Job Specification

Academy : Leeds City Academy
Job Title: Teacher of English
Grade: MPS/UPS
Accountable to: Area Team Leader for English

Role:

To carry out the functions of a teacher at Leeds City Academy according to the ethos and expectations of the academy, in order to achieve our key aim of raising outcomes for all students.
You will join a busy department which has strong aspirations to be outstanding in three years' time. This subject is given a high priority in this academy and you must be willing to teach across the age range 11-16.
Please note that this job description should be read in conjunction with the National Core Standards for Teachers for main-scale post holders, and the post-threshold standards where applicable

NB: All post-holders at The White Rose Academies Trust are responsible for improving the outcomes for learners and upholding the ethos of the Academies. The five principles of the Children's Act: Every Child Matters guide the work of every adult working at or associated with Leeds City Academy.

General Duties and Responsibilities:

- Ensure good progress for all students within groups taught through the planning and preparation of high quality lessons which engage, motivate and support learners and adhere to the Academy Teaching and Learning Standard
- Strive to deliver a consistently high standard of teaching and learning
- Take responsibility within own teaching areas, and in the execution of general duties, for the creation of a positive climate for learning which results in positive, respectful attitudes from students
- Consistently apply the academy behaviour policy to support all colleagues in establishing high standards of behaviour from students, and in order that students have parity of treatment and expectations in all areas of the academy
- Assess, record and report on the development, progress and attainment of students within the Area Team and academy AR schedule

- In consultation with the Area Team Leader, contribute to the planning, design and production of high quality teaching materials and resources, appropriate to age and ability, in accordance with the Area Development Plan
- Be a coach for a specified group of students, establishing the rapport necessary to support their moral, social, cultural and emotional development through the delivery of the PHSCE curriculum within coaching sessions
- Within the Area Team, make a strong contribution to agreed PHSCE areas as designated to the subject area through Step Up Days
- Contribute to the wider life of the academy by participating in the provision of extension, enrichment and enhancement activities through a planned weekly programme
- Attend meetings, including parents' consultation sessions and Meet Your Coach Day, and fulfil duties or rotas as specified in the Staff Handbook
- Implement all Academy policies with regard to registration, student absence, student uniform, use of planners and other routines as specified in the Staff Handbook
- Observe Academy rules relating to the safeguarding of students, health and safety requirements and equality policies
- Participate in full staff and area meetings, actively contributing to Academy decision making and consultation procedures
- Participate fully in the Academy Quality Assurance, and Performance Management processes, engaging in professional development activities which enhance personal performance, fulfil personal potential and contribute effectively to the implementation of the Academy's goal to be an outstanding place of learning
- Uphold the professional standards of dress, behaviour, attitudes and team spirit which will ensure that Leeds City Academy is a pleasant positive place to learn and work

Equal Opportunities:

- To promote equal opportunities in Education in order that all children and families will gain optimum benefit from the service provided
- To promote and ensure that all students and young people are happy, healthy, safe, successful and achieve economic wellbeing

---

Generic Staff Requirements:

- Uphold the professional standards expected of every member of Academy staff in all dealings with colleagues, students, parents/carers and the wider community

- Adhere to the principles expressed in the aims of the Academy and its mission statement
- Actively contribute to the continued development of the Academy by attending training, participating in relevant meetings, and putting forward ideas for improvement
- Be a positive, collaborative team member
- Apply Academy policies in all aspects of the role
- Keep up to date with all aspects of the safeguarding children policy as it applies to the post

Whilst every effort has been made to explain the main duties and responsibilities for the post, each individual task undertaken may not be identified, especially in the context of a new and growing Academy which requires flexibility in all of its employees.

This job description is current at the date shown but, in consultation with the postholder, may be changed by the Principal to reflect or anticipate changes in the job commensurate with the grade and job title.

All postholders are accountable through The White Rose Academies Trust Performance Management Policy. The Governors and Principals of the White Rose Academies Trust are committed to safeguarding and promoting the welfare of children and young people and ensuring that safer recruiting procedures are in place.

The White Rose Academies Trust is committed to safeguarding and promoting the welfare of its students and expect all staff and volunteers to share the commitment. Appointments will be subject to Safer Recruitment Procedures and a DBS check.

We promote diversity and want a workforce which reflects the population of Leeds. Applications are welcome from all, irrespective of sex, sexuality, race, religion, marital status, age or disability.

This job description will be reviewed annually. The post-holder may be required to take on additional responsibilities when necessary to ensure the effective running of the Academy.

Signed		**Dated**	