

## JOB DESCRIPTION

**Bede's is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.**

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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| <b>Job Title:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>Key Stage 2 Teacher</b> |
| <b>Reports to:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Deputy Head                |
| <b>Relationships:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                            |
| The post holder is accountable to the Deputy Head in all matters relating to this post. All staff are ultimately responsible to the Head & CEO.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                            |
| <b>Purpose:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                            |
| Our vision is for Bede's to be a place "where every child finds joy in their pursuit of brilliance". Outstanding academic provision is fundamental to our ability to deliver this vision and achieve our mission of crafting a more joyful education for our pupils. Supporting in: <ul style="list-style-type: none"><li>• Cultivating a vibrant learning environment, motivating pupils to pursue their individual best</li><li>• Providing a festival of opportunities, enabling pupils to discover new passions and develop new talents</li><li>• Building a kind-hearted community, inspiring pupils to enhance the lives of others.</li></ul> |                            |

### Main duties and responsibilities:

#### Teaching and Learning

- To set high expectations which inspire, motivate and challenge pupils [TS1.1]
- To promote good progress and outcomes by pupils, ensuring the learning and development of pupils is effective, continuous and enables them to achieve the best results of which they are capable [TS1.2]
- To demonstrate good subject and curriculum knowledge [TS1.3]
- To plan, prepare and teach lessons across the age and ability range [TS1.4]
- To adapt teaching to respond to the strengths and needs of all pupils, including the needs identified on the School's formal registers (e.g. SEND, AS Tracking Welfare and Academic Progress). [TS1.5]
- To assess, monitor, record and report on the development, progress and attainment of pupils [TS1.6]
- To manage pupil behaviour effectively to ensure a good and safe learning environment [TS1.7]
- To ensure teaching and learning is delivered in a way that is compatible with and supportive of the School's policies
- To ensure the development of pupils' learning skills through the subject where relevant
- To develop pupils' ability to use digital technology safely, effectively and ethically

#### Faculty

- To develop and share teaching and learning resources
- To contribute to the Faculty or Department development plans for the respective subject areas taught
- To attend and contribute to faculty and department meetings, initiatives and events
- To contribute to the development of resources and displays which create a stimulating learning environment both in the physical and digital classrooms

- To contribute to the promotion and marketing of the subject, within the School and beyond

## Professional Responsibilities

- To safeguard and promote the welfare of all young people at Bede's
- To fulfil wider professional responsibilities as defined by the Teachers' Standards [TS1.8]
- To take responsibility for improving their own professional practice by engaging in independent professional development alongside the School's formal professional development programme
- To identify and work towards professional development objectives in liaison with their Head of Department or Faculty; the objectives will support both their personal aspirations and the fulfilment of the faculty's development priorities
- To complete any mandatory training related to their job or required to fulfil the school's statutory or regulatory obligations
- To proactively explore developments and innovations in pedagogy and subject knowledge
- To demonstrate consistently high standards of personal and professional conduct [TS2]

## Co-Curricular

- To contribute to the School's activity, weekend and boarding programmes
- To accompany pupils on trips away from the School

## Values

- To promote the Trust's vision, mission and values, within the School and beyond
- To promote the inclusive ethos of the School by cultivating a culture of equality, diversity and kindness

## Other Responsibilities

- To participate and promote the Faculty and School at calendared school events
- To supervise and as far as practicable, teach, any pupils whose teacher is not available to teach them
- To fulfil their quota of evening and weekend duties
- To maintain professional standards as set out in the Department for Education's Teachers' Standards. Elements of this Job Description which reference those Standards (last updated in June 2013) are indicated in square brackets.
- To undertake such other reasonable duties from time to time as the School may reasonably require

All posts are subject to the receipt of a satisfactory DBS certificate, references, medical checks, proof of identity and copies of qualifications, where a requirement of the role.

## Person Specification

The person specification focuses on the knowledge, skills, experience and qualifications required to undertake the role effectively. Please ensure that your application demonstrates how you meet the essential criteria. You will be

assessed by your completed Application Form and covering letter (A), at interview (I) and in some instances by an exercise (E).

| Requirements                                                                                                                                       | Essential / Desirable | Measured by A, I, E |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|---------------------|
| <b>Education and Qualifications</b>                                                                                                                |                       |                     |
| A qualified teacher                                                                                                                                | E                     | A                   |
| Higher level qualifications within the designated subject area (if applicable)                                                                     | E                     | A                   |
| <b>Knowledge and Skills</b>                                                                                                                        |                       |                     |
| Sound Knowledge of Subject-Specific or Age-Specific Curriculum                                                                                     | E                     | A/I                 |
| Knows the importance of Safeguarding (including EYFS) in an educational environment                                                                | E                     | A/I                 |
| Ability to handle, analyse and explain pupil data                                                                                                  | E                     | A/I                 |
| <b>Experience</b>                                                                                                                                  |                       |                     |
| Experience of working with children                                                                                                                | E                     | A/I                 |
| Experience of working in a school                                                                                                                  | E                     | A/I                 |
| <b>Personal competencies and qualities</b>                                                                                                         |                       |                     |
| Ability to give attention to detail.                                                                                                               | E                     | I                   |
| The ability to organise time and work effectively with a systematic approach                                                                       | E                     | A/I                 |
| Ability to show flexibility when working in a dynamic environment.                                                                                 | E                     | I/E                 |
| Excellent interpersonal skills with the ability to communicate professionally with colleagues, children and parents whether verbally or in writing | E                     | I                   |
| Ability to develop and follow process in a timely manner                                                                                           | E                     | A/I                 |
| A strong team player                                                                                                                               | E                     | A/I                 |

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