



**Science Teacher**  
Application pack

# Principal's Introduction

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Dear Candidate,

Thank you for your interest in working at Elstree UTC as a Science Teacher.

This is a brilliant place to innovate, make and learn. The Elstree University Technical College opened in September 2013 and offers a unique education for students aged 14 to 19 specialising in behind the scenes multimedia production, digital technologies and the entertainment industry. We provide core academic education alongside technical, vocational learning designed to develop learners to be creative, innovative and reflective. We are also here to provide them with the necessary knowledge, skills and opportunities to be employed in the media and culture industries where there is currently a substantial skills shortage.

This is a creative college full of vitality and enthusiasm. Our students are unique and a credit to us and our campus is new and well resourced. Our staff are passionate and industry credible. EUTC benefits from leading academic and industry partners and aims to be a centre of excellence and the national leader specialising in education for the entertainment, film, television, theatre, visual arts and digital communication industries. We currently have around 400 students on roll and we expect to have 600 (full capacity) by 2022. In September 2019 we received a section 5 inspection from Ofsted and were awarded a 'Good' rating in all categories.

This position is crucial to us as we move our organisation forwards. Our students are very engaged by the specialist education we provide here and the quality of student productions are often industry standard. We have set up our own media content production company and our students engage professionally with industry clients. Our showreel can be seen here: <https://www.youtube.com/watch?v=y-zFzSpxFZU>. We also have a video featuring stories from some of our alumni students: <https://www.youtube.com/watch?v=t7L4Ro7QHWg&t=32s>.

As a learning environment with a profound understanding of the value of creative and cultural learning, we are driven to provide core study in Science that is well connected to aesthetic and dramatic education. We know that cultural competence, performance and multimedia literacy are key to developing young people who are creative, analytical, perceptive and capable of communicating powerfully with audiences.

Thank you again for your interest in this role and creative, curious learners we work for.

Yours faithfully



Chris Mitchell  
Principal

*Please note that references will be sought for all candidates prior to interview.*

*The Elstree UTC is committed to safeguarding and promoting the welfare of children therefore all positions in the school will be subject to satisfactory Enhanced Disclosure and Barred Service Certificate.*

*To comply with the Asylum and Immigration Act 1998 (as amended by S147 of the Nationality and Immigration and Asylum Act 2002) all prospective employees will be required to supply evidence of eligibility to work in the UK.*

# Science Teacher

**Responsible to:** Head of Science

**Purpose:** Teaching KS4 and KS5

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## Job Description

### Teaching

- Planning and preparing courses and lessons.
- Teaching, according to their educational needs, the students assigned to you, including the setting and marking of work to be carried out by the student in College and elsewhere.
- Assessing, recording and reporting on the development, progress and attainment of students, in each case having regard to the mission and curriculum of the College.
- Promoting the general progress and well-being of individual students and of any class or group of students assigned to you.
- Providing guidance and advice to students on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions; making relevant records and reports.
- Making records of and reports on the personal and social needs of students.
- Communicating and consulting with the parents/guardians of students.
- Communicating and co-operating with persons or bodies outside the College.
- Participating in meetings arranged for any of the purposes described above.
- Participating in arrangements made for your Performance Management Review.
- Participating in arrangements for your further training and professional development.
- Advising and co-operating with the Senior Leadership Team, department leader and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements.
- Maintaining good order and discipline among the students and safeguarding their health and safety both when they are authorised to be on the College premises and when they are engaged in authorised College activities elsewhere.
- Participating in meetings at the College which relate to the curriculum for the College or the administration of organisation of the College, including pastoral arrangements.
- Participating in arrangements for preparing students for public examinations and in assessing students for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements for students' presentation for and supervision during such examinations.
- Attending assemblies, registering the attendance of students and supervising students, whether these duties are to be performed before, during or after College sessions.

### Other Duties

- To act as a role model in promoting the ethos of the College.
- To contribute to the strategic objectives of the College as required.

# Person Specification

## Qualifications & Training

1. QTS status
2. Degree or equivalent in a curriculum subject (Core subject specialism is desirable. Post graduate qualifications welcome. Expertise in our specialist area is also valued highly.)
3. Evidence of professional development in the areas of school improvement and raising Standards

## Skills, Knowledge & Attributes

1. Proven track record of high quality classroom practice
2. A commitment and an ability to teach and manage pupils of all abilities
3. Ability to use information and communications technology in administration, and to access, analyse and interpret data
4. Ability to see new initiatives through to implementation
5. Ability to communicate effectively with adults and young people
6. Highly organised and an ability to work under pressure and meet deadlines

## Experience

1. Experience of dealing effectively with challenging behaviour
2. Experience of liaison with parents and outside agencies
3. Knowledge and experience of a range of successful teaching and learning strategies to meet the needs of all students

## Disposition

1. A willingness to learn
2. An ability to initiate developments
3. A positive attitude towards everyday challenges
4. A professional vision for department improvement
5. A role model for other colleagues
6. An effective team member
7. High expectations of students' achievements and behaviour
8. Patience, a sense of humour and flexibility

## Other requirements

1. Excellent attendance and punctuality
2. Outstanding capacity for work
3. Smart appearance
4. Satisfactory Enhanced DBS

## Specific responsibilities will be agreed with the successful candidate.

Successful candidates will be included in our structured appraisal process and wide range of training and development opportunities.

Staff will be expected to comply with any reasonable request from the Principal to undertake work of a similar level that is not specified in this job description.

This job description is current at the date shown, but, in consultation with you, may be changed by the Principal to reflect or anticipate changes in the job commensurate with the grade and role.

EUTC is committed to safeguarding and promoting the welfare of the children and expects all staff to share this commitment.

# How To Apply

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To apply, please visit our Times Educational Supplement recruitment page:  
<https://www.tes.com/jobs/employer/-1065566>. Complete the online application and submit.

We will be in touch shortly after your application has been received.

Please visit [www.elstreeutc.co.uk/vacancies](http://www.elstreeutc.co.uk/vacancies) for further information about working with us at Elstree University Technical College.

## About Us

The EUTC was opened in September 2013, as a comprehensive 14-19 college, to provide specialist education within the creative media arts. We have established ourselves as a learning centre that offers a different approach to mainstream education for young people who share our passion for the creative media arts and culture industries. In September 2019 we were awarded a 'Good' rating in all categories by Ofsted.

The college aims to create an environment in which our students can achieve their maximum potential. Through high expectations and individualised challenge we prepare our students to become consummate professionals in the creative technology sector. The college currently has 400 students on role. Approximately 200 are aged 14 - 16 with the rest being part of our sixth form. Students come from all walks of life and share a passion for what we do at the college creating a compassionate and cohesive cohort of young people.

The successful candidate will join our small, friendly and supportive team of experienced staff. The school offers excellent opportunities for CPD and we have previously offered successful teacher training programmes (through Schools Direct, provided by our university partner), a great starting point for candidates looking to gain Qualified Teacher Status in the future.



Learn more about our college: visit us at [www.elstreeutc.co.uk](http://www.elstreeutc.co.uk) for all the latest news and events.

Head over to our [YouTube](#) channel to check out the content produced by our students and in-house production company 'ESA Productions'.

Visit our [Instagram](#) account for behind-the-scenes images from the EUTC campus.

Follow our [Twitter](#) and [Facebook](#) accounts.