

Job Description

Post Title:	Class Teacher
Location:	St Giles Spencer Academy
Salary/Pay Range:	MPS/UPS
Hours of work:	32.5 hours per week
Reporting to:	Vice Principal

Purpose of Role

To teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs.

Main Duties and Responsibilities

- implement agreed school policies and guidelines;
- support initiatives as decided by the Principal and staff;
- plan appropriately to meet the needs of all pupils, through differentiation of tasks
- be able to set clear targets, based on prior attainment, for pupils' learning;
- provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- report to parents on the development progress and attainment of pupils;
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy
- take part in and contribute to meetings that relate to reaching/curriculum; co-operate with and, where appropriate, advise the Principal and other colleagues in the review, development and management of a subject in the school/key stage
- communicate and co-operate with specialists from outside agencies
- plan for, organise and direct the work of support staff within the classroom

- participate in the performance management system for the appraisal of their own performance
- to be responsible for the management of assigned teaching assistants
- lead a subject area across the school
- To promote and actively support the values of the school.
- To work across both sites, where required (St Giles School - Main Site and St Giles School - The Hive)
- To undertake any other reasonable duties as directed by the Principal and / or Senior Leader.

General

These above-mentioned duties are neither exclusive nor exhaustive, the post- holder maybe required to carry out other duties as required by the Trust.

Additional Information

The Spencer Academies Trust is committed to safeguarding and promoting the welfare of all our students and expects all employees and volunteers to share this commitment. All posts are subject to enhanced DBS checks and completion of Level 2 safeguarding training.

Person Specification

	Essential	Desirable
Qualifications and experience		
<ul style="list-style-type: none"> ▪ Qualified teacher status ▪ Additional SEN qualification or experience in a special school ▪ Recent experience of teaching either KS1 or KS2 pupils within a mainstream or special school ▪ To have experience of managing and organising Teaching Assistants ▪ To have managed/organised individual programmes for pupils with SEND ▪ To have had training or experience of teaching pupils who require behaviour support ▪ To have awareness of current approaches to the teaching of SEND ▪ To have attended relevant courses/training/lectures/seminars in the last three years in relation to SEND ▪ To have recent knowledge and experience of curriculum developments e.g. National Curriculum, assessment without levels, British Values etc. 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓ ✓ ✓ ✓ 	<ul style="list-style-type: none"> ✓ ✓ ✓ ✓ ✓
Knowledge and skills		
<ul style="list-style-type: none"> ▪ The ability to support the Head to sustain a wide vision of St. Giles as an outstanding/inclusive school ▪ To assess record and report on individual programmes for SEND pupils ▪ The ability to delegate tasks to support staff in the classroom and monitor that they are carried out ▪ To communicate effectively in a range of formats e.g. orally/verbally/electronically ▪ To work innovatively and as part of a team ▪ To display high professional standards as a role model ▪ To plan and assess in a thematic way and manage resources which enhance learning ▪ To have awareness of the educational needs of pupils with SEN/learning/behaviour/social/ and emotional needs ▪ To know the different teaching and learning styles that could be effective for pupils with SEN ▪ To know recent educational legislation or current issues within education especially that regarding Inclusion and the role of Special Education ▪ To be aware of equal opportunities issues 	<ul style="list-style-type: none"> ✓ 	

<ul style="list-style-type: none"> ▪ To be aware of the process of continuous school improvement ▪ To know the role of staff in safeguarding pupils welfare 	✓	✓
Personal qualities		
<ul style="list-style-type: none"> ▪ Creative, inspiring and willing to go that ‘extra mile’ ▪ Open, approachable and can offer commitment and high standards of integrity ▪ To display emotional intelligence in decision making and professional relationships ▪ To be adaptable to new ideas and change ▪ To demonstrate a spirit of enquiry and Continuous Professional Development (CPD) ▪ To demonstrate the ability to work in partnerships 	✓ ✓ ✓ ✓ ✓ ✓	