



MALVERN COLLEGE

PART TIME, TEMPORARY TEACHER OF GEOGRAPHY
Appointment to take effect from September 2018, for one academic year

GENERAL

Malvern College is a leading independent school for girls and boys aged 13 to 18. Our focus is on encouraging academic excellence, personal growth and all round achievement in our pupils and providing outstanding pastoral care through the impressive House system. It is a vibrant hub of activity where pupils participate in an enormous range of co-curricular activities that support and inform their individual academic programmes.

The school is proud of its high academic standards and its pastoral care. There is a broad curriculum which is intended to give all pupils breadth and depth in a range of disciplines. We have offered the International Baccalaureate as an alternative to A levels since 1992 and approximately 50% of our Sixth Form choose each course of study. Results are excellent and pupils consistently secure places at Russell Group universities, including Oxford and Cambridge and an increasing number of pupils go to Ivy League or top universities in the US and Canada. Malvern College is a SAT centre.

There are 640 pupils at Malvern College, and around 250 at The Downs Malvern, our affiliated prep school in Colwall. We are a traditional full boarding school with 77% of our pupils boarding and weekends are busy with a full programme of activities. We seek to prepare those who study at Malvern for a world that is fast changing, and our House system engenders a sense of community and collective purpose. Pupils eat in their Houses creating the family feel for which Malvern is well known. We are proud of our high academic standards and pastoral care. Our most recent ISI report (November 2017) gives a rating of Excellent in all areas and can be found at <http://www.malverncollege.org.uk/Inspection-Reports>.

Situated on the slopes of the Malvern Hills and close to the centre of Great Malvern, the beautiful 250-acre main College campus commands striking views across the Severn Plain towards the Cotswolds.

The excellent facilities include an Arts Centre, a Music School, a Theatre (which is currently undergoing extensive redevelopment), two tournament quality Rackets Courts, a Library, extensive sports grounds, two all-weather pitches and a Technology Centre. A newly refurbished Science Centre was officially opened in 2015 which, alongside state-of-the-art laboratories and equipment, also has a new lecture theatre. Our other facilities include a fantastic sports complex which has a twenty-five metre pool, an eight-court sports hall, squash courts, gym, dance studio, climbing wall and rifle range. In addition, a hospitality suite allows the College to host a variety of functions throughout the year.

The Malvern brand is globally strong: we have sister schools in Qingdao, Chengdu, New Cairo and a new school opening in Hong Kong in September 2018.

Our school community is vibrant and staff are committed and enthusiastic; all applicants are encouraged to view our website www.malverncollege.org.uk

GEOGRAPHY

In the Lower School (Years 9-11) the pupils will study the AQA GCSE specification. Candidates are prepared for both A Level (AQA) and IB courses (Higher and Standard) and also for Oxbridge entrance. At all levels there are opportunities to work outside the classroom with pupils. Local fieldwork is conducted in Years 9, 10 and 11 and all the Lower Sixth (A Level and IB courses) spend a weekend doing fieldwork in The Gower Peninsula. The Department organises a very successful trip to Iceland on a biennial basis.

There are currently five members of staff in the Geography department. A technical assistant provides administrative and organisational support. The department is housed in its own building, containing four teaching rooms, a library room, departmental office and equipment store. The grounds of the College and surrounding area lend themselves to a range of fieldwork.

THE APPOINTMENT

The successful applicant will be required to teach approximately 10 periods a week across the age range of the school. This is roughly half of a teaching timetable. Please note that a Full time teacher will also be involved in co-curricular activities and pastoral duties and so 10 periods per week reflects roughly 0.3fte of a full time teacher's timetable.

An ability both to engage and challenge able pupils is essential, and empathy with pupils of all abilities is also a requirement. Applicants who are short-listed for the post will be expected to conduct a class as part of the assessment process.

PURPOSE OF THE JOB

To teach Geography across the College and to help drive it as a curriculum subject.

KEY AREAS OF RESPONSIBILITY

- To provide high quality teaching of Geography throughout the School (Years 9 – 13)
- To raise the profile of Geography throughout the College and to help drive it as a curriculum subject
- To participate in the organisation of schemes of work
- To be a fully integrated member of the departmental team
- To organise and/or take part in departmental trips
- To encourage and support the full integration of use of ICT within the Geography Department.

LIMITS OF RESPONSIBILITY

- To report to the Head of Geography and be ultimately responsible to the Headmaster
- To teach in line with School and Departmental Policies

CRITERIA FOR SUCCESS

- Evidence that high standards of teaching and learning in the Geography Department are being maintained
- Improving, where necessary, or maintaining positive departmental "value added" results, year on year
- Maintaining positive relationships with staff and pupils and actively supporting the ethos of the school.

BENEFITS OF WORKING AT MALVERN

- Visits from newly appointed staff are encouraged during the academic year prior to joining the school, followed by a thorough induction programme towards the end of August
- Excellent opportunities for Continuous Professional Development
- Fee concessions for Malvern College and The Downs Malvern
- All teachers are issued with an iPad and/or Laptop, and the majority of teachers have their own classroom
- Opportunity to take on additional responsibilities for which there are additional allowances
- A voice on professional matters via the President of the Common Room
- Free on-site parking
- Membership of the TPS
- Subsidised Private Health Insurance
- Cycle to Work Scheme
- Childcare vouchers
- Subsidised membership of the Sports Complex and facilities for staff and their immediate family
- Free membership of the College library
- A beautiful campus and the Malvern Hills are nearby
- A strong, supportive staff community who arrange social events

MALVERN QUALITIES

All staff are expected to model and promote our Malvern Qualities, which are:

- Resilience
- Self – Awareness
- Open-mindedness
- Kindness
- Collaboration
- Risk-Taking
- Curiosity
- Ambition
- Independence
- Integrity
- Humility

GENERAL REQUIREMENTS

Malvern College is committed to safeguarding and promoting the welfare of its pupils and expects all employees to share this commitment. Employees must, at all times, have regard to the need to safeguard and promote the welfare of children in line with the provisions of the Children Act 2004 (as amended) and Keeping Children Safe in Education (as amended) and be fully aware of, and understand, the duties and responsibilities that apply to their role in relation to these requirements. All employees must attend appropriate training in accordance with College and local Safeguarding Board stipulations.

In accordance with the provisions of the Health and Safety at Work Act 1974 (as amended) and the Management of Health and Safety at Work Regulations 1999 (as amended) you must take

reasonable care not to endanger yourself or other persons whilst at work. You must co-operate with the College to enable it to comply with its legal duties for Health and Safety.

It should be noted that the above list of duties and responsibilities is not necessarily a complete statement of the duties of the post. It is intended to give an overall view of the position and should be taken as guidance only.

APPLICATIONS

Applicants may contact Head of Geography, Mr Rupert Needham, to discuss the post if they wish. Mr Needham can be contacted by email: rn@malcol.org.

Full details of working at Malvern College and our Application form can be found on our website: <http://www.malverncollege.org.uk/General-Information/Employment-Opportunities/>

Applications, consisting of a handwritten covering letter together with a completed application form, should be sent to the Headmaster c/o Human Resources, Malvern College, Malvern, Worcestershire WR14 3DF, to arrive no later than Wednesday 14 February 2018.

The selection process is currently scheduled to be held during w/c 26 February 2018 which will involve spending a day at the school and:

- Teaching an observed 55 minute lesson on a topic provided in advance;
- Interviews with the Headmaster, the Senior Deputy Head, the Head of Geography and the Head of Human Resources;
- Tour of the School;
- Lunch in a Boarding House;
- The opportunity to meet other members of the Geography team.

You will also be required to provide proof of your identity, right to work in the UK and qualifications during the selection process.

Malvern College exists to provide a quality all round education for pupils aged 13 – 18 and is committed to safeguarding and promoting the welfare of children and young people. Candidates must be prepared to undergo child protection screening and an Enhanced DBS check.

We will seek references on short-listed candidates that will include questions about past disciplinary actions or allegations in relation to behaviour with children and may approach previous employers for information to verify particular experience or qualifications before interview.

January 2018