/Interview
A good listener who has a genuine interest in the wellbeing of young people	✓		Application/Interview
Willingness to undergo further training around the physical needs of students	✓		
Willingness to participate in swimming lessons		✓	
An excellent health, attendance and punctuality record	✓		Interview

Ability to model acceptable behaviours and encourage good social skills	✓		Interview
Ability to extend children's thinking skills	✓		Interview
Ability to communicate with a wide range of stakeholders using a variety of methods	✓		Application/Interview
Able to retain confidentiality at all times	✓		Interview

We are committed to the safeguarding of children and DBS checks will apply to this post