**JOB DESCRIPTION**

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| **Agency** | Department of Education | **Work Unit** | Early Childhood Education and Care |
| **Job Title** | Abecedarian Leader Families as First Teachers | **Designation** | Senior Teacher 2 |
| **Job Type** | Full Time | **Duration** | Fixed to 31/12/2020 |
| **Salary** | $120,939 | **Location** | Darwin |
| **Position Number** | 50782 | **RTF** | 165163 | **Closing** | 20/05/2019 |
| **Contact** | Regina Thompson, Director Families as First Teachers on 08 8999 3520 or regina.thompson1@nt.gov.au  |
| **Agency Information** | <http://www.education.nt.gov.au> |
| **Information for Applicants** | **Applications must be limited to a one-page summary sheet and an attached detailed** **resume/cv**. For further information for applicants and example applications: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/employment-templates-and-guidelines) |
| **Information about Selected Applicant’s Merit** | If you accept this position, a detailed summary of your merit (including work history, experience, qualifications, skills, information from referees, etc.) will be provided to other applicants, to ensure transparency and better understanding of the reasons for the decision. For further information: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/applying-for-and-filling-jobs/information-for-applicants) |
| **Special Measures** | The NTPS values diversity and aims for a workforce which is representative of the community we serve. Therefore under an approved **Special Measures** recruitment plan, ATSI applicants will be given priority consideration and preference in selection for this vacancy if they meet all essential selection criteria and are suitable at the position level. For further information: [click here](https://ocpe.nt.gov.au/nt-public-sector-employment/Information-about-ntps-employment/special-measures) |
| **Apply Online Link** | <https://jobs.nt.gov.au/Home/JobDetails?rtfId=165163>  |

**Primary Objective:**

Provide high level expert educational leadership in the policy development, program design, implementation, training and development of the Abecedarian Approach Australia (3*a*) throughout the Northern Territory.

**Context Statement:**

Early Childhood Education and Care is responsible for strategically implementing a range of Australian and Northern Territory (NT) Government early childhood education and care initiatives to improve the quality and integration of early childhood services. It provides policy and program advice, professional development and support to government and non-government early childhood education and care services across the NT. Early Childhood Education and Care incorporates Quality Education and Care NT, the regulatory authority responsible for the implementation and administration of the National Quality Framework across the NT.

**Key Duties and Responsibilities:**

1. Provide high level expert educational advice on the planning and ongoing implementation of the Abecedarian Approach Australia (3*a*) including policies, tools and templates to ensure fidelity in implementation.
2. Provide high level expert professional development training for regional and remote staff in the Abecedarian Approach Australia (3*a*) to influence consistent quality educational practices.
3. Provide pedagogical leadership across early years environments to lead and drive quality programs.
4. Develop, implement and manage ongoing quality assurance to support timely decision making for continuous improvement.
5. Develop and manage a broad range of complex stakeholder relationships including with school leadership, the University of Melbourne and the Indigenous Early Childhood Parenting Reference Group to ensure culturally effective implementation.
6. Develop and manage high level program reporting and preparation and presentation of complex correspondence on the program including Ministerials and performance reporting.

**Selection Criteria**

**Essential:**

1. Demonstrated ability to provide high-level expert educational advice on programming, planning and practices in early childhood programs for children aged birth to five years including development of policy, quality assurance and provision of professional development and training.
2. Experience in early childhood program implementation for remote students including Abecedarian Approach Australia (3*a*).
3. Demonstrated high level oral, written and communications skills including an ability to interact effectively with people from diverse cultures and a proven ability to effectively manage communication across diverse stakeholders.
4. Demonstrated ability to work both autonomously and as a member of an integrated team to achieve whole of system outcomes with schools.

**Further Information:**

Succesful applicant must have registration with or ability to register with Teachers Registration Board of the Northern Territory and current Working with Children Clearance Notice or ability to obtain one in a timely manner.

**Approved: November 2016 Susan Bowden General Manager Early Childhood Education and Care**