



Recruitment Pack



Welcome to Applicants

Thank you for your interest in Maltby Manor Academy.

We hope that the information contained within this pack will help you decide whether Maltby Manor Academy is the right place for the next stage of your career.

Maltby Manor Academy is a successful and nurturing primary academy providing education for children aged 3-11, including a thriving nursery provision. As part of Place Partnership, we are united by a shared vision that people belong, place matters, and purpose lasts, and we are committed to ensuring every child receives the very best start in life.

At Maltby Manor Academy, we are proud of the warm, inclusive and ambitious culture we have created. Our staff are passionate about ensuring that every child feels valued, supported and inspired to achieve their full potential. We believe that strong relationships, high expectations and excellent teaching provide the foundations for success both inside and outside the classroom.

We work closely with families and the wider community to create a positive learning environment where children can develop academically, socially and emotionally. Through a broad and engaging curriculum, alongside rich enrichment opportunities, we encourage curiosity, resilience, confidence and a lifelong love of learning.

At Maltby Manor Academy, we are committed to helping every child flourish while creating a supportive environment in which colleagues can develop and thrive. If you share our passion for inspiring young people and making a lasting difference, we would be delighted to hear from you.

Yours sincerely,

Kate Atkin
Principal



About Place Partnership



1. Ossett Academy and Sixth Form College
2. South Ossett Infants Academy
3. Horbury Academy
4. Horbury Primary Academy
5. Middlestown Primary Academy
6. Wath Academy and Sixth Form

7. Sir Thomas Wharton Academy and The Sixth Form Partnership
8. Ravenfield Primary Academy
9. Maltby Redwood Academy
10. Maltby Manor Academy
11. Maltby Lilly Hall Academy
12. Maltby Academy and The Sixth Form Partnership

Place Partnership, established in 2026, comprises 12 academies, supporting children and young people from early years through to Post 16 across South and West Yorkshire. At the heart of our organisation is a commitment to building a culture where people feel valued, take pride in their place, and hold high expectations because everyone matters. We are dedicated to providing a high-quality education which ensures that every child is given the opportunity to achieve their full potential.

As an employer, we invest in our people through extensive professional learning and development opportunities, a comprehensive wellbeing offer, and a wide range of generous employee benefits.

Our Vision

People belong, place matters, purpose lasts.

Our Mission

We commit to building a culture where people feel valued, take pride in their place, and hold high expectations because everyone matters.

Our Values



Value Our People

We commit to building a culture where people feel valued, take pride in their place, and hold high expectations because everyone matters.



Take Pride in Our Place

We care for our communities and work in partnership, so that people feel connected, supported and part of something to be proud of.



Act with Enduring Purpose

We focus on what matters most, our young people, making decisions that stand the test of time.



Staff Benefits

We recognise that our people are our greatest strength. Creating an environment where every colleague feels valued, supported, and able to thrive is one of our core values.

As part of our commitment to staff wellbeing and professional growth, we offer a comprehensive suite of benefits designed to support you at every stage of your career:



Generous annual leave entitlement for full-time colleagues, rising with length of service.



A Corporate Paid Healthcare Cash Plan through Westfield Health, with the ability to claim money back for essential healthcare and access a GP 24/7 through Doctorline.



A competitive salary, incremental progression, and an enhanced pension scheme through either the Teachers' Pension Scheme or the Local Government Pension Scheme.



An extensive professional learning and development offer, with regular training and development tailored to your role, ambitions, and career stage.



Apprenticeship pathways which support colleagues to progress into new roles and qualifications while working.



Family friendly policies, including enhanced maternity, paternity, adoption, and parental leave.



A collaborative working culture, enabling you to learn from colleagues across the Trust and share best practice.



Staff recognition programmes celebrating excellence, dedication, and positive impact.



Supportive, inclusive environments where wellbeing and belonging are prioritised.

Access to Reward Gateway which offers:

- A SmartSpending App, allowing for instant savings on everyday high street brands, including supermarkets.
- Cashback schemes.
- Employee Assistance Programme with 24/7 confidential access to trained counsellors.
- Salary sacrifice schemes including Cycle2Work and SmartTech.
- A wellbeing centre, offering workout videos, healthy recipes, guided meditations, and articles focused on mental, emotional, financial, and physical health.





About Maltby Manor Academy

- Maltby Manor Academy is a successful 3-11 primary academy, including nursery provision, located in Maltby, Rotherham.
 - We are a welcoming and inclusive academy where every child is known, valued and supported to achieve their full potential.
 - We are committed to providing a broad, engaging and ambitious curriculum that develops confident, resilient and successful learners.
 - We foster strong partnerships with families and the local community to help ensure children thrive both academically and personally.
 - We have been recognised by Ofsted for the strong relationships and positive culture throughout the academy.
 - We are dedicated to ensuring children are well prepared for the next stage of their education and equipped with the knowledge, skills and character needed for future success.
 - We offer a supportive and collaborative workplace where colleagues benefit from professional development and opportunities to work across the wider Place Partnership family.
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Ofsted Report 2023

The Principal, with the effective support of senior leaders, governors and the Trust, has brought about much improvement to the quality of education on offer. Expectations and aspirations have been raised. The school continues to improve quickly.



Pupils are at the heart of this nurturing and vibrant school. They feel safe and valued as individuals. Pupils form strong relationships with the staff.



Teaching Assistant – Integrated Resource

Location: Maltby Manor Academy

Salary: Band D, £26,427 to £26,847

Actual Salary: £16,649.71 to £16,914.32

Contract: 27.5 hours per week, Term Time + 2 Inset Days, Permanent

Start date: As Soon As Possible

About the Role

Are you a talented and caring professional who wants to impact on the lives of our most vulnerable young people?

We are seeking to appoint a Teaching Assistant to work within the Academy's SEMH provision.

Do you have:

- A passion for supporting young people to achieve their full potential?
- A caring nature that recognises the needs of the individual young people?
- A drive to continue to the delivery of a bespoke curriculum and provision?

Our 3 – 11 Primary Academy is part of a Multi-Academy Trust, with all the Academies providing quality education and working collaboratively with multi-agencies to secure excellence in all aspects of its work.

We are seeking to appoint a suitably qualified, ambitious and talented professional to support in the day to day provision of the integrated resource at Maltby Manor Academy.

About You

The successful candidate will ...

- Be an excellent professional with high expectations of all learners and staff within the team;
- Be a team player and work closely with teachers and other staff in the Academy to develop and implement effective strategies to break down barriers and maximise achievement;
- Have the ability to adapt to changing circumstances.

About Place Partnership

This is an exciting opportunity to join a forward-thinking and ambitious organisation, driven by a genuine passion for the wellbeing, care, and education of young people.

Place Partnership was formed in September 2026 following the voluntary merger of two strong and successful Trusts in South and West Yorkshire: Maltby Learning Trust, established in 2014, and Accord Multi Academy Trust, founded in 2016. At the heart of Place Partnership is a commitment to building a culture where people feel valued,

take pride in their place, and hold high expectations because everyone matters. At Place Partnership we are dedicated to providing high-quality education which ensures that every child is given the opportunity to achieve their full potential.

We invest in our people through extensive professional learning and development opportunities, and we recognise that our people are our greatest strength. As such, we offer a comprehensive suite of benefits as part of our commitment to wellbeing and professional growth. Here are a few examples of employee benefits that focus on our employees Financial, Physical and Mental Wellbeing:

- Membership to either the Teachers' Pension Scheme or the Local Government Pension Scheme
- Technology scheme via SmartTech*
- Access to an extensive discounts platform via 'Place Plus'
- Access to an industry leading Employee Assistance Programme (EAP)
- 24/7 access to an online GP or Advanced Nurse Practitioner through Corporate Paid Healthcare Cash Plans
- Access to health and wellbeing services, with the ability to claim money back for essential healthcare such as prescriptions, optical and dental care through Corporate Paid Healthcare Cash Plans.
- Cycle to Work Scheme*
- Free, on-site parking at every site
- Trained Mental Health First Aiders in all our settings

**restrictions apply*

For full details of our employee benefit package, please see our recruitment pack.

Further Information

Visits are warmly welcomed and can be arranged. For further details regarding this opportunity, for an informal discussion regarding the role or to arrange a visit, please do not hesitate to contact info@maltbymanoracademy.com.

Closing Date: 16th October 2026

Interviews are expected to take place: 21st October 2026

To apply for the position, please visit <https://placepartnership.com/current-vacancies>

Place Partnership is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The post is subject to an Enhanced Disclosure and Barring Service (DBS) check and checks of the relevant barred list / prohibition lists.

Place Partnership is committed to providing a culture of inclusion, respect and equity of opportunity that attracts, supports, and retains high-quality colleagues from all backgrounds and across all job roles.

Candidates will always be shortlisted based on the content of application against the job description and essential criteria without access to the personal detail's information.

Based on the quality and quantity of applications received, Place Partnership reserves the right to interview sooner than the specified dates above. Applicants will be notified of this where possible. Therefore, early applications are encouraged.

Role Description

Teaching Assistant – Integrated Resource

NJC Pay Range:	Band D
Responsible To:	Principal

Main Purpose of the Post

- To deliver and implement work programmes to individuals/groups of pupils under direction and supervision of the SENDCo enabling them to achieve maximum access and participation in the integrated resource provision and curriculum.
- To work as directed with children with an Education, Health and Care Plan, enabling them to effectively access the integrated resource's provision and curriculum.
- To work under the direction of the SENDCo to support learning and teaching in the integrated provision.
- To support the Academy's policy on discipline ensuring high standards of pupil behaviour.

Key Areas of Responsibility

- Establish good relationships with students, acting as a role model and responding appropriately to individual needs.
- To use specialist (Curricular/ Learning) skills, training and experience to support students.
- To work with the Teacher to establish an appropriate learning environment.
- To prepare Reach as directed for lessons, and clear afterwards, and assist with the display of students' work.
- To attend to the student's personal needs and implement related personal programmes including social, health, physical, hygiene, first aid and welfare matters.
- To support the movement and handling of students with disabilities around the Academy site.
- To support students consistently whilst recognising and responding to their individual needs.
- To participate in the delivery of specific interventions to small groups of targeted students.
- To supervise and support students, ensuring their safety and access to learning.
- To assist in providing appropriate pastoral care, support and guidance within Reach. This includes attendance, attitude to learning, behaviour, progress and performance.
- To be aware of student problems, progress and achievements and report to the SENDCo as agreed.
- To support the team in Reach in managing student behaviour, reporting difficulties as appropriate.
- To gather and report information from and to Parents/ Carers as directed.
- To undertake student record keeping as requested.
- To prepare and maintain equipment/ resources as directed by the SENDCo and assist students in their use.
- To attend relevant meetings as required.
- To participate in training and other learning activities and performance development as required.
- To accompany teaching staff and students on visits, trips and out of the Academy activities as required.

Other Considerations Relevant to the Role

- To work from an identified MLT Office location.
- To work with flexibility, travelling to and from Academies and other locations in the course of undertaking work duties.

The aim of the Role Description is to indicate the general purpose and level of responsibility of the post. Duties may vary from time to time without changing the character of the post or general level of responsibility.

This is an outline Role Description only and the post holder will be expected to undertake duties commensurate within the range and grade of the post or any lesser duties as directed.

Role Description

Supplementary Information

NJC Pay Range:	Band D
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Standards and Expectations

- Be an excellent role model, exemplifying high personal and professional standards and promoting high expectations for all members of the Trust.
- Take responsibility for promoting and safeguarding the welfare of children, young people and adults within the organisation.
- Demonstrate optimistic personal behaviour, positive relationships and attitudes towards young people, professionals, parents/carers, governors and members of the local community.
- Regularly review own practice, set personal targets and take responsibility for own personal development.

Securing Policies and Compliance

- To apply Academy and Trust wide policy and procedures.
- To promote and safeguard the welfare of students and other adults within the Learning Trust by adhering to all statutory and associated workplace policies.
- To ensure compliance through quality assurance and evaluation.
- To report and advise on any matter that may place the brand and reputation at risk.

Other considerations

- A Disclosure and Barring Service (DBS) check at Enhanced Level is required.
- To undertake any duties and reasonable requests that are in keeping within the requirements of this post.

Place Partnership is committed to safeguarding the welfare of children and expect all staff to share this commitment.

This supplementary information forms part of the role description and should be used alongside the role specific information.

Person Specification

Teaching Assistant – Integrated Resource

	Essential	Desirable
Qualifications and Training	<ul style="list-style-type: none"> GCSE English and Maths A* – C or equivalent. 	<ul style="list-style-type: none"> First Aid Training Full clean driving license. Read Write Inc trained. NVQ Level 3 or equivalent.
Experience, Knowledge and Understanding	<ul style="list-style-type: none"> Ability to promote a positive ethos, and role model positive attributes. Experience of working with young people. Ability to use Microsoft Office Suite. Prior experience in an early years setting. 	<ul style="list-style-type: none"> Ability to bring experiences to the school which enrich and enhance the community. Previous experience of having worked in an educational environment. Knowledge of Government inclusion agenda.
Skills and Attitude	<ul style="list-style-type: none"> Ability to stay calm under pressure and meet deadlines. Ability to be self-directed. Ability to work within a team. Good organisational skills. Confidence to work with a wide range of people and abilities. 	<ul style="list-style-type: none"> An awareness of the factors which affect the way people learn. Ability to think creatively and contribute new ideas.
Personal Qualities and Attributes	<ul style="list-style-type: none"> Committed to personal continuous professional development. Ability to communicate effectively and concisely. Ability to build effective working relationships with students and colleagues. 	
Commitment	<ul style="list-style-type: none"> Commitment to diversity and equality of opportunity in all working practices. 	

**The postholder is required to ensure they have the appropriate business insurance to meet the requirements of the post.*



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