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**Creative and Vocational Technician**

**Reports to: Head of Curriculum (Creative and Vocational)**

**Purpose**

To work collaboratively with teaching and other support staff across the academy, to meet the needs of all students.

**Key Responsibilities**

1. To work as part of the Creative and Vocational teaching team, subjects include Design Technology, Food Technology, Art and Music.
2. To provide technical support in the classroom to ensure efficient and effective delivery of lessons.
3. To prepare and order resources for teachers within the curriculum area.
4. To support the curriculum area in preparing displays and promoting the work of the area internally and externally.
5. To share the Academy’s Vision, Mission, Values, Behaviours and communicate them effectively
6. To participate in Staff appraisal and Professional Development activities and be actively involved in the Academy’s culture of high expectation
7. To value diversity and promote equality
8. To contribute to cross-Academy events
9. To adhere to Academy policies and procedures including health and safety
10. To ensure good communication at all levels
11. To be responsible for safeguarding and promoting the welfare of children and young people
12. To carry out any other duties that the Principal considers appropriate

**Person Specification: Creative and Vocational Technician**

**Qualifications and Attainments**

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| GCSE 5 A\* ‐ C or equivalent | Essential |
| Knowledge of health and safety guidelines | Essential |
| Higher level creative/technical qualification | Desirable |

**Training, Experience and Knowledge**

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| Experience of working in a creative/technical role  | Essential |
| Knowledge of the safe storage and use of dangerous substances, including stock control  | Essential |
| Knowledge and understanding of health, safety and welfare regulations and best practice   | Essential |
| Knowledge of the safe use of workshop machinery | Essential |
| Experience of working with a range of creative/technical equipment | Essential |
| Experience of working in an educational environment | Desirable |
| Experienced/trained first aider | Desirable |

**Personal Skills and Attitudes**

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| Display initiative, possess a strong work ethic, be positive and enthusiastic | Essential |
| Demonstrate a commitment to equality and diversity, customer service andquality assurance | Essential |
| Possess excellent communication and relationship building skills | Essential |
| Be a team player with the ability to work independently | Essential |
| Demonstrate a flexible, adaptable, resilient and results orientated approach | Essential |
| Ability to lead and manage own workload effectively, and take responsibility for own professional development | Essential |
| Suitability to work with children and young people | Essential |