



## Nursery Assistant

### Job Description

**Responsible to:** Nursery teacher and Campus Leader

**Main purpose of this role:** To support the class teacher in providing a stimulating, engaging and safe learning environment for the children in the nursery class.

### Responsibilities

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- Support and facilitate learning across the Early Years Foundations Stage with the commitment to raising levels of achievement.
  - Recognise that each child has specific needs that need to be nurtured and developed through careful and sensitive support and intervention.
  - Implement and deliver intervention programmes, making accurate observations, communicating these with feedback to the nursery manager.
  - Motivate and encourage in order to establish a supportive relationship with the child, giving praise and positive recognition to help build self-esteem.
  - Understand tracking student achievement and implementing findings.
  - Support of the Christian ethos of the School.
  - Contribute to the wider life of the School through both formal and informal events.
  - Attendance at parent's meetings and trainings (as and when required).
  - Read and implement school policies.
  - To assist with the implementation of the daily routine within the Nursery
  - To have a full understanding of the nursery's system of record keeping of the children's development
  - To assist in the provision of highly stimulating range of equipment, activities and displays, indoor and outdoor, relevant to the ages and needs of the children, which encourage independence, self-motivation and eagerness to learn.
  - To assist in the provision of a rich environment to meet the needs of individual children from differing cultures, religious backgrounds and stages of development.
  - To be committed to safeguarding and promoting the welfare of all children in the nursery
  - To liaise with parents and encourage their involvement in the aims of the nursery and in all aspects of their child's learning and development.
  - To assist with the domestic management of the nursery, including ensuring that the nursery is kept safe, secure and clean at all times. Be prepared to help where needed in the preparation of snacks, meals, cleaning of equipment etc.
  - To respect the confidentiality of information received.
  - To be aware of the high profile of the Nursery and the school and to uphold its standards at all times.
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