



Teach First

Programme Implementation Specialist (Teacher Development)



The Role

The rundown:

You'll work with colleagues within our Implementation team and in other teams across the organisation to make sure our Teacher Development programmes can be delivered to an exceptional quality across all of our regions.

You'll play a critical role in building and implementing new programmes, ensuring the continuous improvement of existing programmes and training delivery colleagues to ensure the maximum impact on trainees and their schools.

The detail: day-to-day work

- You'll create concise guidance, policies and processes to ensure our programmes can be delivered successfully in regions.
- You'll demonstrate strong written communication skills and work closely with colleagues in our Communications department to support the marketing plan for our programmes
- You'll regularly work with colleagues across the organisation being the point of contact for regional

teams for the Teacher Development programmes you are responsible for.

- You will review the impact of implementation approaches to ensure programmes are delivered as planned.

You'll take ownership for:

- Working with our Delivery Operations team to make sure regional colleagues have the skills, training and confidence to deliver programmes to a high standard and with fidelity.
- Ensuring policies and guidance documents for Teacher Development programmes you are responsible for are up-to-date and of the highest quality
- Ensuring close input from schools and our partnerships are considered from developing programmes right through to delivery

About you

The essentials:

- You'll have experience managing relationships and influencing a variety of internal and external stakeholders to support business development
- Developing and implementing processes across different levels of a project lifecycle is something you've done many times before; considering people and training requirements, identifying key publications and guidance and developing approaches to quality assurance

The nice to haves:

- You'll be tech-savvy, be able to interpret data and know how to utilise it to support delivery of your work
- You'll have experience of creating and implementing processes, guidance, documents and policies within a Teacher Development context.
- You'll have knowledge of the sector; understanding what effective implementation looks like within the Teacher Development landscape.

The main responsibilities of this role are described here. As our needs as a charity change, we may need to make reasonable changes from time to time

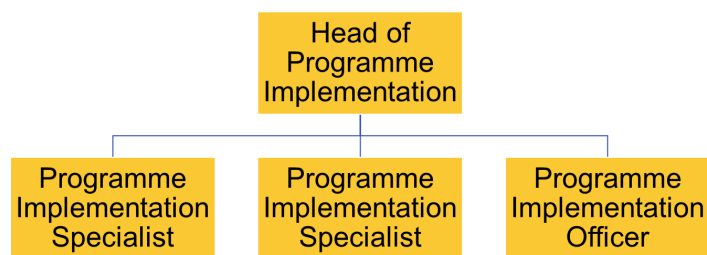
We succeed when we work together. Here's who you'll be working with regularly:

- The Programme Implementation team
- Delivery Operations team
- Regional colleagues

More info on how the role fits in with the rest of the team and charity:

You'll report to: Head of Programme Implementation (Teacher Development)

This position is a level 3 role. Take a look at [our role levels](#) and where you'll fit in.



More about working for us

There's lots of great stuff about working here. For full details pop over to our webpages.

Our culture: We live by our principles. They underpin our culture and identity. And inform everything we do. Find out more about our cultural principles

Diversity and inclusion: Together we're creating a culture where everyone, from any background, can do their best work. We want you to be able to bring your whole self to work. Find out more about what we're doing to improve our diversity and inclusion.

Our benefits: Our mission is critical and the work's important, but so's your life. We've put together a benefits package that means you can live and work well. Find out more on our Working at Teach First webpages.

This role is suitable for agile and flexible working

Our agile way of working gives you flexibility. Need to start late, finish early or fancy a change of scenery? That's fine, our [Agile Working policy](#) focuses on what you achieve, not presenteeism.

If you need a set and regular working pattern to support your life have a chat with us about flexible working options. Over 100 of us already have a flexible working agreement, with more than 70 different working patterns in place. We're ready to hear your request. Find out more via our [flexible working policy](#).



**Building a fair
education **for all.****

And a great place to work.