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Job Profile

This profile recognises the demands of the current Pay and Conditions regulations.

### Service conditions: Surrey Pay Salary grade: SN3

### Scale points: 1 Salary: £16,991 (Pro rata £13,679)

**Hours per week: 34** (8.25-4.00pm Mon-Thurs) **Weeks per year: 39**

(8.25-3.55pm on Fridays)

**Job title: Teaching Assistant SEN Level 1**

**Accountable to: SENCO**

**Job purpose:** Supporting the delivery of learning to specific SEN students

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| ***Key Tasks*** | |
| **The Management of Resources.** | * Meeting and greeting students arriving at school * Acting as a key worker to an allocation of students with complex special educational needs to ensure they participate in the full academic experience. * Providing in class support to students * Contributing to the running of the department by regular attendance at meetings and co-operating in department development initiatives. |

## Health and Safety: Compliance with all health and safety procedures. Taking reasonable care for personal health and safety and safety of that of others.

**General Conditions:** This job profile includes the principal responsibilities of the post. However, the post will evolve. The postholder will be required to adopt a flexible approach in order to meet the changing needs of Broadwater School.