



Learning Support Assistant

Job Description

To work as part of the staff team, especially supporting the care and education of SEND pupils. The role will focus on supporting core lessons and interventions in the mornings, to enable SEND pupils to maximise their learning and development, as well as supporting the wider school team and other pupils, as and when required.

Key duties:

- Working closely alongside the class teacher to ensure that the needs of SEND pupils are planned for and met within all aspects of their time in school
- To support the health, safety and well being of SEND pupils, encouraging independence, self regulation, good manners and social skills through specific modelling and teaching
- To be actively involved in the assessment of the pupils in order to provide for their individual needs and assist with record keeping and reporting to parents
- To have a pastoral role, nurturing and comforting pupils as required
- To encourage positive behaviours in pupils using clear behaviour management strategies, setting clear boundaries and modelling effective behaviours
- To participate in school trips ensuring effective supervision of pupils at all times
- To support pupils' breaks, meal and snack times, encouraging good manners and healthy eating, alongside positive social interactions outside of the classroom.
- To support the class teacher in resourcing for lessons, preparing activities, keeping the learning environment engaging and well organised.
- To undertake all duties assigned by the class teacher or Senior Leadership Team, consistent with the core purpose of the role.

Person specification:

- Experience in a School/Nursery setting preferred
- Knowledge of SEND and supporting children with additional needs advantageous
- English and Maths GCSE Grade 4 / C or L2 Functional Skills
- Good written and spoken English
- Ability to undertake all the duties outlined in the job description
- Ability to use own initiative, take responsibility and develop positive and strong relationships with children and adults
- Strong organisational skills and time management
- Commitment to safeguarding, equalities and teamwork