



Dear Colleague,

Thank you very much for your interest in the post of Assistant Headteacher, Teaching and Learning, at The Boswells School. The school is an extremely popular, oversubscribed and very successful 11-18 school situated in the north of Chelmsford, Essex. The school is moving 'towards outstanding' and we are a dynamic, forward thinking organisation who value our staff and the impact they make on our students.

The role that you are applying for is a crucial post in the development of the school and the educational provision we offer our students. We are very proud of the consistently high levels of progress and attainment that our students achieve in the school. The successful candidate will have the opportunity to shape the future direction of our teaching and learning provision. They must be able to offer creativity and imagination with the ability to motivate, challenge and inspire staff and students; combining professional integrity with high expectations. They must have a genuine belief in the potential of all students and a commitment to promoting aspiration and achievement in the School. They will also have the opportunity to contribute to our programme of whole school improvement as part of the wider responsibilities of being part of a successful Leadership Team.

This is a unique opportunity for a highly motivated colleague to develop their career and enclosed with this letter is a job description for the role. This post is an excellent opportunity for a current middle or senior leader to develop their leadership and management skills. If you believe that you have the necessary, drive and are seeking an opportunity to develop your leadership skills then I look forward to receiving your application.

As well as completing the application form, I would like you to provide a letter of application that covers the following areas:

- Your previous leadership experience and the skills and qualities you will bring to the school.
- How you would develop teaching and learning at The Boswells School to make it truly outstanding.

Please ensure that your letter covers the areas listed above as well as any other information you feel is relevant to your application.

Thank you for your interest in The Boswells School. If you require any further information, please email Mrs Maria Williams on admin@boswells-school.com. Alternatively a huge amount of information about the school can be found at www.boswells-school.com and in our applicant information pack.

The deadline for applications is Midday on Monday 1st March and interviews will take place on Thursday 4th and Friday 5th March, via Microsoft Teams.

Yours faithfully

Stephen Mansell

Headteacher