



## Job Description

**Job Title:** Senior Groundskeeper

**Reports to:** Estates Manager

**Hours of work:** 39 hours over 5 days per week, Monday to Saturday

### Principal Role

The successful applicant will work as part of the Estates team in maintaining a variety of sports surfaces including cricket, hockey and rugby, for the benefit of the school and external users. The post holder will also supervise the day to day Grounds work under the general direction of the Estates Manager.

### Main Duties

- Using appropriate techniques for the care and maintenance of a range of sports surfaces (including all weather pitches) in order to provide safe, high quality playing surfaces;
- Carrying out weekly, monthly and annual maintenance programmes as directed in order to ensure the required standard of surface presentation;
- Use various seed mixes and top dressings for sport surfaces;
- Marking out and setting up playing pitches;
- Ensuring safe use, storage and maintenance of equipment and machinery;
- Estimate resources required for work projects. Schedule and allocate activities to the work group, in conjunction with the Estates Manager;
- Supervise staff to ensure standards of work are maintained and tasks completed, in conjunction with the Estates Manager;
- Conduct basic risk assessments, develop contingency plans and be able to respond in emergencies. Actively promote safe practices of self and others. Respond to emergencies using correct equipment and calling assistance;
- Support the efficient use of resources. Gather and record information to develop trend data and analyse past usage. Make recommendations for improving the best use of resources and playing surfaces;
- Carrying out minor construction and landscaping work;
- Assisting with the care and maintenance of garden areas;
- Maintaining good relationships with colleagues, students and external users of the site;
- Ensuring that appropriate Health and Safety guidelines are observed at all times;
- Carrying out any other reasonable requests, in line with the broad responsibilities of the role.

***The post holder will be responsible for promoting and safeguarding the welfare of children and young persons for whom he / she is responsible, or with whom he / she comes into contact will be to adhere to and will ensure compliance with the School's Child Protection Policy Statement at all times. If, in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the School he / she must report any concerns to the School's Designated Safeguarding Lead.***