The Wren School

2019/20 Job Description: Subject teacher

Job Title Teacher

Report to Subject leader

Salary/pay grade **Teachers' mainscale**

Specific responsibilities of the post:

Curriculum

- In line with the whole school thematic curriculum, to work with the subject leader to develop and deliver an appropriate, high quality and personalised curriculum programme suited to the abilities and aspirations of all students;
- To contribute to the evaluation of the delivery of that curriculum, ensuring that it provides an effective framework for continuity of student learning and progress;
- To keep up-to-date with national developments in curriculum design and pedagogy.

Teaching and Learning

- To use action research techniques to develop innovative approaches to teaching and learning;
- To support individual students and groups of students to make improved progress;
- To create a positive climate for learning in the classroom through high quality planning of lessons;
- To use ICT effectively to support learning.

Assessment and Recording

- To ensure that assessment of student progress is accurate and informs future learning;
- To attend parents' evenings for those classes and subjects to which you are assigned;
- To support classroom teachers in assessing student progress;
- To monitor student progress including at sub-group level, for example able, gifted & talented, SEN/D and those for whom the school is in receipt of pupil premium funding;
- To provide diagnostic, formative and summative assessment information to students, parents and other school leaders as appropriate.

Student personal development and well-being

- To promote high standards of personal conduct and behaviour so that effective learning can take place;
- To ensure that the school follows the national policy on safeguarding and thus ensures that students are healthy and safe at school;
- To promote good attendance, punctuality and a high standard of school uniform;
- To contribute to the personal development of students through engagement in a range of extra-curricular activities.

Management of Resources

- To deploy departmental resources efficiently, in order to ensure maximum impact on standards of student achievement;
- To advise the line manager on resource requirements;
- To advise the School Business Manager of identified maintenance requirements.

Relationships with key stakeholders

- To foster positive relationships throughout the school community;
- To develop effective relationships with parents which focus on students' learning and progress;
- To develop positive relationships with the local community, including employers and outside agencies;
- To assist the governing body as required in the exercising of its functions, including working with the subject leader to write reports in relation to the department.

Other duties

- To develop and contribute towards a broad and exciting extra-curricular programme;
- To undertake any further duties as outlined by the headteacher provided that they are reasonable and appropriate.